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At Your Service

TOWN OF AMHERST DEPARTMENTS AND SERVICES

In Case of Emergency CALL 911 for Fire, Police, or Ambulance

| | | | |
|------------------------------|----------|--------------------------|----------|
| Accounting | 259-3026 | Parks, Pools | 259-3065 |
| Aging Services | 259-3060 | Planning Department | 259-3040 |
| Ambulance - Emergencies Only | 911 | Police Department: | 259-3000 |
| Animal Welfare Officer | 478-7084 | Chief of Police | 259-3014 |
| Assessments | 259-3024 | Detective Bureau | 259-3015 |
| Building Permits | 259-3030 | Records Bureau | 259-3016 |
| Cherry Hill Golf Course | 256-4071 | Rape Hotline | 259-3011 |
| Community Services | 259-3074 | Public Works Department | 259-3050 |
| Conservation Services | 259-3045 | Recreation Department | 259-3065 |
| Council on Aging | 259-3060 | Recycling | 259-3050 |
| Design Review Board | 259-3040 | Redevelopment Authority | 259-3040 |
| Engineering | 259-3050 | Refuse Collection | 259-3050 |
| Finance Director | 259-3287 | Schools: | |
| Fire Department | 259-3082 | Administration | 362-1810 |
| To Report a Fire | 911 | Crocker Farm | 362-1600 |
| General Information | 259-3002 | Fort River | 253-9731 |
| Health Board, Health Dept | 259-3077 | Mark's Meadow | 549-1507 |
| Highways | 259-3050 | Wildwood | 362-1400 |
| Housing Planner | 259-3322 | Regional High | 362-1700 |
| Housing Authority | 256-0206 | Regional Middle | 362-1850 |
| Human Resources | 259-3009 | Select Board | 259-3001 |
| Human Rights | 259-3079 | Senior Center | 259-3060 |
| Information Technology | 259-3098 | Town Clerk | 259-3035 |
| Inspections | 259-3030 | Town Manager | 259-3002 |
| Leisure Services | 259-3065 | Treasurer/Collector | 259-3020 |
| Libraries: Hours & Events | 259-3090 | Veterans' Services | 259-3028 |
| Jones Library | 259-3090 | Vital Statistics Records | 259-3035 |
| Munson Library | 259-3095 | Voting, Registration | 259-3035 |
| North Amherst Library | 259-3099 | Wastewater Treatment | 259-3050 |
| English as a Second Language | | Water, Sewer, Trees | 259-3050 |
| | 259-3093 | Weights and Measures | 259-3030 |
| Licenses | 259-3035 | Wiring Permits | 259-3030 |
| Maintenance | 259-3039 | Zoning Permits | 259-3030 |

DEPARTMENT E-MAIL ADDRESSES

| Department | E-mail Addresses |
|--------------------------------|--|
| Accounting | accounting@amherstma.gov |
| Assessor's Office | assessors@amherstma.gov |
| Collector/Treasurer | collector@amherstma.gov |
| Council on Aging/Senior Center | seniorcenter@amherstma.gov |
| Conservation | conservation@amherstma.gov |
| Fire Department | fire@amherstma.gov |
| Health Department | health@amherstma.gov |
| Human Resources | humanresources@amherstma.gov |
| Human Rights | humanrights@amherstma.gov |
| Information Technology | info@amherstma.gov |
| Inspection Services | inspections@amherstma.gov |
| Leisure Services | lsse@amherstma.gov |
| Maintenance | maintenance@amherstma.gov |
| Parking | police@amherstma.gov |
| Planning | planning@amherstma.gov |
| Police | police@amherstma.gov |
| Public Works | publicworks@amherstma.gov |
| Select Board | selectboard@amherstma.gov |
| Town Clerk | townclerk@amherstma.gov |
| Town Manager | townmanager@amherstma.gov |
| Veterans' Services | veterans@amherstsma.gov |

AMHERST LEGISLATORS

AND FACTS 2012

U.S. SENATOR

Elizabeth Warren
2400 JFK Federal Building
15 New Sudbury Street
Washington, DC 20510
Phone: (202) 224-4543

U.S. SENATOR

John Kerry
218 Russell Building
Washington, DC 20510
Phone: (202) 224-2742

U.S. REPRESENTATIVE

1st District: John W. Olver
1111 Longworth HOB
Washington, D.C. 20515
Phone: (202) 225-5335

(Hampshire and Franklin District)

STATE SENATOR

Stanley C. Rosenberg
Room 320, State House
Boston, MA 02133
Phone: (617)722-1532

(3rd Hampshire District)

STATE REPRESENTATIVE

Ellen Story
Room 167, State House
Boston, MA 02133
Phone: (617)722-2012

POPULATION – 37,819 (source: 2010 Federal Census)

FY 12 TAX RATE: \$18.74/\$1,000.00

AREA 27.79 square miles

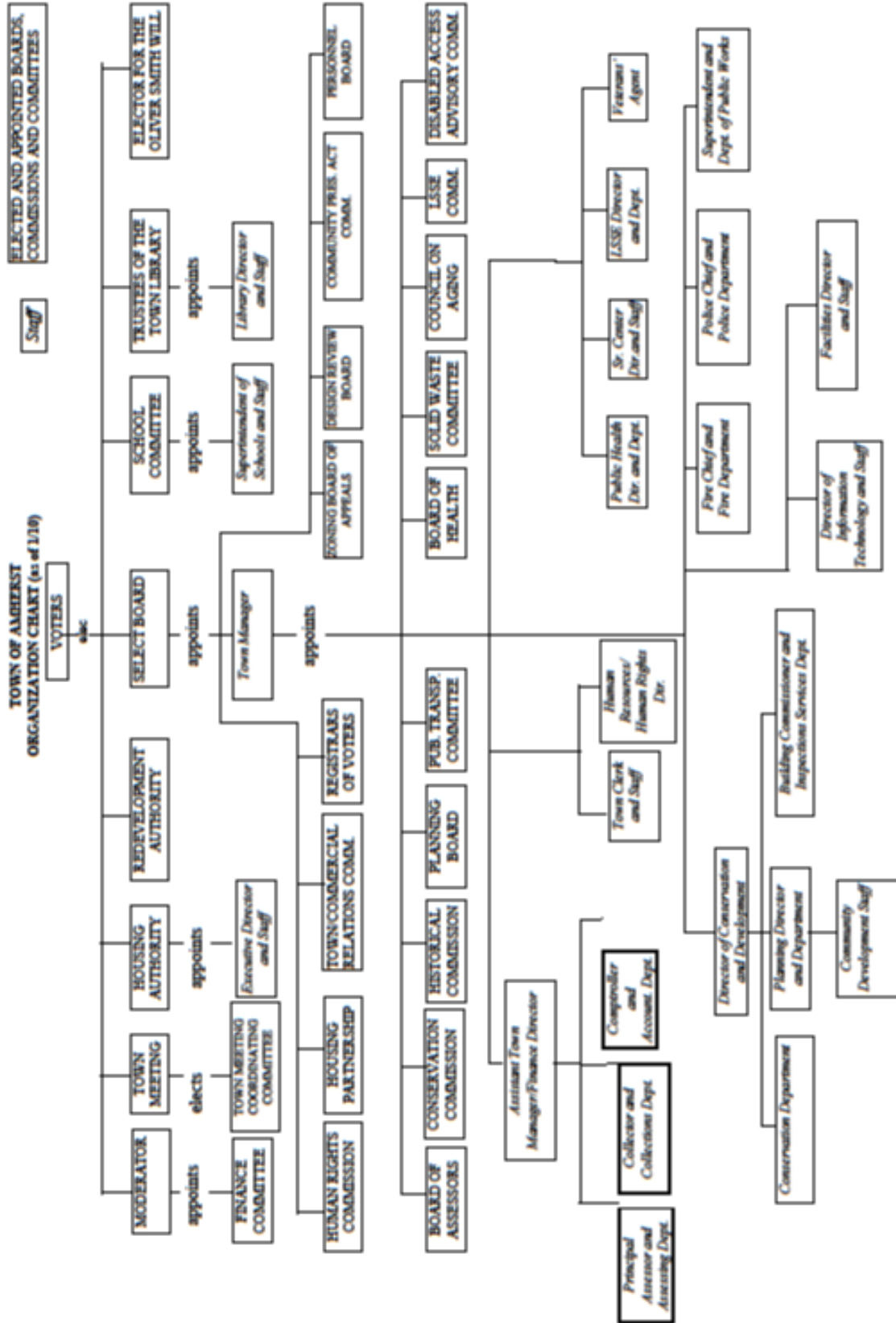
ELEVATION – 313 feet above sea level at Town Hall

LOCATION

Geodetic position of Town Hall:
Latitude – 42 degrees 22'00"
Longitude – 72 degrees 30'30"

ROAD MILEAGE

137.30 Miles
(105.56 Miles not including state highways)



APPOINTED MUNICIPAL EMPLOYEES FY 2012

ADMINISTRATION AND FINANCE

TOWN MANAGER

| | |
|----------------------|-----------------------------------|
| John P. Musante | Town Manager |
| Roussel, Debra A. | Asst. to the Town Manager- |
| Gordon, Deborah A. | Administrative Assistant |
| Zlogar, Kay «««««««« | Trust Manager/ Labor Relations |

FINANCE DEPARTMENT

| | |
|----------------|------------------|
| Sanford Pooler | Finance Director |
|----------------|------------------|

ACCOUNTING

| | |
|----------------------|-----------------------------------|
| Sonia R. Aldrich«««« | Comptroller |
| Bowser, Holly M. | Assistant to the Comptroller |
| Fleurent, Theresa M. | Payroll & Benefits Coordinator |
| Littman, Kim M.«« | Customer Service Assist II |

TREASURER/COLLECTOR

| | |
|----------------------------|----------------------------|
| Claire E. McGinnis | Collector |
| Boucher, Cheryl A. | Assistant. Treasurer |
| LaFountain, Jennifer T. | Assistant. Collector |
| Cary, Cynthia A. | Customer Service Assist II |
| Goodhind, Susan E. | Customer Service Assist II |
| Ricker-Horton, Melissa A.« | Customer Service Assist II |

ASSESSORS

| | |
|----------------------------|--------------------------|
| David W. Burgess | Principal Assessor |
| Bouthilette-Sarna, Theresa | Administrative Assistant |
| Turati, Lori J. | Administrative Assistant |

INFORMATION TECHNOLOGIES

| | |
|-----------------------------|----------------------------|
| Kristopher J. Pacunas, Sr.« | Director |
| Hannon, Sean P. | Assistant. Director |
| Olkin, Michael D. | GIS Administrator |
| Racca, Maria C. | Financial Analyst |
| Glover, William P. | Network Systems Analyst |
| Dudkiewicz, Richard T. | Network Systems Specialist |

HUMAN RIGHTS & RESOURCES

| | |
|-------------------|----------|
| +Eunice Torres J. | Director |
|-------------------|----------|

TOWN CLERK

| | |
|---------------------|----------------------------|
| Sandra J. Burgess | Town Clerk |
| Audette, Susan | Asst. Town Clerk |
| Olanyk, Patricia J. | Customer Service Assist II |

PUBLIC SAFETY

FIRE DEPARTMENT

| | |
|--------------------------|-------------------------|
| Walter "Tim" Nelson | Chief |
| Stromgren, Lindsay E.««« | Assistant Chief |
| McKay, Donald R. | Assistant Chief |
| West-Davis, Vera M. | Management Assistant II |

Captains

Goodhind, Timothy S.
Miner, David P.«««««
Sterling, Brian C.
Theilman, Paul«««

Firefighters

| | |
|--------------------------|-------------------------|
| Bascomb, Christopher D. | Bergeron, Casey M. |
| Burgess, Nathanael R. | Chandler, Steven A. Jr. |
| Clooney, David | Cormier, Adam |
| Dion, David J. | Flaherty, Robert |
| Flynn, Gary M. | Frailey, Reed M. |
| Gaughan, Stephen P. | Gillispie, George |
| Goodhind, Christopher B. | Graham, Benjamin |
| Gwyther, Ryan R. | Kasal, Ari J. |
| Kennedy, John P. | Konetzny, Michael J. |
| L'Italien, Kevin M. | LaCourse, Joseph P. |
| Lagasse, Joseph D. | Lankowski, Laurie J. |
| Martell, David | Messer, Thomas F. |
| Messer, William | Moriarty, Monica E. |
| Parr, Jeffrey F. | Roe, Sarah M. |
| Roy, Michael E. | Ryczek, Ronald E. |
| Singh, Jayant D. | Snowden, James W. |
| Sposito, Matthew F. | Szewczynski, Michael J. |
| Valle, Thomas L. | |

CALL FORCE

| | |
|------------------|--------------|
| Mientka, Edward | Deputy Chief |
| Arbour, Bruce T. | Chaplin |
| Gladu, Kevin | Captain |
| *Willey, Ryan S. | Captain |

Call Lieutenants

| | |
|---------------------|------------------------|
| Hawkins, Michael | Lindberg, Kristen A. |
| Webster, William B. | Wilkinson, Clifford L. |

Call Firefighters

| | |
|------------------------|----------------------|
| *Azad, Nafis | Cloutier, David R. |
| Holmes, Averill H. | Holmes, David C. |
| Kasal, Daniel O. | Kennedy, Randy A. |
| Kinchla, John W. | Krzanowski, Tyler D. |
| *O'Kelly, Edward A. | Prather, Christopher |
| *Sawicki, Sean A. | Scantling, Dane R. |
| Shumway, Philip W. | Steele, Gregory S. |
| Toia, Eric M. | *Venman, Peter |
| Visniewski, Michael J. | |

POLICE DEPARTMENT

| | |
|----------------------------|--------------------------|
| Scott P. Livingstone«««««« | Chief |
| Matuszko, Michele A. | Administrative Assistant |
| Jolie, Joy A.« | Records Clerk |
| Gundersen, Jennifer A. | Captain |
| Pronovost, Christopher G. | Captain |

Lieutenants

Menard, William N.
O'Connor, Robert J.

Millar, Jerry
Young, Ronald A.

Sergeants

Arocho, Jesus E.
Johnson, Brian«
Lang, Todd S.
Ting, Gabriel«

Daly, Brian C.«
Knightly, David R.
Nelson, Charles H.

Patrol Officers

Carr, Benton J.
Chudzik, John M.
*Clock, Noah A.
Damon, Jessica L.
Feliciano, Felipe
Forcum, Michael W.
Frydryk, Matthew R.
Geary, Douglas J.
Gutierrez, Carlos M.
Hulse, Andrew C.
Jackson, Glenn M.
Knightly, Christina B.
Lopez, Janet
Medrano, Johanlet
Newcomb, Linda
Rhoades, David A.
Soverino, Scott M.
Wise, Gregory D.

Chandler, Nicholas J.
Clark, Thomas W.
Corsetti, Dominick A.
Damouras, James A.
Feliciano, Yvonne M.
Foster, David W.
Gallagher, Scott E.
*Guiles, Hunter J.
Harris, Joshua S.
Humber, Marcus A.
+Johnson, Michael A.
Laramie, William R.
MacLean, Richard P.«
Nagle, Kasey J.
Reardon, Jamie P.
*Rodriguez, Rudis R.
Thurston, Scott C.

ANIMAL WELFARE

Carol A. Hepburn«

Animal Welfare Officer

COMMUNICATIONS CENTER

Curtin, Michael F.

Division Supervisor

Emergency Dispatchers

Chudzik, Elizabeth A.
DelPozzo, Scott P.
Gleason, Kevin P.
*Kinnas, Carly L.
Pronovost, Jessica L.
Sharp, Janet M.

Cicia, Joshua
Everett, Stephanie A.
Houston, Scott M.
Kommel-Bernstein, Jeremy
Rushford, Jason S.
Worthley, William B.

PARKING ENFORCEMENT

Reynolds, Jennifer A.
Sarna, Thomas J.

Enforcement Officer
Enforcement Officer

FACILITIES MAINTENANCE/CUSTODIAL STAFF

Imbimbo, John E.
Cormier, Debra R.
Fuller, Richard A.
Bailly, Nancy P.
Decker, Mary G.
Thun, Robert

Facilities Supervisor
Building Supervisor
Building Supervisor
Building Maint Assistant
Building Maint Assistant
Building Maint Assistant

PLANNING AND DEVELOPMENT**COMMUNITY DEVELOPMENT & SERVICES**

Taylor, Ruth L.
Berry, Denise J.

Administrative Assistant
Management Assistant II

CONSERVATION DEPARTMENT

M. David Ziomek

Director Conservation
& Development

Lass, Elizabeth J.«
Ciccarello, Stephanie
Bordewieck, Bradley W.
Andrews, Michael

Program Assistant
Wetland Administrator
Land Management Assistant
Assistant. Land Manager

INSPECTION SERVICES

Robert A. Morra
*Bonita Weeks
Fein, Peter F.
Thompson, Jon
Waskiewicz, David J.

Building Commissioner
Building Commissioner
Building Inspector
Building Inspector
Building Inspector

PLANNING DEPARTMENT

Jonathan Tucker
Bagg, Jeffrey
Brestrup, Christine M.
Malloy, Nathaniel J.
Krzanowski, Susan T.

Planning Director
Senior Planner
Senior Planner
Associate Planner
Management Assistant II

HUMAN SERVICES**COUNCIL ON AGING & SENIOR CENTER**

Nancy H. Pagano
Erman Karen R.
Plante, Maura E.

Senior Center Director
Management Assistant II
Program Director

HEALTH DEPARTMENT

Julie C. Federman
Moeun, Lauren
Mir, Javeria I.
Smith, Edmund R.
Field-Sadler, Pamela J.

Health Director
Outreach Worker
Sanitarian
Assistant Sanitarian
Management Assistant II

LEISURE SERVICES & SUPPLEMENTAL EDUCATION

Linda L. Chalfant
Bilz, Barbara J.
Lecuire, Anastasia
Miville, Mark A.
Coelho, John
Weston, Gail V.«
Roy, Donna L.
Desmarais, Patrice

Director
Assistant. Director
Program Director
Program Director
Crew Supervisor
Operations Manager
Administrative Assistant
Customer Service Assistant

LIBRARY SERVICES

Sharon A. Sharry
Radosh, Sonda
Kimball, Tevis L.
Anaya, Amy
Ryan, Janet L.
Berube, Matthew
Spiegel, Marjorie N.
Hugus, Susan E.««««
Platt, Carolyn B.«««
Allan, Henry
Swift, Tina M.«««
Weintraub, Lynne K.
Stokes, Lace C.

Director
Assistant. Director
Curator, Special Collections
Circulation Librarian
Reference Librarian
Librarian III
North Amherst Librarian
Munson Memorial Librarian
Cataloger
Computer Technician
Management Assistant II
ESL Coordinator
Circulation Supervisor

Rothberg, Seth M.
 Verts, Catherine
 White, Christine H.
 Boyle, Cathy A.

Circulation Supervisor
 Audiovisual Specialist
 Cataloging Technician
 Special Collections Specialist

Grabigel, Bryan R.
 Hicks, George F.
 *Faith, Colin F.
 Otero, Miguel A.
 Paredes, Jose

Clerk/Receptionist
 Building Supervisor
 Building Maint. Assistant
 Building Maint. Assistant
 Building Maint. Assistant

Library Assistants

Atteridge, Theresa I.
 Carroll, Kaye C.
 Hurwitz, Ralph D.
 Pyfrom, Joan E.◀

Brinkerhoff, Sylvia R.
 Eve, Tomi J.
 Lincoln, Judith H.

PUBLIC WORKS

ADMINISTRATION

Guilford B. Mooring, II◀
 Lane, Amy B.
 Skeels, Jason O.◀

Superintendent
 Asst. Supt. Operations
 Asst. Supt. Engineering
 & Environmental

Dethier, Paul G.
 *Procter, Arthur E.
 Caprarella, Thomas M.
 Kurth, Gabrielle E.
 Marshall, Elizabeth L.
 McCarthy, Cheryl A.◀◀◀◀
 Murphy, Nancy M.

Civil Engineer
 Engineering Technician
 Engineering Technician
 Environmental Scientist
 Utilities Technician
 Asst. to the Superintendent
 Management Assistant II

EQUIPMENT MAINTENANCE

+Raskevitz, Paul D.
 Willis, Rodney W.
 MacDonald, Robert
 O'Brien, Cody T.

Division Director
 Division Director
 Mechanic
 Mechanic

HIGHWAY DIVISION

Isabelle, Kenneth E.
 Longto, Keith W.
 Mercier, Joseph A.
 Burrows, Glenn
 #Banks, Timothy H.
 Clark, Joshua M.
 Waterman, Thomas R.
 Bardwell, Erik A.◀
 Clogston, Daniel

Division Director
 Crew Supervisor II
 Crew Supervisor II
 Crew Supervisor I
 Roadway Sign & PaintTech
 Roadway Sign & PaintTech
 Maintenance Worker
 Laborer
 Laborer

Equipment Operators

Boucher, John C.
 Gormely, Patrick M.
 Woynar, Mark A.

Drake, Charles E. III
 Stacy, Gary L.

Skilled Laborer/Truck Drivers

Barton, Robin D.
 Gormely, Benjamin J.
 Skribiski, David J.

Corriveau, Ray
 Kennedy, Timothy J.
 Vecchiarelli, Mark W.

LANDFILL AND RECYCLING

Telega, Steven E.◀
 Waite, Susan M.
 +O'Brien, Timothy H.
 Zakaitis, Robert J.

Crew Supervisor II
 Recycling Coordinator
 Equipment Operator
 Equipment Operator

STREET & TRAFFIC LIGHTS

Moore, Michael K.
 Hartwell, Frederic P.
 Mayette, Norman

Division Director
 Electrician
 Electrician

TREE & GROUNDS

Snow, Alan
 +Orrell, David J.
 Feltovic, Stephen R.
 #Kosloski, Todd A.◀◀
 Boucher, Paul

Division Director
 Crew Supervisor III
 Crew Supervisor II
 Crew Supervisor
 Tree Maintenance Worker

Bartus, Kenneth J.
 Feltman, Adam
 Driver

Maintenance Worker
 Skilled Laborer/Truck

Baker, Donald E.
 Mitchell, Stanley L.◀◀◀◀

Laborer
 Laborer

WASTEWATER TREATMENT PLANT & PUMPING STATIONS

Laford, James W.
 Klimczyk, Duane◀◀◀◀
 Coombs, Russell E.
 Jordan, James J.◀
 Crowley, John L.
 Bowser, Jeffrey L.
 Knightly, Brian M.◀
 *Campbell, Ernest E.
 Warren, Ashley
 Miraglia, Joseph J.
 Ritter, Harry J.◀◀◀

Division Director
 Division Supervisor
 Mechanic/Supervisor
 Crew Supervisor II
 Mechanic
 Maintenance Worker
 Maintenance Worker
 Lab Technician
 Lab Technician
 Treatment Operator
 Treatment Operator

WATER DIVISION

Osborne, Jeffrey C.
 Sampson, Kevin
 Luippold, Thomas F.◀◀◀
 Hagar, Darryl W.◀◀◀
 Carlson, Peter A.
 Tidlund, Janice
 Driver
 Burke, Conor S.
 Call, Stephen T.
 Orrell, Robert J.
 Szwed, Michael T.

Division Director
 Crew Supervisor III
 Treatment Operator II
 Mechanic
 Maintenance Worker
 Skilled Laborer/Truck
 Operator in Training
 Treatment Operator
 Treatment Operator
 Treatment Operator

KEY:

+ Retired

* Resigned/

Terminated

++ Laid Off

** Leave of Absence

Deceased

Denotes recognition of 10 years of service

◀◀ Denotes recognition of 15 years of service.

◀◀◀ Denotes recognition of 20 years of service.

◀◀◀◀ Denotes recognition of 25 years of service.

◀◀◀◀◀ Denotes recognition of 30 years of service.

◀◀◀◀◀◀ Denotes recognition of 35 years of service.

◀◀◀◀◀◀◀ Denotes recognition of 40 years of service.

TOWN OF AMHERST BOARDS AND COMMITTEES

Fiscal Year 2012

KEY:

SB = Select Board Appointment
 TM = Town Manager Appointment
 M = Moderator Appointment
 CC = Conservation Commission Appointment
 ALT = Alternate
 C = Chair

D = Deceased
 G-A = Governor Appointee
 R = Resigned
 TC = Term Completion
 V-C = Vice Chair

Elected Officials

| | Elected | Expires | | Elected | Expires |
|--|---------|---------|---|---------|---------|
| <u>Select Board</u> | | | <u>Elector, Oliver Smith Will</u> | | |
| Stephanie J. O’Keeffe | 2011 | 2014 | John W. Coull | 2011 | 2012 |
| Alisa V. Brewer | 2010 | 2013 | | | |
| Diana B. Stein | 2011 | 2014 | <u>Housing Authority</u> | | |
| James J. Wald | 2010 | 2013 | Paul Bobrowski | 2010 | 2015 |
| Aaron A. Hayden | 2012 | 2015 | Judy H. Brooks | 2011 | 2016 |
| | | | Peter Jessop | 2009 | 2014 |
| <u>Amherst School Committee</u> | | | Laura L. Quinn | 2012 | 2017 |
| Katherine G. Appy | 2011 | 2014 | +Constance Kruger | 2012 | 2017 |
| Richard Blake Hood | 2010 | 2013 | | | |
| Robert Spence | 2010 | 2013 | <u>Town Meeting Coordinating Committee</u> | | |
| Lawrence O’Brien | 2012 | 2015 | Nonny Burack | 2015 | |
| Amilcar Shabazz | 2012 | 2013 | Patricia G. Holland | 2013 | |
| | | | Mary Streeter | 2015 | |
| <u>Jones Library Trustee</u> | | | Carol Jeannette Gray | 2013 | |
| Austin Sarat | 2012 | 2015 | Melissa H. Perot | 2015 | |
| Michael Wolff | 2011 | 2014 | Alan W. Powell* | 2013 | |
| Christopher J. Hoffmann | 2011 | 2014 | *Appointed to fill vacancy (H. Oldham Brooks) | | |
| Tamson M. Ely | 2012 | 2015 | | | |
| Carl Anthony Erikson | 2012 | 2013 | | | |
| | | | | | |
| <u>Moderator</u> | | | | | |
| Harrison L. Gregg | 2012 | 2013 | | | |
| | | | | | |
| <u>Redevelopment Authority</u> | | | | | |
| Margaret R. Roberts | 2008 | 2013 | | | |
| John W. Coull | 2009 | 2014 | | | |
| Aaron A. Hayden | 2011 | 2016 | | | |
| Patricia Holland | 2012 | 2017 | | | |
| +Jeanne M. Traester | 2010 | 2015 | | | |

TOWN OF AMHERST COMMITTEES AND BOARDS

*SB, TM, M, C = Appointment by Select Board, Town Manager, Moderator or
Conservation Commission

*E = Elected

M = Municipal Classification re:
Conflict of Interest

SM = Special Municipal Classification re: Conflict of Interest

Amherst Cultural Council

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Chandler | Joann | 2011 |
| David | Honore | 2011 |
| Fox | Gretchen | 2011 |
| Friedmann | Arnold | 2010 |
| Jagger | Miriam | 2011 |
| Kosmer | Ellen | 2011 |
| Mullin | Sandra | 2010 |
| Nisonoff | Laurie | 2006 |
| Rootberg | Ruth | 2010 |
| Scott | James | 2012 |
| Temkin | Joan | 2011 |
| Woodbridge | Ann | 2006 |

Amherst Community Television Board of Directors

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| BenEzra | Isaac | 2005 |

Agricultural Commission

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Barker Plotkin | Jeremy | 2010 |
| Brennan | Bernard | 2012 |
| Eaton | Touria | 2009 |
| Fitz | Sally | 2009 |
| Harb | Ryan | 2012 |
| Hazzard | Ruth | 2007 |
| Levine | William | 2009 |
| Swartz | Joseph | 2010 |
| Thibbitts | John | 2009 |
| Tidlund Wagner | Jaime | 2007 |
| Wagner | Patricia | 2007 |
| Webber | David | 2010 |

Amherst Regional School District Planning Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Appy | Katherine | 2011 |
| Brewer | Alisa | 2011 |
| Steinberg | Andrew | 2011 |

Public Art Commission

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Gaddier | Rosario | 2010 |
| Hankinson | Margaret | 2009 |
| Isman | Bonnie | 2011 |
| Nachbar | Randa | 2010 |
| Rooney | Terry | 2004 |
| Smallman | Trisha | 2010 |
| Westfall | Diane | 2010 |

Board of Assessors

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Blaustein | Marilyn | 2010 |
| Kick | John | 2011 |
| Mailler | Carl | 2009 |

Audit Committee

| | | |
|---------|-------|------|
| Erikson | Carl | 2012 |
| Fox | John | 2006 |
| Rhodes | Irvin | 2011 |
| Saul | Bob | 2009 |
| Stein | Diana | 2010 |

Budget Coordinating Group

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Brewer | Alisa | 2010 |
| Detweiler | Robert | 2006 |
| Erikson | Carl | 2012 |
| Geryk | Maria | 2010 |
| Hoffmann | Christopher | 2008 |
| Hood | Rick | 2010 |
| McKee | Sarah | 2010 |
| Musante | John | 2006 |
| O'Keeffe | Stephanie | 2008 |
| Rhodes | Irvin | 2009 |
| Sarat | Austin | 2012 |
| Saul | Bob | 2011 |
| Sharry | Sharon | 2011 |

Board of Health

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Ahlfeld | David | 2007 |
| Brown | Jennifer | 2011 |
| Bulzacchelli | Maria | 2009 |
| Gilbert | Nancy | 2007 |
| Kaufman | David | 2008 |
| Schmitt | Ilana | 2012 |

Community Development Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Gregg | Nancy | 2010 |
| Harvey | Edward | 2011 |
| Laus | Mary Jane | 2006 |
| McClure | Jana | 2007 |
| Schwartz | Greg | 2011 |
| Simula Gooden | Reikka | 2011 |
| Tellier | Claude | 2006 |

Council on Aging

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Clapp | Daniel | 2006 |
| Dierks | Susan | 2011 |
| Golowich | Joan | 2008 |
| Gordon | Joel | 2008 |
| Kofler | Rosemary | 2005 |
| Laus | Mary Jane | 2009 |
| Sutherland | Barbara | 2004 |
| Trujillo | Juana | 2008 |
| Wollensak | John | 2010 |

Conservation Commission

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Allen | Harvey | 2006 |
| Angus | Briony | 2008 |
| Boice | Paris | 2011 |
| Britt | Lindsey | 2011 |
| Hamin | Elisabeth | 2008 |
| Meyer Healey | Christiane | 2012 |
| Walker | Todd | 2009 |
| Anderson | Sandra | 2010 |
| Blaustein | Marilyn | 2011 |
| Boice | Paris | 2011 |
| Faye | Lynda | 2002 |
| Jacques | Michael | 2009 |
| Jessop | Peter | 2001 |
| Kosmer | Ellen | 2008 |
| Streeter | Mary | 2007 |
| Ziomek | Stan | 2007 |

Disability Access Advisory Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Barrelet | Irene | 2008 |
| Derin | Seren | 1991 |
| Dixon | Victoria | 2011 |
| MacRostie | James | 2006 |
| Swift Bechtold | Joan | 2010 |
| Tringali | Joseph | 2007 |
| Weiss | Gerald | 2010 |

Districting Advisory Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Bascomb-MacCracke | Bonnie | 2011 |
| Burack | Nonny | 2011 |
| Ehrgood | Thomas | 2011 |
| Holstein | Carolyn | 2011 |
| Kick | John | 2011 |
| Laus | Mary Jane | 2011 |
| Moran | Charles | 2011 |
| O'Keeffe | Jonathan | 2011 |
| Terrizzi | Adrienne | 2011 |

Design Review Board

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Ford | Kathleen | 2012 |
| Hanke | Michael | 2010 |
| Noble | Derek | 2010 |
| Salvon | Jonathan | 2008 |
| Winston | Janet | 2007 |

Finance Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Jackson | Philip | 2009 |
| Moran | Kay | 2004 |
| Rather | Janice | 2011 |
| Saul | Bob | 2009 |
| Sharma | Anurag | 2011 |
| Slaughter | Douglas | 2006 |
| Theilman | Marylou | 2008 |

Historical Commission

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Brainin | Robert | 2011 |
| Cornell | Matthew | 2011 |
| Faye | Lynda | 1998 |
| Hanke | Michael | 2006 |
| Sharma | Anurag | 2010 |
| Sharpe | Elizabeth | 2006 |
| Vickery | Margaret | 2012 |

Housing and Sheltering Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Battle | Andrea | 2012 |
| Blodgett | Aaron | 2012 |
| Giles | Michael | 2012 |
| Gregg | Nancy | 2012 |
| Hornik | John | 2012 |
| LeDuc | Denise | 2012 |
| Stutsman | Greg | 2012 |

Human Rights Commission

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Anderson | Kathleen | 2006 |
| Bascomb | Gregory | 2011 |
| Drake | Madeline | 2011 |
| Hakim | Shirin | 2011 |
| Ibrahim | Mohamed | 2003 |
| Raj | Lois | 2006 |
| Wmslow | Reynolds | 1999 |

Hampshire Regional Emergency Planning Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Barberet | Denise | 2007 |
| Vorwerk Feldman | Katherine | 2010 |

Amherst Housing Authority

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Bobrowski | Paul | 2010 |
| Brooks | Judy | 1994 |
| Jessop | Peter | 1999 |
| Kruger | Connie | 2010 |
| Logan | Joan | 1981 |
| Quinn | Laura | 2012 |
| Ely | Tamson | 2012 |
| Gray | Carol | 2009 |
| Lewis | Emily | 2011 |
| Slaughter | Douglas | 2008 |
| Spence | Rob | 2010 |
| Stein | Diana | 2008 |
| Wald | James | 2010 |

Jones Library Trustees

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Ely | Tamson | 2012 |
| Erikson | Carl | 2012 |
| Gray | Carol | 2009 |
| Lewis | Emily | 2010 |
| McKee | Sarah | 2009 |
| Sarat | Austin | 2011 |
| Wolff | Michael | 2011 |

Kanegasaki Sister City Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Boyd | Denise | 2004 |
| Boynton | Florence | 2000 |
| Cohen | Eli | 2011 |
| Dupre | Juliana | 2009 |
| Joyce | Stephanie | 2006 |
| Kropf | Aaron | 2009 |
| MacMellon | Helen | 2006 |
| Mahoney | Julia | 2011 |
| Masalski | Kathleen Woods | 1994 |
| Springer | Amy | 2009 |

La Paz Centro, Nicaragua Sister City Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Baker | Carol | 2008 |
| Baker | Paul | 2008 |
| Etheridge | Liz | 2010 |
| Milch | Charles | 2004 |
| Milch | Nancy | 2004 |
| Mullin | Kathleen | 2006 |
| Mullin | Walter | 2006 |
| Seeger | Lyle | 2010 |
| Stanek | Edward | 2004 |
| Stanek | Anne | 2004 |
| Vernon-Jones | Lydia | 2010 |
| Wood | Carol | 2010 |

Local Historic District Study Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Faye | Lynda | 2009 |
| Gillen | William | 2009 |
| Guidera | Jerry | 2009 |
| Kohler | Wendy | 2009 |
| Sawicki | Ernestine | 2009 |
| Shaver | Philip | 2009 |
| Wald | James | 2009 |

Leisure Services & Supplemental Education Commission

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Blier | Peter | 2004 |
| Bonneau | Alan | 2009 |
| Foster | Jon | 2012 |
| Patulak | James | 2005 |
| Whittemore | Maryanna | 2010 |
| Winograd | Anna-Beth | 2010 |
| Ziomek | Stan | 2001 |

Moderator

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Gregg | Harrison | 1994 |

Munson Memorial Building Trustees

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Brongers | Johannes | 2003 |
| Kick | John | 2011 |
| Ratner | Janice | 2007 |

Norwottuck Rail Trail Advisory Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Kusner | Robert | 2007 |
| Van Treese | Frances | 2007 |

Nyeri, Kenya Sister City Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Awad | Anne | 2008 |
| Boynton | Florence | 2008 |
| Jones | Julie | 2007 |
| O'Connor | Vincent | 2009 |

Personnel Board

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Bell | Ronald | 2011 |
| Butterfield | D. Anthony | 2006 |
| Hoffmann | Christopher | 2008 |
| McKee | Sarah | 2011 |
| Scherpa | Charles | 201 |
| Stern | Flo | 2004 |

Planning Board

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Anderson | Sandra | 2010 |
| Carson | Bruce | 2008 |
| Crowner | Robert | 2009 |
| Ford | Kathleen | 2012 |
| Kruger | Connie | 2011 |
| O'Keeffe | Jonathan | 2007 |
| Roznoy | Richard | 2009 |
| Schreiber | Stephen | 2009 |
| Sheftz | Jonathan | 2007 |
| Webber | David | 2009 |

Public Works Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Braun | Stephen | 2007 |
| Cann | Michael | 2003 |
| George | Donald | 2006 |
| Gray-Mullen | Christine | 2010 |
| Moran | Charles | 2003 |

Pioneer Valley Planning Commission

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Schreiber | Stephen | 2010 |

Recycling & Refuse Management Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Cairn | Sue | 2012 |
| Davies | Brenda | 2011 |
| Dickey | Laurel | 2011 |
| Fernandes | Cristina Cox | 2011 |
| Morrello | Susan | 2011 |
| Root | John | 2009 |
| Vickery | Margaret | 2007 |

Redevelopment Authority

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Coull | John | 2009 |
| Hayden | Aaron | 2008 |
| Holland | Patricia | 2012 |
| Kelley | Larry | 1996 |
| Roberts | Margaret | 2007 |
| Traester | Jeanne | 2006 |

Regional School Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Appy | Katherine | 2011 |
| Foley | Annemarie | 2011 |
| Fonsch | Kip | 2010 |
| Fonsh | Kip | 2011 |
| Goldstein-Rose | Solomon | 2012 |
| Gould | Debbie | 2009 |
| Hood | Rick | 2010 |
| Luschen | Kristen | 2010 |
| Rhodes | Irvin | 2009 |
| Rivkin | Steve | 2009 |
| Spence | Rob | 2011 |
| Brooks | Harry Oldham | 2006 |
| Crouch | Joyce | 2008 |
| Webb | Roger | 2011 |

Select Board

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Brewer | Alisa | 2007 |
| Hayden | Aaron | 2008 |
| O'Keeffe | Stephanie | 2008 |
| Stein | Diana | 2008 |
| Wald | James | 2010 |

School Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Appy | Katherine | 2011 |
| Hood | Rick | 2010 |
| Rhodes | Irvin | 2009 |
| Rivkin | Steve | 2009 |
| Spence | Rob | 2010 |

Public Shade Tree Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Crolius | Hope | 2007 |
| Erwin | Robert | 2004 |
| Higgins | Nancy | 2011 |
| Hutchinson | William | 1997 |
| Rodrigues | Linzy | 2011 |

Elector of Oliver Smith Will

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Coull | John | 2008 |

Save Our Stop (SOS) Task Force

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Ahlfeld | David | 2009 |
| Crowner | Robert | 2009 |
| Kusner | Robert | 2009 |
| Maroulis | Tony | 2009 |
| Nagurney | Ladimer | 2009 |
| Peelle | Paul | 2009 |
| Schreiber | Stephen | 2009 |

Town/Commercial Relations Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Arriola | Leslie | 2006 |
| Jacques | Michael | 2009 |
| Maroulis | Tony | 2008 |
| Parent | Mark | 2002 |
| Roberts | Barry | 1999 |
| Wishengrad | Nina | 2008 |

Town Meeting Coordinating Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Brooks | Harry Oldham | 2004 |
| Burack | Nonny | 1996 |
| Holland | Patricia | 2011 |
| Powell | Alan | 2011 |
| Terizzi | Adrienne | 2010 |

Transportation Plan Task Force

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Anderson | Sandra | 2012 |
| Fein | Richard | 2012 |
| Grabowski | Lynn | 2012 |
| Gray-Mullen | Christine | 2012 |
| Moran | Charles | 2012 |
| Roznoy | Richard | 2012 |
| Vogel | Eve | 2012 |

Public Transportation & Bicycle Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Arwade | Sanjay | 2011 |
| Bamberger | John | 2009 |
| Fein | Richard | 2009 |
| Goldman | Dorie | 2011 |
| Grabowski | Lynn | 2010 |
| Kowles | Karen | 2006 |
| Van Treese | Frances | 2007 |
| Vogel | Eve | 2010 |

Tree Warden

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Snow | Alan | 2007 |

Water Supply Protection Committee

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Dunn | Steve | 2007 |
| Mabee | Stephen | 2007 |
| Schwalbaum | Jesse | 2007 |
| Tobiason | John | 2007 |
| Witten | Lyons | 2007 |
| Yellen | Brian | 2012 |

Zoning Board of Appeals

| <i>Last Name</i> | <i>First Name</i> | <i>Begin</i> |
|-------------------------|--------------------------|---------------------|
| Beal | Eric | 2008 |
| Ehrgood | Thomas | 2009 |
| Ford | Barbara | 2003 |
| Greenbaum | Hilda | 2005 |
| Holstein | Carolyn | 1999 |
| Langsdale | Keith | 2010 |

SELECT BOARD

Fiscal Year 2012

Much of the Select Board's work is standard and recurring. But each year is differentiated by notable points of progress, change, accomplishment and unpredictability. This report will summarize those elements for FY 12.

Town Management

The year began with Town Manager John Musante's performance review, assessing the nine months of FY 11 that he served in this position. The review was very positive, and the Select Board approved a new salary of \$140,000, up from \$127,500 the previous year. This reflected an effort to both reward his performance and to better align his compensation in the marketplace.

In early September, Mr. Musante was badly injured in a fall. The Select Board held an emergency meeting and appointed David Ziomek to serve as Acting Town Manager in his absence. Mr. Musante was on medical leave for about seven weeks and gradually transitioned back to working full-time. Mr. Ziomek filled in for him with distinction, working closely with the Select Board and Town staff to keep the business of the Town moving forward. We are grateful for the skill and dedication he brought to this and for his steady leadership in tough circumstances. All staff should be commended for their great work during this time, and the Select Board particularly appreciates Debra Roussel and Debbie Gordon for their tremendous assistance to us.

New Major Initiatives

Business Improvement District: In October, the Select Board approved the formation of Amherst's Business Improvement District (BID) in compliance with the process outlined in State law. The study and preparation that brought this proposal to us had been going on for more than a year, and the BID's creation represents exciting potential for enhancing downtown.

Sewer Extension: In October, the Select Board approved an updated Sewer Extension Master Plan. The approval vote was preceded by several informational meetings where the public could ask questions and offer comment. In approving the plan, the Select Board also approved its near-term implementation, to expand the sewer lines to the Harkness Road and Wildflower Lane areas. The question of how to fund the expansion was of greatest concern to affected residents, and the Select Board approved the Town Manager's recommendation to do so through the sewer fees, rather than through betterments. This is in keeping with past practice, and due to expiring debt from the previous expansion, the change to sewer bills will be negligible.

Retired Teachers Health Insurance: In June, the Select Board approved moving health insurance coverage for Amherst's retired teachers from the State's Group Insurance Commission (GIC) to the Town's self-insured Health Care Trust Fund. The vote followed a public hearing held jointly with the Regional School Committee and Pelham Select Board at which Town, School and insurance representatives answered questions and addressed concerns from retired teachers who would be impacted by the change, following which, the teachers cast

their votes in support or opposition to the proposal. The votes of support prevailed. The Town Manager, Finance Director Sandy Pooler, and Benefits Coordinator Kay Zlogar worked together with School officials to assess this change and manage its transition. It is expected to provide significant cost savings to the Town and the Region, while providing equal or improved insurance options to the retired teachers, and in most cases, saving them money as well.

Licensing

Amherst Cinema: An annual on-premise wine and malt license was approved for the Amherst Cinema Center. They had previously desired this, but none were available, so they had been using a seasonal license instead. With the new Census figures, Amherst's quota for the on-site wine and malt licenses increased by one, thus creating availability. The Select Board established a process for giving public notice of new license availability, so that other potential applicants could have due consideration. Amherst Cinema was the only applicant.

Cumberland Farms: An annual off-premise wine and malt license was rejected for Cumberland Farms on Belchertown Road. The quota for these is higher than current demand, so there has been license availability in this category. A change in State law allows an expansion in the number of such licenses that may be held by chain stores, prompting Cumberland Farms' application. There was significant public sentiment opposing allowing beer and wine sales at this gas station and convenience store, and no public comment in support. Ultimately, the Select Board decided that such sales at that location would not serve a public need and would be inconsistent with our efforts to discourage excessive drinking and its many negative local impacts. Cumberland Farms had the option to appeal the decision to the Massachusetts Alcoholic Beverages Control Commission (ABCC) but did not do so.

Taxis: With the renewal of Taxi Business Licenses in December, we gave one year's notice to all taxi companies to expect new taxi business regulations effective January 1, 2013, most notable among them being the requirement that all taxi vehicles have fare meters installed. This change is intended to address multiple issues of non-compliance and difficult enforcement, and will help increase passenger safety by professionalizing an industry that has grown dramatically in recent years with inadequate oversight.

Committee Issues

Housing: After long consideration and much comment, the Select Board voted to disband the Housing Partnership/Fair Housing Committee and the Committee on Homelessness, and to instead take a unified approach to the full spectrum of housing needs with a new Housing and Sheltering Committee. This is expected to better address the much-changed local housing and sheltering situation, improve efficiency and communication by bringing experts together in one group, reducing and better-focusing staff liaison time, and improving outcomes.

Regionalization: Town Meeting established a Regional School District Planning Committee with members to be appointed by the Town Moderator. Alisa Brewer was appointed as the Select Board's representative to this group which will examine potential regionalization options for the elementary schools.

School Committee Vacancy: In February, a joint meeting of the Select Board and School Committee was held in accordance with Massachusetts General Law Chapter 41, Section 11 to conduct an election to fill the vacancy on the School Committee created by the resignation of Steve Rivkin. There were eight candidates interested in occupying the position until the Annual Town Election in April. A high school senior, Solomon Goldstein-Rose, was elected.

Notable Elements of New or Ongoing Focus

Budget: The FY 13 Budget Process was smooth, well-coordinated and drama-free. Projections for level funding or above from State, coupled with the Town's excellent financial management and collaborative budget process across the Town, Schools and Library made for adequate and disciplined budgets.

Town-Gown: Continuing efforts to foster positive relationships and work together to address off-campus behavior issues included: the Select Board's and Town Manager's participation in the interview process for finalist candidates to fill the UMass Chancellor's position; hosting the Select Board's 3rd Annual Coffee Hour with UMass student leaders; ongoing active participation in the Campus & Community Coalition; and support for the Town Manager's Safe & Healthy Neighborhoods Initiative.

Regional Planning: The Select Board expressed unanimous support for the Pioneer Valley Planning Commission's updated "Valley Vision II" regional land use plan. Amherst had been an exception in not signing on to the plan previously.

Green Initiatives: In support of the application to have Amherst designated as a "Green Community," the Select Board approved a fuel-efficient vehicle policy for the Town.

Water and Sewer Rates: In our role as Water and Sewer Commissioners, the Select Board approved and announced a 10 cent rate increase in January, to take effect in July. New water rates would be \$3.40 and sewer rates would be \$3.45, per 100 cubic feet.

Events: In addition to annual recurring events, the Select Board was honored to take part in many new events this year, including: groundbreakings for the new Amherst Survival Center on Sunderland Road and a medical building in the Professional Research Park at Amherst Woods; a ceremony in honor of Amherst's African-American Civil War heroes at West Cemetery; a ceremony marking completion of Amherst College's four-house Habitat for Humanity project on Stanley Street; the 100th Anniversary Celebration for Hope Church; the 50th anniversary celebration of the Pioneer Valley Planning Commission; and the ribbon-cutting for the renovated and re-opened Lord Jeffery Inn.

Halloween Storm: Another element of the challenging fall season included the major snowstorm at the end of October, which caused major damage across the region and left much of Amherst without power for a week. During that time, the Town Manager – just back from medical leave – kept the Select Board informed about tree damage, road clearing, power restoration expectations, and other key information about storm response so that we might help to circulate the information among residents as best that we could. It was quite a test of the Town's emergency preparedness, with both great successes and lessons learned.

Advocacy: The Select Board sent letters of support for a community-focused partnership in Cooley Dickinson Hospital's management transition; and advocating for the Governor to restore a projected \$65 million in local aid to the baseline allocations rather than being an additional appropriation in the fall. At Town Meeting, the Select Board advocated strongly for Village Center rezoning efforts in North Amherst and at Atkins Corner, both of which had strong support but fell short of the 2/3rds majority needed to pass at Fall and Annual Town Meetings.

Parking Policy: The Select Board approved a new policy in July that lets the Town Manager, in consultation with the Select Board Chair, make decisions on parking requests requiring action before the next scheduled Select Board meeting. This eliminates the need to hold additional short meetings for this purpose.

Town Flag: The Select Board approved a design for an official Town Flag, after a lengthy process. The designer is local artist Barry Moser. Diana Stein deserves much credit for encouraging this process.

Minutes: The backlog of pending meeting minutes was eliminated and a new process that keeps us current was established, thanks to the great work of Debra Roussel, Assistant to the Town Manager. Thanks also to Mr. Musante, for taking notes at our meetings.

Composition of the Select Board

At the Annual Town Election, Aaron Hayden ran unopposed for re-election. In the Select Board's annual reorganization vote, Stephanie O'Keefe was re-elected as Chair, Mr. Hayden was re-elected as Clerk, and the body voted to continue the practice of rotating the Vice Chair position alphabetically by last name each month. Alisa Brewer, Diana Stein and Jim Wald all continued their Select Board service.

It has been an honor for all of us to serve Amherst in this capacity for another year.

Respectfully submitted,

Stephanie O'Keefe, Chair

TOWN MANAGER

Fiscal Year 2012

One of the many important issues confronting me and the Town this year occurred outside of work, when I was forced to miss several weeks of work in September and October recuperating from injuries sustained in an accidental slip and fall in my neighborhood. I would be remiss not thanking again so many for the support and encouragement I received from members of the community, the Select Board, staff, and my family. Town staff at all levels performed exceedingly well in my absence. While not a surprise to me, it was a demonstration again of the tremendous skill, dedication, and work ethic each and every Town employee brings to their everyday work in our collective efforts to be leaders in everything we do. This is a source of tremendous pride to me as their Town Manager. I particularly want to recognize the steady and responsive leadership as Acting Town Manager provided by Planning and Development Director Dave Ziomek and that of Assistant to the Town Manager Debra Roussel in my absence.

Below are some key highlights over the past year, fully cognizant of the fact that many of these would not have been achieved without the skill and dedication of the Town staff. As the Town and region emerge from the protracted recession, I believe the positive momentum is palpable and reflected in a number of exciting initiatives:

- ◆ Recruitment of two additional outstanding professionals, Building Commissioner Rob Morra and Human Resources Director Deb Radway, to join the Town of Amherst team;
- ◆ The operating and capital budget articles adopted at the Annual Town Meeting in May maintained current service levels after four years of belt-tightening;
- ◆ In March, Standard & Poor's reaffirmed the Town's strong and stable AA bond rating. A higher bond rating leads to lower interest rates on debt that the Town issues;
- ◆ Creation of the Emily Dickinson Historic District is a far-reaching protection for the historic character of the Town;
- ◆ Residential Parking Design Standards were approved decisively by Town Meeting, a small, but significant step forward in our Safe & Healthy Neighborhoods Initiative;
- ◆ A new After School Program Partnership by the Town and the Amherst Public Schools, funded in part with funds approved by Town Meeting, will begin in September 2012 at all three Amherst elementary schools. The primary goal for this partnership is to strengthen and enhance the strong programming currently in place, not replace it;
- ◆ Resurfacing of 10 miles of badly deteriorated Town roadways in 2011 while also incorporating pedestrian, cyclist, and public transportation improvements;
- ◆ Rehabilitation and reopening for the 2012 summer of the War Memorial Pool at Community Field with the help of a \$208,000 state PARC grant and a unanimous vote for funding by Town Meeting;
- ◆ Election as chair of the PVRTA Advisory Board, a position from which I work even more closely with our regional partners and the Five Colleges to preserve and strengthen our public transportation network;

- ◆ The downtown Business Improvement District, following acceptance by property owners in the district and the approval of the Select Board, was launched in 2012 to supplement Town services focused on marketing, beautification, special events planning, and parking to solidify Amherst's standing as one of the best college towns in America;
- ◆ Applied for designation as a "Green Community" in May, with the prospect of access to state grants for energy efficiency and conservation for initiatives such as LED streetlights. The Commonwealth designated Amherst as a Green Community later that summer;
- ◆ Town Meeting approval of my proposal to start a bold and ambitious tree planting plan to plant 2,000 trees in the next three years to beautify our community and reduce pollution;
- ◆ The Amherst and Pelham Select Boards and the Regional School Committee approved my recommendation to transfer all eligible retired teachers and their dependents from the Commonwealth's GIC health and life insurance plans to the local Amherst-Pelham Health Claims Trust plans. The change is projected to reduce costs for both employers and nearly all retirees;
- ◆ This year, Town staff at all levels and our partners in the community and at UMass continued development of our Safe and Healthy Neighborhoods Initiative to improve quality of life in neighborhoods across Amherst. We strengthened a collaboration to strategically plan for the student celebrations that typically accompany the warm weather. Late April weekends, typically filled with large parties that disrupt neighbors, were quieter than usual;
- ◆ In October, the Select Board approved a Sewer Extension Master Plan that recommended that the neighborhoods in the Harkness Road and Wildflower Drive areas should have sewer mains extended into them as soon as practicable, endorsed my recommendation to pay for sewer extensions from sewer fees charged to all customers consistent with the Town's past practice, and Town Meeting passed a \$4.2 million bond issue.

Respectfully submitted,

John Musante
Town Manager

BOARD OF ASSESSORS
Fiscal Year 2012

The members of the Board of Assessor's for Fiscal Year 2012 were, Donald Wise, Marilyn Blaustein and Carl Mailler.

FY 12 was an interim year for the Town of Amherst and values were approved by the Department of Revenue at the end of November 2011. In general values stayed the same. There were no significant value changes in FY 12.

The Board met on December 5th 2011 with the Select Board to discuss consideration of a split residential commercial rate and the possible adoption of the Residential Exemption. The Select Board must make a determination for each of these options each year. The Principal Assessor and the Board of Assessors provide information and recommendation regarding the annual determination. In FY 12 the Board Assessors recommended against the split rate because its adoption could further dampen the vitality of Amherst's business sector the Board also voted against the Residential Exemption.

FY 2012 TAX RATE RECAPITULATION

| (A) Class | (B) Levy Percentage | (C) Levy by Class | (D) Valuation Class | (E) Tax Rate (C)-(D) X1000(A) |
|----------------|---------------------|-------------------|---------------------|-------------------------------|
| Residential | 89.8542% | 36,250,806.89 | 1,836,413,460 | 19.74 |
| Open Space | | | | |
| Commercial | 7.1579% | 2,887,785.44 | 146,292,440 | 19.74 |
| Industrial | 0.2230% | 89,967.19 | 4,557,000 | 19.74 |
| Personal Prop. | 2.7649% | 1,115,472.13 | 56,507,700 | 19.74 |
| TOTAL | 100.00% | | 2,043,770,600 | ***** |

BOARD OF ASSESSORS

Fiscal Year 2012

The Amherst Board of Assessors held 9 public meetings during FY 12. Board activities associated with these meetings are summarized in the following report. Details on the information in this report can be found in the minutes of the Board of Assessors meetings. The Board also had joint meetings with the Select Board to discuss a potential residential exemption and the classification hearing.

REAL/PERSONAL PROPERTY TAX

Commitments/Warrants

The Board signed summary FY 12 property tax commitments and water/sewer warrants for the following:

| | |
|----------------------|------------------|
| Real Estate Tax | \$ 58,498,701.12 |
| CPA | \$ 619,265.55 |
| Personal Property | \$ 1,639,531.37 |
| Water Liens Interest | \$ 9,030.28 |
| Water Liens | \$ 83,869.93 |
| Sewer Liens | \$ 71,453.33 |
| Sewer Liens Interest | \$ 7,657.50 |

Personal Exemptions and Deferrals

The Board signed a form that was submitted to the Department of Revenue for partial reimbursement of FY 12 personal exemptions. For FY 11 there were a total of 110 personal exemptions and deferrals totaling \$120,558.66, as follows:

| | <u>#</u> | <u>Value</u> | | <u>#</u> | <u>Value</u> |
|------------|----------|--------------|------------|----------|--------------|
| Clause 17D | 8 | \$ 2,428.56 | Clause 37A | 9 | \$ 8,117.51 |
| Clause 18 | 0 | 0.00 | Clause 41C | 31 | 50,081.73 |
| Clause 22 | 57 | 49,500.68 | Clause 41A | 3 | 9,603.70 |
| Clause 50 | 5 | 2,500.00 | | | |

MOTOR VEHICLE EXCISE TAX

Abatements

The following total amounts of motor vehicle excise tax abatements for July 2011 through June 2012 were signed by the Board:

| | | | |
|------|-------------|------|--------------|
| 2002 | \$15,467.90 | 2010 | \$1,719.80 |
| 2003 | \$14,804.57 | 2011 | \$37,431.33 |
| 2009 | \$188.96 | 2012 | \$195,425.99 |

Commitments/Warrants

Motor Vehicle excise tax commitments and warrants for the following yearly totals were signed by the Board:

| | |
|------|--------------|
| 2009 | 242.50 |
| 2010 | 2,090.00 |
| 2011 | 169,629.36 |
| 2012 | 1,578,567.34 |

SPECIAL MEETINGS

The Select Board is responsible for allocation of the tax rate (Minimum Residential Factor): whether or not to have a Residential Exemption, and other distributions of the tax burden within classes as allowed by the law. The required public meeting to discuss these issues was held on December 5th 2011 in the Town Hall. Board of Assessors recommendations included not to have a split rate and not to exercise the Residential Exemption. The Select Board approved a single tax rate for all classes and no shifts of the tax burden within classes.

TAX RATE/ETC.

Board members signed the Tax Rate Recapitulation form for FY 12 on December 6, 2011, showing a tax rate of \$19.74. The rate was reviewed and approved by the Department of Revenue (DOR) on December 9, 2011.

Prepared from the Board meeting minutes.

For: Carl Mailler
Donald Wise
Marilyn Blaustein

Amherst Board of Assessors

COLLECTOR/ TREASURER
Fiscal Year 2012

All functions of Treasury, Billing, Collecting and Parking Admin are consolidated in one office area. This staff of six employees provides the personnel for the Central Service counter as well.

Earnings on investments remained very conservative in FY 12, \$79,177, due to interest rates and the slow economy. Certificate of Deposit and Money Market rates were consistently below 0.50% throughout the year. Earnings for each section of the full Town budget are reported in the appropriate sections of the budget book, General Fund and Enterprise Funds.

Although low rates hurt when investing our funds, we also borrowed very affordably this year. All existing short term debt was retired in 2012, and rolled into the bond issue in March of 2012. We issued long term bonds to fund water treatment plant improvements, the purchase of the portable classrooms, the renovation of the South Amherst school building, a joint project with the Amherst Housing Authority, and the design phase of upcoming sewer system improvements. The Town's long-term bond rating was confirmed to AA with a Stable outlook from Standard & Poor's, allowing the bond issue to go to the market at 2.156%.

The Treasurer's Office manages the tax titles for the Town. These are cases where the real estate tax delinquency is old enough that it is in the Town's best interest to place a lien on the parcel with the Hampshire County Registry of Deeds. Twenty five new properties were in this stage of delinquency during FY 12, with tax balances due to the Town totaling \$60,886.94. There were 32 properties removed from tax title processing during the year following payoff of the balances due. All payments totaled \$135,723.34. As of June 30, 2012, there were 63 parcels remaining in this status with a balance of \$628,964.74 outstanding. Tax possessions totaled \$169,306.26 on June 30, 2012.

Clause 41A allows income-eligible elderly homeowners to defer payment of their real estate taxes until the owner or his/her estate sells the home. As of June 30, 2012, there were eight properties with deferred taxes, amounting to \$120,491.96.

In FY 12, the Amherst Business Improvement District (BID) became a legal entity with a myriad of goals to improve Amherst's business community. The Treasurer/Collector's Office provided key support to the organization in issuing the first bills and collecting the BID revenues.

Billing and collections continues on throughout the year for the Town's taxes, transfer station, police outside detail, ambulance service, water and sewer utility, and parking violations. All amounts are summarized in the Collector's report of numbers on the following page.

I like to take every opportunity to recognize my staff and thank them for the work they do. They are consistent, creative and adaptable.

Submitted by,

Claire McGinnis, Treasurer/Collector

Fiscal Year 2012 Collector Accounts Receivable

| | | Beginning Balance JULY 1,2011 | Commitments | Less Abatements & Transfers | Transfers To Tax Title/ Deferred Tax | Less Collections | Uncollected Balance JUNE 30,2012 |
|------------------------------------|-------|-------------------------------------|--------------|-----------------------------------|--|---------------------|--|
| REAL ESTATE | | | | | | | |
| FY07 | 15.68 | \$82 | | | | | \$82 |
| FY08 | 16.02 | \$84 | | | | | 84 |
| FY09 | 15.82 | \$63 | | | | | 63 |
| FY10 | 16.95 | 23,076 | | | | 19,887 | 3,189 |
| FY11 | 18.20 | 575,498 | | 13,753 | 218,424 | 309,475 | 33,846 |
| FY12 | 19.74 | | 39,244,752 | 220,104 | | 38,481,352 | 543,296 |
| | | \$598,803 | \$39,244,752 | \$233,857 | \$218,424 | \$38,810,714 | \$580,560 |
| OTHER REAL ESTATE TAX TYPES | | | | | | | |
| Supplemental Taxes | | 5 | \$30,826 | | | \$29,497 | \$1,334 |
| Rollback Taxes | | 0 | 285 | | | 285 | 0 |
| ProForma/ProRata | | 0 | 3,191 | | | 1,472 | 1,719 |
| | | \$5 | \$34,302 | \$0 | \$0 | \$31,254 | \$3,053 |
| PERSONAL PROPERTY | | | | | | | |
| FY02 | 19.00 | \$197 | | | | | \$197 |
| FY03 | 17.11 | \$148 | | | | | 148 |
| FY04 | 17.40 | \$113 | | | | | 113 |
| FY05 | 16.69 | \$83 | | | | | 83 |
| FY06 | 15.06 | \$810 | | | | | 810 |
| FY07 | 15.68 | \$1,452 | | | | 306 | 1,146 |
| FY08 | 16.02 | \$1,595 | | | | 151 | 1,444 |
| FY09 | 15.82 | \$985 | | | | | 985 |
| FY10 | 16.95 | \$1,071 | | | | 120 | 951 |
| FY11 | 18.20 | \$6,920 | | 158 | | 3,181 | 3,581 |
| FY12 | 19.74 | | 1,119,499 | 4,201 | | 1,109,508 | 5,790 |
| | | \$13,374 | \$1,119,499 | \$4,359 | \$0 | \$1,113,266 | \$15,248 |
| MOTOR VEHICLE EXCISE | | | | | | | |
| FY02 | 25.00 | \$15,467 | | 15,467 | | | 0 |
| FY03 | 25.00 | \$14,833 | | 14,797 | | 36 | 0 |
| FY04 | 25.00 | \$17,054 | | | | 222 | 16,832 |
| FY05 | 25.00 | \$18,953 | | | | 290 | 18,663 |
| FY06 | 25.00 | \$16,958 | | | | 785 | 16,173 |
| FY07 | 25.00 | \$32,702 | | | | 1,639 | 31,063 |
| FY08 | 25.00 | \$14,957 | | | | 1,601 | 13,356 |
| FY09 | 25.00 | \$15,119 | 243 | 189 | | 1,755 | 13,418 |
| FY10 | 25.00 | \$30,237 | 2,090 | 1,720 | | 14,888 | 15,719 |
| FY11 | 25.00 | \$98,675 | 169,629 | 37,431 | | 209,766 | 21,107 |
| FY12 | 25.00 | | 1,578,567 | 195,426 | | 1,327,495 | 55,647 |
| | | \$274,955 | \$1,750,529 | \$265,030 | \$0 | \$1,558,477 | \$201,978 |
| WATER | | | | | | | |
| RATES | | \$449,353 | \$3,823,655 | \$14,687 | | \$3,837,733 | \$420,588 |
| LIENS | | \$10,534 | 83,870 | | 5,155 | 77,511 | 11,738 |
| | | \$459,887 | \$3,907,525 | \$14,687 | \$5,155 | \$3,915,244 | \$432,326 |
| SEWER | | | | | | | |
| RATES | | \$419,236 | \$3,599,004 | \$8,934 | | \$3,607,934 | 401,372 |
| LIENS | | \$8,802 | 71,453 | | 3,929 | 65,731 | 10,595 |
| | | \$428,038 | \$3,670,457 | \$8,934 | \$3,929 | \$3,673,665 | \$411,967 |
| AMBULANCE | | | | | | | |
| Collected after abate | | \$860,344 | \$3,437,686 | \$1,316,590 | | \$1,908,750 | \$1,072,689 |
| | | \$860,344 | \$3,437,686 | \$1,316,590 | \$0 | \$1,910,825 | \$1,072,689 |

Fiscal Year 2012 Collector Accounts Receivable

| TAX RATE | Beginning Balance JULY 1,2011 | Commitments | Less Abatements & Transfers | Transfers To Tax Title/ Deferred Tax | Less Collections | Uncollected Balance JUNE 30,2012 |
|--|--|--------------------|--|---|-----------------------------|---|
| COMM. LANDFILL REFUSE LIENS | \$6,745 | \$156,659 | \$189 | | \$134,705 | \$28,510 |
| | \$0 | | | | | 0 |
| | \$6,745 | \$156,659 | \$189 | \$0 | \$134,705 | \$28,510 |
| PARKING FINES | \$407,741 | \$298,605 | \$31,445 | | \$292,141 | \$382,760 |
| Collected after abate | | | | | 2,156 | 0 |
| | \$407,741 | \$298,605 | \$31,445 | \$0 | \$294,297 | \$382,760 |
| COMMUNITY PRESERVATION ACT | | | | | | |
| FY10 | \$57 | | | | 57 | 0 |
| FY11 | \$4,353 | | 166 | 1,682 | 2,359 | 146 |
| FY12 | | 413,274 | 3,039 | | 406,077 | 4,158 |
| | \$4,410 | \$413,274 | \$3,205 | \$1,682 | \$408,493 | \$4,304 |

Levies with zero balances will no longer be displayed in subsequent years.

Fiscal Year 2012 Treasurer's Cash Reconciliation

Reconciliation of Cash: Treasury to Accounting

30-Jun-12

Accounting Cash by Fund:

| | |
|-------------------------|---------------|
| Cash | 27,432,195.95 |
| Certificates of Deposit | 4,300,000.00 |
| Deposit HCTF | 873,583.60 |
| Deposit SEC 125 | 1,000.00 |
| Petty Cash | 4,225.00 |
| Bonds | - |
| | <hr/> |
| | 32,611,004.55 |

Treasurer's Cash by Fund

| | |
|------------|---------------|
| Cashbook | 31,732,195.95 |
| Petty Cash | 878,808.60 |
| | <hr/> |
| | 32,611,004.55 |

| | | <u>Net Adjustments</u> | <u>Adjusted Cash</u> |
|-----------------------|---------------|------------------------|----------------------|
| Total Resources/Acct. | 32,611,004.55 | - | 32,611,004.55 |
| Total Resources/Treas | 32,611,004.55 | - | 32,611,004.55 |
| | | | <hr/> |
| | | | - |

Adjustments:

Accounting:

-

Treasurer:

-

Clair Med

COMMUNITY PRESERVATION ACT COMMITTEE

Fiscal Year 2012

The Community Preservation Act (CPA) was adopted by Amherst voters in April 2001, which established a local fund based on a 1% tax surcharge (subsequently amended to 1.5%) on property valuations above \$100,000 *for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation and preservation of land for recreational use; for the creation, preservation and support of community housing; and for the rehabilitation or restoration of open space, land for recreational use and community housing that is acquired or created.*"The law also established a State Trust Fund, from which annual allocations are made to towns that have accepted the Act, partially or fully matching local appropriations. This has allowed for a wide range of projects to be undertaken. Local allocations have been matched 25% by the state. The declines in the match for communities stem from the falling real estate market and a growth in the number of communities participating in the program, thus spreading the funds out over a larger base.

The Community Preservation Act Committee (CPAC) is charged with assessing the needs of the Town in those areas identified by the Act, and recommending relevant expenditures to Town Meeting. By state law, CPA funds are to be spent only on community housing, historic preservation, open space, and recreation. A minimum of 10% of the available funds (from the surcharge and the state match) must be set aside each year (although not necessarily spent) for each of three categories of community housing, historical preservation, and open space. Recreation is the fourth recipient, or beneficiary, but is not mandated to receive the minimum 10%.

In allocating the Community Preservation Act 1.5% surcharge and 25% matching state funds the Community Preservation Act Committee (CPAC) committed to:

- Advancing projects currently underway
- Projects broadly supported across committees and Town departments, or
- Meeting ongoing legal obligations.

Under the Community Preservation Act cities and towns are required to spend 10% of collected funds on each of the three following categories:

- Affordable Housing creation and support
- Historic Building and Landscape acquisition and preservation
- Open Space acquisition and preservation.

The remaining 70% may be directed toward any of the above three categories or for land used as Recreation Space.

CPAC members at the time the recommendations for FY 12 were voted:

| | | | |
|----------------------|-------------------------|----------------------------|----------|
| Peter Jessop (Chair) | Housing Authority | Vincent O'Connor (V Chair) | at Large |
| Sandra Anderson | Planning Board | Mary Streeter (Clerk) | at Large |
| Gai Carpenter | Historical Commission | Michael Jacques | at Large |
| Stanley Ziomek | LSSE | Ellen Kosmer | at Large |
| John Gerber | Conservation Commission | | |

| | |
|--|----------------------|
| FINANCIAL REVIEW: | |
| | |
| Beginning Fund Balance July 1, 2011 | \$ 520,986.08 |
| Current Year Tax Surcharge at 1.5% | \$ 414,750.66 |
| State Reimbursement at 25% | \$ 106,414.00 |
| Other | \$ 17,714.26 |
| Appropriations for Fiscal Year 2012 | \$ (755,951.00) |
| Ending Fund Balance June 30, 2012 | \$ 303,914.00 |

| FY2012 APPROPRIATED BY CATEGORY | Community Housing | Historical Preservation | Open Space | Recreation | Admin. Other | Total Appropriation |
|--|----------------------|----------------------------|----------------------|----------------------|--------------------|------------------------|
| Project | | | | | | |
| appraisals and surveys | \$ 20,000.00 | | | | | |
| Hawthorne House feasibility study | \$ 10,000.00 | | | | | |
| Habitat for Humanity (Belchertown Road) | \$ 40,000.00 | | | | | |
| Stosz property | | | \$150,000.00 | | | |
| Hawthorne House feasibility study | | \$ 10,000.00 | | | | |
| Consultant to complete CPA historic projects | | \$ 20,000.00 | | | | |
| Amherst Historical Society Structural & Feasibility Study | | \$ 35,000.00 | | | | |
| North Amherst Community Farm repairs for large barn and structural study | | \$ 25,000.00 | | | | |
| Jones Library Historical Paintings Conservation | | \$ 15,000.00 | | | | |
| Town Clerk Archival Material Conservation | | \$ 10,000.00 | | | | |
| Kimball House final year mitigation agreement | | \$ 25,600.00 | | | | |
| Hope Church Repairs | | \$ 45,000.00 | | | | |
| North Amherst Library Foundation | | \$ 10,000.00 | | | | |
| Jones Library Chimney Repairs | | \$113,000.00 | | | | |
| CPAC - Administration | | | | | \$ 1,500.00 | |
| UMASS Bike Connector feasibility Study | | | | \$ 50,000.00 | | |
| Debt Service/Plum brook | | | | \$ 35,244.00 | | |
| Debt Service/Town Hall Renovations | | \$ 28,350.00 | | | | |
| Debt Service/Hawthorne Property | | | | \$ 65,007.00 | | |
| Debt Service/Amherst Housing Authority | \$ 47,250.00 | | | | | |
| Budgeted Reserve/ unclassified (200,000 Balance sheet entry) | | | | | | |
| Total Appropriated for FY12 | \$ 117,250.00 | \$ 336,950.00 | \$ 150,000.00 | \$ 150,251.00 | \$ 1,500.00 | \$ 755,951.00 |

COUNCIL ON AGING/SENIOR CENTER

Fiscal Year 2012

MEMBERSHIP CHANGES

Departures: Kathy Koplow left at the end of FY 11 after completing her three-year term.

New Member: Susan Dierks was appointed to a three-year term to fill Kathy Koplow's seat.
Jack Wollensak was appointed in FY 11 to a three-year term to fill Doris Holden's seat.
Joel Gordon and Rosemary Kofler were re-appointed to two-year terms.
Joan Golowich and Juana Trujillo were re-appointed to three-year terms.

FY 12 HIGHLIGHTS

A new senior parking program was proposed and presented to the Town Manager, Select Board and Parking Committee. A five-month trial period began on August 1, 2011. Seniors, 65 years and older who reside in Amherst, were able to purchase a sticker for \$10 for their car for the remainder of 2011, which allowed them to park for up to four hours in the Boltwood or Ann Whalen lots on weekdays between 8 AM and 5 PM. A total of 106 stickers were sold. It was very successful. The parking sticker program continues. The fee is \$25 for the entire year of 2012.

A Long-Range Planning Committee began looking into ways to expand and improve the space in the Senior Center. Seven new senior centers and two community centers in Massachusetts and Connecticut were visited, photographed and directors were interviewed. Based on the projected growth of the 60 plus population in Amherst, and following the guidelines presented by an architect at the Annual MCOA meeting, the amount of space needed for a senior center in Amherst was calculated. A detailed proposal for the space needed was presented to the Town Hall in February 2012 for a new stand-alone Center on a site near the town center. Alternatives presented were: 1) major revisions and additions to the Bangs Community Center, 2) short-term changes in the current building that would increase the Senior Center space.

The Annual Volunteer Awards Program was held in October. Ruth Ann Eastman and John George were honored as exceptional volunteers. They received the Eveline Sears Awards. The Annual Flu Clinic was held in October. The State supply of vaccine was available only to uninsured seniors, therefore the Senior Center partnered with the Amherst Health Department and CVS to provide vaccine for all seniors.

Adult Social Day Care. The 2010 survey indicated that care giving is a big problem for many Amherst residents. The COA invited two Adult Social Day Care experts to speak about what such a program would involve if adopted at the Amherst Senior Center. Currently there are several elders that frequent the Senior Center who are in need of such a service, but we have inadequate space for such a program.

The Elder Nutrition Program through Highland Valley Elder Services received notice of State budget cuts, which would result in a 24% cut in meals to the needy. Since the program had not seen an increase in funding for 20 years, the COA wrote letters to four legislators and the local newspaper urging restoration of funding. The money was restored.

An Emergency Preparedness Project was initiated by Dr. Nancy Gilbert, a UMass School of Nursing Professor, and her nursing students. They focused on seniors and the problems encountered during the crisis following the October 2011 storm. In April, the students presented several workshops for seniors on how to prepare for an emergency and what to do during an emergency.

Health care coaches for elder tenants at Ann Whalen who do not have a primary care physician will be provided, thanks to a grant from Highland Valley Elder Services. Volunteers will be trained to take tenants to appointments and interpret medical information.

Security at the Bangs Community Center. The Senior Center and the Health Department considered ways to improve the security at Bangs, following several incidents of inappropriate behavior and unwelcome entry into office space.

A grant from the Amherst Club for \$2,500 was gratefully received. The money will be put into the Emergency Fund, which can be used for Amherst elders who meet income guidelines and need help with utility bills, rent arrears, medical bills or other situations that the social worker deems necessary.

The proposed PVTA fare increase posed a serious threat to elders and those with disabilities. Increased van fares could restrict the ability of those individuals to get to appointments and may further isolate them. The COA sent a letter to the PVTA requesting that fares not be raised for elders and those with disabilities. That request was honored.

The convalescent equipment closet was renovated in order to increase the space for increasing amounts of equipment. Some popular items are in great demand and have a waiting list. For those select items the loan period was changed to two months (from one year). People will be called at the end of two months to assess if the equipment is still needed or can be returned.

The Friends of the Amherst Senior Center held the *Third Annual Amherst Follies*, a fundraising variety show, at Buckley Recital Hall on Amherst College campus. Other fundraisers for FY 12 included a dinner at Bertucci's, intergenerational Singing Suppers with students at Amherst College, A Comedy Mystery Dinner Theater, bake sales and the solicitation in the Senior Spirit. A total of \$11,287 was raised in FY 12 to support the programs and services at the Senior Center.

A new fundraising effort was initiated. A solicitation envelope was included in the Town Clerk's annual census mailing. The response was significant and \$5,482 was netted for FY 12. Stylus project. A COA member proposed a creative fundraising idea. He designed and built a stylus to be used with the iPad, smart phone and other such devices. He donates all supplies and time necessary to build the stylus. They sell for \$5 and proceeds go to the Senior Center. The program raised \$515 in FY 12.

A \$300 grant from the Amherst Woman's Club was gratefully accepted. The money was used to help defray the cost of a new kitchen cart, replacing a broken one.

The computer tutors at the Senior Center gratefully accepted five used MacIntosh laptop computers as a donation from Amherst College. Although the laptops were too old to receive new software and be maintained by IT, they will be used for self-training by our four tutors. The Town's IT Department has promised two new Mac laptops in FY 13, which will be used by the tutors for teaching elders.

FY 13 FUTURE PLANS

The Senior Center is in need of a small van, which can be used by the staff or a volunteer for a variety of purposes – to pick up food, to provide emergency rides for elders to appointments, to deliver meals to elders, for trips to the Survival Center, to travel to meetings, and more. The Friends of the Amherst Senior Center approved the plan. A COA committee will begin the search for a van.

The COA remains committed to maintaining home delivery of meals to elders in need, despite budget cuts.

The COA will continue to work with the Amherst Health Department on ways to improve security at the Bangs Community Center.

The COA will continue to support the Friends of the Amherst Senior Center in the fundraising effort of the 2013 Amherst Follies.

The COA recognizes the need for increased space for seniors and will work toward enlarging our current space.

The COA will continue to work toward incorporating an Adult Social Day Care program into any new space we might acquire at the Senior Center.

The COA will continue to explore possibilities and funding for the proposed plan for a new stand-alone senior center at a site near the town center. The center would provide designated space for senior programs and classes, including space for an exercise equipment room, which would attract the influx of Baby Boomers.

AMHERST SENIOR CENTER

Fiscal Year 2012

PRINCIPAL GOAL: To run a multi-purpose Senior Center that serves as the community focal point for the provision of services to the elderly. The S. C. works to initiate, facilitate, coordinate, and/or provide those services which in the broadest sense enhance dignity, support independence, maintain health, and promote the involvement of Amherst's elderly in the general community.

THE SENIOR CENTER: A VITAL COMMUNITY RESOURCE

Whether it's simply reading our 16-page **bi-monthly newsletter, *THE SENIOR SPIRIT***, or coming in daily for the hot lunch program, Amherst's older residents have come to rely on the Senior Center. Here are examples of some of our program and service offerings in FY 12:

CLINICS: foot care, ear irrigation, massage, blood pressure, flu/health fair, hearing aid repair, and free consultations two days a week with an R.N.; psychological counseling, acupuncture clinics

FITNESS PROGRAMS/CLASSES: Flex and Stretch, Gentle Fitness, Tai Chi, Folkdance, Line dancing, Ballroom dancing, Osteoporosis Progressive Resistance Training Exercise, EnhanceFitness®, Senior Yoga, Arthritis Foundation Exercise Program, Improving Balance and Mobility with the Alexander Technique, Laughter Yoga, Enhance Fitness® exercise classes, Function Well Classes, Level One Yoga Mat Classes

ADULT EDUCATION CLASSES, EDUCATIONAL SEMINARS/WORKSHOPS: Falls Prevention classes, SHAKESPEARE CLASSES ("Twelfth Night", Henry IV--Part 1, Henry IV--Part II, Henry V, As You Like It, Richard III), COSMOLOGY CLASSES with Jim van Luik (including "Why Quantum Physics?", Dark Matter & the Expansion of the Universe, The Reductionism-Emergence Controversy in Classical & Quantum Physics, Introduction to and Basic Concepts of Quantum Theory, From Something to Nothing?, The Development of Quantum Theory), HEALTH SEMINARS (Balance Screening, Back Care, Breathe Easy Screening, "Just in Case" seminar to prepare for the unexpected, Some Tips to Help Keep Cool & Safe, Tick Talk, Hearing Loss & Related Resources, Health Care Options for People with Medicare, Trauma & Neuroscience: Reptiles, Mammals & the New Fangled Brain, Shedding Light on an Important Option, Taking Control of Your Medical Health Information Using a Personal Health Record, How to Protect Yourself From Medicare Abuse, Healthy Hearing Seminar, Outsmarting Arthritis, The CDH Traveling Vascular University, Palliative Care, Creating a Person Health Record), New Options Weekly Discussions, CAREGIVER SEMINARS (Managing Difficult Behaviors and Memory Issues, Caregiver Survival Tips, How to Make Your Home Safe for Maximum Independence, Acupuncture for Relaxation and Wellbeing), Senior Meditation classes, New Options weekly discussions, Beginning Sudoku, painting workshops, Spoon Carving workshop, FINANCIAL SEMINARS (monthly with financial advisor Howard Singer, monthly with financial advisor with Edward Jones'--Rich Friese, and a financial seminar with Dale Frank), LEGAL SEMINARS ("Taking Care of Business: Planning for the Future" with Attorney Karen Jackson, Medicaid & Estate Planning & Protecting Your Home with Attorney Jennifer Snyder, "Annuities" with Ryan Nelson, Medicaid Planning & Traditional Estate Planning with Attorney Bates, Taking Control of Your Future: A Legal Checkup with Attorney Julie Lackner), The Art of Dialogue,

Getting to Know Your Digital Camera, Download Photos from Your Digital Camera, DRAWING CLASSES (Back to Basics, Drawing People, Elements of Still Life, Elements of Landscape/ Seascape/Cityscape), Weekly Craft Workshops, “The People of China” film series with Paul Shepard, Memoir Writing Workshops, A New Zealand Travelogue, Credit Report Assistance with the Amherst Police, How Elder Mediation Can Be Helpful, AARP Driver Safety Class, free computer tutoring one on one, Swift River Anthology book reading, My Life My Health—Chronic Disease Self Management Series, Journey to Bhutan: A Travelogue, The ABCs of Renting Seminars, “Telling Your Life Story” discussions, School of Nursing seminar on How to Prepare for an Emergency, “Women Reflect on Aging, Death and Caregiving” seminar, “Making Memories Matter” –a museum artifacts and stories series, Gustaf Mahler Classes,

SOCIAL RECREATION MUSICAL SHOWCASES (Moonlight and Morning Star, The Gray Divas, Dan Daniels, Dick Partridge, Laurie Festa, Creative Drums with Brian Peltier, Anastasia Christie’s Dance Classes Recital, Dave Mindell—“The Rockin’ Robin”, Jeanette Miller—Concert Soprano, “Barrymore” with Richard Clark, “Reliving the 50s” with Dick Partridge, “Music is Love” with Dick & Dawn Kelley, Dance Generators, Roger Tincknell, Steve Henderson one-man play, Dave Mindell music of the 1950s-1980s), Senior Center Community Tag Sale, Public Safety Picnic, Thanksgiving Dinner, bridge, scrabble, billiards, Chinese Mahjongg, grocery bingo, Volunteer Awards Social, Singing Suppers funded by Amherst College, Holiday Concert/Party, Second Annual Spring Follies, weekly cribbage classes/games, Mexican Train Dominos and trips (Day on Your Own in New Haven CT, “A Prairie Home Companion at Tanglewood, Lobster Clam Bake at Foster’s in York ME & LL Bean, Day in Rockport MA, Culinary Institute of America & Vanderbilt Mansion, British Landscapes 10-day tour, Day in Salem, Day in Boston, Day in Newport, Red Lobster & Mark Twain House, Alaska Discovery Land & Cruise -13 day trip, Reflections of Italy 10 day trip, New England Spring Garden & Flower Show, Kringle Candle, Lee Premium Outlets), Amherst College “Ageless” Singing Suppers, Holiday Craft Sale, Spring Fling—Games & Fun, A Comical Mystery Dinner, Smith College Jazz Ensemble Performance

SERVICES TO INDIVIDUALS: HVES (Highland Valley Elder Services) Title III Congregate hot lunch program, Meals on Wheels evening hot supper through the University of Massachusetts, HVES Title III Home Delivered hot lunch, AARP Tax Assistance, leaf raking and help with snow/ice removal, personal care/homemaking referral, friendly visitor program, social worker counseling/I+R, Brown Bag monthly groceries through Western Mass. Food Bank, Food Box monthly groceries through Amherst Survival Center, free weekly bread/produce giveaway, fuel assistance, emergency food pantry, volunteer driving to doctor’s appointments, SHINE health insurance counseling, tax assistance, Convalescent Loan Closet, Tax Work-Off Plan intake & placement, subsidized van ticket sales, wellness grants, farmers’ market coupon distribution, medical rides and free wheelchair and medical equipment loan closet, and partnership with the SALT Council to provide services such as house numbering, RUOK, File of Life, Drug Take Back Day, SAFE Elder project, Outbooks on Wheels, Salvation Army Office Hours for Emergency Assistance, H.E.L.P. (Hampshire Elder Law Program) assistance, Prescription Pick-Up and Delivery, Wisdom Works Job Training for the unemployed, PVTa ID cards photos, private pay home help I & R, parking sticker program, home safety assessments, Annual Flu Clinics in conjunction with the Amherst Health Department, Alzheimer’s Disease Support.

PARTICIPATION IN FREE/LOW COST FOOD PROGRAMS

| Name of Program | FY 08 | FY 09 | FY 10 | FY 11 | FY 12 |
|--|---|---|---|--|--|
| Congregate Hot Lunch | 5,420 (11.8% decrease) If no snow days we would have served 5,490 meals and then the decrease would have been 10.7%. | 5,120 (5.6% decrease) If no snow we would have served 95 more or 5,215 - a 3.8% decrease | 5,966 (17% increase) | 5,804 (2.8% decrease caused by 7 snow days i.e. 150 meals otherwise the program had no measurable change) | 5,285 (8% decrease. This year we lost a number of daily diners. Seven went into nursing homes or moved and one who died.) |
| Meals on Wheels (UMass food delivered mid-afternoon) | 4,790 (4% decrease) If no snow days we would have served 140 more and seen only a 2% decrease | 4,324 (9% decrease) If no snow we would have delivered 101 more or 4,423 - a 7% decrease | 4,622 (7% increase) impressive, considering 3 snow days. | 4,867 (5.3% increase-- if there had been no snow days the count would have been 5,009 meals or a 8.4% increase) | 6,074 (19% increase) (More community awareness with discharge planners) |
| Home delivered meals (HVES food delivered at 11 AM) | 16,749 (4% increase) If no snow we would have delivered 16,961 meals and then the increase would have been 9.5% | 16,061 (4% decrease) If no snow we would have served 103 more, 16,164 - a 3.5% decrease | 15,182 (5.5% decrease) due to the weather and grantor's fiscal constraints | 13,924 (8.3% decrease) partially due to 4 days of weather issues = 245 meals. (Otherwise 6.7 % decrease) | 10,805 (22% decrease) meals for 30 people were suspended or terminated by HVES for various reasons.) |
| Brown Bag (Western Mass Food Bank) | 1,016 (>1% change) | 1,016 No change | 1,054 (4% increase) | 979 (7.2% decrease) | 820 (16% decrease b/c the Western Mass Food Bank is following the income guidelines more closely b/c food resources are more limited. |
| Food Box (Survival Center food) | 483 (9% decrease) | 543 (13% increase) | 468 (13.9% decrease) | 429 (8.4 % decrease) | 421 (More seniors are opting to go to the Survival Center where they can be more selective about their food choices.) |
| Free Bread & Produce Giveaway | 4,960 (10% decrease) | 2,338 (48% decrease) Snow days, less food to give out | 2,129 (9% decrease BUT #s would have increased if we didn't have to cancel six times.) | 2,262 (6.3% increase) The program would have seen a 15.7% increase if we didn't have to cancel 4 weeks due to snow and elections | 2,007 (11% decrease probably because there is less food to go around. Merchants are trying not to overstock and overbake.) |
| Grocery Pantry Emergency Food Give-away | 38 (67% decrease) | 45 (19% increase) | 42 (6.7% decrease) | 37 (12% decrease because more people are participating in the weekly free bread and produce program.) | 29 (21% decrease in visits b/c more people are going to the Survival Center where there is a larger emergency pantry. |

UPDATE ON FOOD PROGRAMS

Our home-delivered **lunchtime** meals program, run in partnership with Highland Valley Elder Services, asks for only a suggested donation from the participant, and continues to be an essential support to elders in Amherst and Pelham as they are living longer and find it difficult to shop, cook and pay for food. As fuel costs increase, the home delivered meal becomes more and more important also as a means to afford other essentials. We have four lunchtime meal delivery routes daily and we use volunteer drivers exclusively. With the price of fuel relatively high, we have been fortunate over the past year that only 25% of our drivers asked for the \$.50/mile reimbursement, though we expect this will change as the price of gas goes up. We receive \$1.19 per home delivered meal from our HVES Title III grant to cover gas and the lunch site director's hourly wage. For a variety of reasons, 30 home delivered meal recipients have been suspended or terminated from our delivery list by Highland Valley. This has reduced the budget we have to work with significantly. Highland Valley suggested we could save gas money by delivering two meals on one day and cancelling delivery the next. We have instituted this change over the summer—we no longer deliver on Wednesdays—instead the Tuesday driver brings the Wednesday meal at the same time. There was a period of adjustment for the drivers to keep everything straight, but this change is now more routine, and this has helped a bit. Our lunch site director resigned at the end of the summer as she made plans to move out of the area. We are paying her replacement a slightly lower hourly wage which will also help with our budget.

Our home-delivered **supper-time** UMASS Meals on Wheels (MOWs) program had an increase of 1,207 meals delivered due to there having been 62 participants, an increase of 10 seniors from FY 11. Additionally, as the MOWs were only cancelled once because of inclement weather, the number of meals delivered was higher. The decrease in the Brown Bag may be a result of the Food Bank of Western Mass being more stringent with following the income eligibility guidelines as a result of a large increase in the number of agencies utilizing their food resources in their catchment area. The Emergency Food Pantry decrease could be due to seniors having access to food through SNAP (Supplemental Nutrition Assistance Program), the Survival Center's 4 X weekly hot lunch and day-old bread and produce program, and directing people to the Senior Center's Wednesday Free Bread & Produce program. With the Survival Center Food Box program, the decrease is likely because all 60 participants do not order a box of food each month.

SENIOR PARKING PROGRAM

The Amherst Senior Center is located in the center of town and there is no nearby free parking for participating members or for volunteers. The town's move to upgrade from meters to a more sophisticated digital parking payment system, combined with the impending elimination of senior parking placards, brought the problem to a head and the COA decided in early 2011 to address the problem.

SENIOR HEALTH SERVICES UPDATE

Senior Health Services staffed by a registered nurse, provides a variety of health services to community seniors including blood pressure monitoring, blood glucose testing, medication information, weight monitoring, nutrition information, wound and skin assessment, ear and throat inspection and assistance with responding to a variety of health care needs.

The nurse provides a walk-in clinic in the “Bubble” Room at the Bangs Community Center on Mondays and Thursdays, and in addition has provided a weekly community clinic at the Clark House and Ann Whalen Apartments and has made home visits for those in need. In FY 12, more than 1,537 client contacts were logged for seniors served by the program.

It is important to note that the Amherst Senior Center's Senior Health Services program, receives no Town funding, but continues to grow and thrive thanks to donations and grants. An annual \$10,000 donation from Amherst resident Dorothy Gavin continued to provide the primary funding for the Bangs based twice-weekly clinics over the year. Donations of new medical supplies are also appreciated, to be used in the clinic or distributed to seniors in need.

Other health services offered at the Senior Center include: fee-for-service ear irrigation and foot care clinics with RNs; weekly therapeutic massage clinics; free twice monthly ear irrigation clinics with volunteer, Dr. Daniel Clapp; and approximately 33 health seminars with local health professionals.

NEW FUNDRAISING EFFORT A SUCCESS

For the first time this year we included a solicitation letter in with the Town Clerk’s annual census mailing. Deducting the \$950 paid by the Friends to have the envelopes printed, the enclosure netted \$5,482.

EMERGENCY FUND GRANT

The Amherst Club, a benevolent community group, awarded the Senior Center a \$2,500 grant this year to bulk up the Senior Center’s Emergency Fund Gift Account which was established in October 2009. The money can be used by Amherst elders for medical/dental bills, utility arrearages, rent arrearages, eviction/condemnation situations, emergency home/furnace repair, and miscellaneous situations at the discretion of the Center’s social worker. Applicants must meet income guidelines and have exhausted all other public assistance avenues. Due to the very mild winter this past winter there were only two elder households that utilized \$288.15 of the fund during FY 12 for utility arrearages.

FRIENDS ANNUAL FUNDRAISERS

The Friends of the Amherst Senior Center raised \$14,752 in FY 12. Special fundraisers included the Third Annual Follies (a variety show featuring mostly professional musicians and dancers), Singing Suppers in conjunction with Amherst College’s “Ageless” student volunteers, A Comedy Mystery Dinner Theatre, stylus sales, bake sales, a fundraiser at a local Bertucci’s and a solicitation in the Senior Center newsletter, The Senior Spirit.

STYLUS PROGRAM

One of the Senior Center volunteers, who is also a Council on Aging member, spoke in April 2012 of a new fundraising idea. He had designed and built a stylus for use with the iPod Touch, iPad, iPhone and other tablet computers and smart phones. The stylus is constructed from aluminum tubing, a plastic collar, special electronic foam and is packaged in an attractive display container. The volunteer purchases materials himself, contributes the time needed to fabricate the styluses and contributes all proceeds to the Senior Center. The styluses sell for \$5 each and through June 7 the program has raised \$515.

During the 2011 fiscal year, a proposed new parking program was presented to the Town Manager, the Select Board and the Parking Task Force, and this year a trial parking policy was introduced in the Town of Amherst. Parking stickers were designed and purchased and the necessary forms and computer files were produced to keep track of the program. For a \$10 fee, residents of Amherst 65 years of age and older could purchase stickers for their automobiles which would allow them to park in two lots near the Senior Center during its operating hours for a five-month trial period beginning on August 1, 2011. A total of 106 parking stickers were sold during the five-month trial period. For the current calendar year a total of 137 parking stickers have been sold for \$25 each. The total includes replacement stickers and a few stickers paid for by the Senior Center. The program is jointly sponsored by the Amherst Senior Center and the Town of Amherst and has proven to be a big success.

COMPUTER TUTORING

The Senior Center has four computer tutors who have been teaching students the use of PC computer software for a number of years. Recently a number of potential students have asked for instruction in Apple's operating system and applications software. Also, tablet computers appear to be the computers of the future. The Senior Center does not have an Apple Mac computer or an iPad tablet to use for teaching purposes. Amherst College donated five Mac laptop computers to the Senior Center but the Town's IT Department decided that the computers were too old to load with new software and maintain. Instead the Town's IT Department will provide the Senior Center with two new Mac laptops, install the required software and maintain them. They may also provide a new iPad. The computers donated by Amherst College are being used by the Senior Center tutors and the College has been thanked for their generosity.

LONG RANGE PLANNING

The Long Range Planning Committee of the Council on Aging has been trying for a year and a half to find the best way to expand and improve the space of the Senior Center. We have been working equally on three approaches: modifying our current building, constructing a new community center and building a new stand-alone, one-story Senior Center. The committee decided to sharpen its focus by advancing a plan for a new Senior Center and showing why this approach is superior to the two alternatives. For the short term we also considered expanding the Senior Center space in the current building.

Between March and August 2011 we visited seven new senior centers and two community centers in Connecticut and Massachusetts. We photographed the buildings inside and out and in most cases interviewed the directors. Our objective was to develop design concepts for the Amherst Senior Center, identify design problems either by inspection or by having the directors identify them for us and to get some information on construction costs and the construction project time lines.

Using the size and growth rate of 60+ senior population of Amherst, we calculated the required size of a new Senior Center, the number of parking places required and the total area of the required site for the year 2017. We surveyed the current and proposed activities of the Senior Center and drew up an inventory of the types of rooms that would be needed, their size and arrangement. Finally, we looked at available lots in the Town and identified an ideal site for the new Senior Center. For the short-term objective of modifying the current Bangs Community Center, we calculated the percentage of space increase for various modifications of the building.

The long-range planning committee sent this detailed proposal for increased senior center space to Town Hall on February 28. On April 26 most of the committee met with the Town Manager to discuss the proposal. He responded saying that the Town does not have the necessary funds and that there are other projects with a higher priority. He has agreed to another meeting with the committee to further discuss the need for more Senior Center space. This meeting will be held in the near future.

EMERGENCY PREPAREDNESS PHASE I

The late October 2011 snowstorm that created unprecedented havoc in the Pioneer Valley and elsewhere in New England, uncovered weaknesses in our community's safety net. University of Mass. School of Nursing Professor, Dr. Nancy Gilbert, working with her students and a number of Town departments, undertook the first phase of a project during the spring semester focusing on seniors with emergency needs to assess what efforts worked and what didn't work during the storm. It is hoped that eventually a product will be developed that will enable people in the community to identify elders at risk (and for elders themselves to self-identify) as an on-going effort. A database could then be maintained at the Senior Center. As a final semester project, the students presented a seminar to elders with guidelines for emergency preparation "in place" (at home.)

RESTAURANT TAX RELIEF

The Friends of the Amherst Senior Center has been paying sales tax for meals provided for seniors on Amherst Senior Center bus trips and other outings. This was not necessary because the Friends is a tax exempt organization and the Travel Club programs are financially run by the Friends. While the Friends has been registered with the Federal IRS as a tax-exempt 501C-3 and with the Massachusetts Department of State, it was not registered with the Massachusetts Department of Revenue (MassDOR). As part of the program to obtain meal tax-free status, the Friends of the Amherst Senior Center registered with the MassDOR and then filed the necessary paperwork to obtain the tax-free status.

OUTREACH

Funded by a Title III grant from Highland Valley Elder Services, the part-time Outreach Worker led seminars on safety issues, translated into Spanish the Senior Center monthly calendars from the newsletter and posted them at the Ann Whalen Apartments and the Clark House, and worked to involve more Latino elders at the Senior Center in programs and in volunteering. As a result we have seen more Latinos participating in the Wednesday Bread & Produce Program and in volunteering for the Noon Congregate Lunch Program. The Social Worker will continue to work with the Latino community to increase participation in programs and volunteering.

TAX WORK-OFF PLAN

The Tax Work-Off Plan enables seniors (age 60 and above), whose primary residence is in Amherst and who meet the income guidelines, to work 125 hours for a \$1,000 abatement on their property taxes per fiscal year. The work, performed in Town departments, does not replace any employee positions. On 6/11/12 the Selectboard approved an increase of 5 slots in the program for a total of 35. The 5 additional slots were filled immediately as there were five eligible seniors on the wait list. Participants worked in the following departments: Senior Center, Jones Library, Munson Library, Leisure Services, and the Collectors Office. A full amount of 1,771 hours was

worked by the 18 Tax Work-Off participants in a variety of positions at the Senior Center. Five of those participants donated 320 hours as they each worked beyond the 125 hours. Intake and placement is handled by Senior Center Social Worker, Maura Plante.

IN-KIND DONATIONS

Although resources through the Town budget are limited, the Senior Center is able to offer a wide array of programs and services because of two important categories of contributions: volunteer time and in-kind donations of goods and services.

In FY 12 approximately 15,971 hours of volunteer time was given by 343 volunteers in the following categories:

| # of Hours Given | # of Volunteers |
|----------------------------|------------------------|
| 20 hours/week or more | 2 |
| 5 hrs/wk up to 19.5 hrs/wk | 7 |
| 1-5 hrs/wk | 60 |
| 10hrs/yr to 50hrs/yr | 152 |
| Less than 10 hrs/yr | 122 |

The value of these hours, according to the Independent Sector is \$240,563.48

In-kind donations represent tangible goods or services generally considered essential for the Senior Center's operations, but not paid for out of its budget.

| In-Kind Donation | Estimated Value |
|--|------------------------|
| Rent/Space (gross square feet=13,505) | \$152,250 |
| Gas donated by meals deliverers, staff | \$9,452 |
| Utilities | \$23,000 |
| Van Garaging, Gas & Service | \$342.31 |
| Custodial/Maintenance | \$28,762 |
| Plowing/Outside Maintenance | \$16,607 |
| Durable Medical Equipment | \$14,457 |
| Computers/phones/printers/tech. support | \$35,000 |
| Donated Goods | \$2,748 |
| Value of Crafts Made & Sold for Sr. Ctr. | \$355 |
| Recognition Event | \$300 |
| Furniture/Equipment | \$2,011 |
| Office Supplies | \$852 |
| Entertainers, program expenses | \$3,196 |
| MSC® Service Annual Fee | \$1,170 |
| Luncheons, food for all nutrition programs | \$264,579 |

The table looks at some FY 12 in-kind donations (this list is not exhaustive.) The estimated in-kind total for FY 12 is \$604,858

| In-Kind Donation | Estimated Value |
|--|------------------------|
| Cable TV Service, Golden Age Radio | \$719.88 |
| Books/Videos/Magazines/Puzzles | \$1,000 |
| Piano tuning | \$300 |
| Outreach Grant | \$3,500 |
| Newsletter | \$9,678 |
| Lunch Site Director & Assistant | \$13,675 |
| Water Cooler/Heater Rental | \$240 |
| Equip. rental & maintenance | \$406 |
| Craft Workers, Nursing Center Expenses | \$11,000 |
| Amherst College Art Programs | \$5,000 |
| Conference Fees/Membership Dues | \$421 |

Respectfully submitted,

Nancy Hirsh Pagano, Director

DESIGN REVIEW BOARD

Fiscal Year 2012

Created by Town Meeting in 1983, the Design Review Board provides advisory review of the exterior design of private projects in downtown Amherst and public projects anywhere in Amherst.

The Design Review Board held 12 meetings during FY 12, including a Joint Meeting with the Historical Commission to discuss designs for a new town flag and to recommend a preferred flag design to the Select Board. The number of meetings amounted to a slightly lower number than in FY 11 and a slightly higher number than in FY 10.

Public Projects Reviewed

Cushman Scott Children's Center – The Design Review Board reviewed a plan for a new fence along the front of the property.

Community Field Scoreboard – The Board reviewed a proposed new scoreboard at the softball field, proposed by the Amherst Boosters Club and donated in memory of Vic Keedy, Jr., a longtime Amherst resident and who had worked for 40 years at the UMass food services.

Town Flag – In June 2010, the DRB had received an inquiry from a member of the Select Board regarding the design of a proposed town flag. The DRB agreed to work with the Select Board on this important project.

During FY 11, the DRB reviewed several flag designs that had been submitted by members of the public. After careful consideration, the DRB and the Historical Commission advised the Select Board that working with a professional designer/artist would be a more productive method of developing a design. At the request of a member of the Select Board, local artist, Barry Moser, agreed to work with the Design Review Board and the Historical Commission to develop a design for Amherst's new town flag.

During FY 12 the DRB worked with the Historical Commission and Mr. Moser, through Select Board member, James Wald, and made a recommendation to the Select Board on the design. The design recommended by the DRB and Historical Commission was eventually chosen by the Select Board.

Private Projects (Downtown) Reviewed

The redevelopment and improvement of downtown buildings and sites continued. The following projects and signs, among others, were reviewed in FY 12:

Boltwood Place – The Board continued to work with designers and developers of Boltwood Place, a new mixed-use, LEED-certified building in downtown Amherst, located on a lot behind Judie's Restaurant, with the ground floor occupied by retail/commercial and 12 residential units above. The Board reviewed proposed landscaping, paving, site improvements and the location of the electrical transformer box and advised the applicant and the Planning Board on these issues. The applicant met with and received recommendations from the DRB during FY 11 and FY 12 following up on previous meetings during FY 10.

High Horse Restaurant – The Board reviewed proposed signs, stone façade, metal awning, patio furniture, painting of metal railings and entryway trim for this new downtown restaurant/bar that took the space formerly occupied by the Amherst Brewing Company when ABC moved to University Drive.

Lit Restaurant – The Board reviewed a design for proposed seasonal outdoor dining, including a layout of the seating area and site furniture, for a new restaurant/bar in the Boltwood Walk area.

79 South Pleasant Street – The Board reviewed plans by Amherst College for renovation and an addition to the former First Baptist Church building at the edge of the downtown area. Plans included a newly designed parking area, a new front entry space, landscaping and façade improvements.

Signs, Awnings and Lights – Restaurants including Antonio’s Pizza, Chez Albert, D.P. Dough, the Sub and Pizza, Froyoworld, Arise, The Mini Donut and Fratelli’s Restaurant; Professional Offices, Banks and Businesses including CVS, Eliana’s Barber Shop, Game Central, Rogue Tattoo and Piercing, 35 South Cycle, Left Click, Northampton Cooperative Bank and Kestrel Land Trust.

Other Private Project(s) reviewed at the request of the Planning Board or ZBA

28 Shays Street – The Board reviewed plans to convert a non-conforming single-family dwelling to a two-family dwelling and advised the applicant and the ZBA about the design of the proposed building and site improvements.

Respectfully submitted,

Jonathan Salvon, Chair
Design Review Board

FINANCE COMMITTEE

Fiscal Year 2012

The Finance Committee advises the Town on matters affecting Town finances and makes transfers from the Reserve Fund to cover extraordinary or unforeseen expenses. The primary focus of the Committee's responsibility and work consists of adopting guidelines for managing the Town's money and recommending a comprehensive budget consistent with those guidelines to the Annual Town Meeting. As it does so, the Committee considers recent year trends, projections for the next years, and prudent financial management practices. The Committee oversees the formulation and implementation of sound financial management policies. The Committee also recommends a course of action for any articles having financial implications that come before any Annual or Special Town Meeting.

The Finance Committee's recommended Preliminary Budget Guidelines are presented in the fall to the Town Manager, Superintendent of Schools, and Library Director to provide them with information on the level of resources that are expected to be available for spending on operating and capital budgets in the next fiscal year. This enables them to propose budgets in January for Finance Committee review. As it develops the Preliminary Budget Guidelines, the committee considers the revenue that is expected from taxation, state aid including Chapter 70 education funds, and other sources. The committee also considers the need to maintain appropriate levels of reserves in the form of Free Cash and the Stabilization Fund, projections for revenue and expenses in the next years, and longer-term financial demands on the Town. The guidelines are developed from the Finance Director's projections of revenues and spending for the previous, current and next three to five fiscal years.

Changes to the guidelines sometimes occur as new information about funding sources and service needs becomes available during the budget process. Such changes might be to the amount of available resources and/or particular needs to support municipal services, elementary schools, regional schools and library services. The committee may change the proportion of the total going to these different sections of the overall Town operating budget.

The Committee obtains advice throughout the budget process from other boards and committees, staff, and the general public, including the Budget Coordinating Group and the Joint Capital Planning Committee. Two Finance Committee members are designated to serve on each of these other two committees and one member serves on the Audit Committee. Committee members also serve as liaisons to the Select Board, School Committees, and Library Trustees to facilitate a coordinated budget process and understand the unique challenges and needs of all Town programs and services.

Fiscal year 2013 guidelines and budget

The development of the FY 13 budget commenced in October 2011 with financial projections from Finance Director Sanford Pooler. Mr. Pooler projected a 2.8% revenue increase for FY 13. The Preliminary Guidelines asked for operating budgets from the Town Manager, for libraries, and for the elementary schools at a 2.8% increase from current year (FY 12) levels. The guidelines asked for a regional school budget that would increase the Amherst assessment by 2.8% and proposed capital expenditures totaling 6.5% of the property tax levy. When the

Preliminary Guidelines were developed, the Committee projected that the budget would be essentially balanced (a surplus of \$33,168) without use of Free Cash or Stabilization Funds.

The budget that the committee proposed to Town Meeting, and was adopted at the 2012 Annual Town Meeting, differed from the Preliminary Guidelines in several respects. It required the use of Free Cash to address a one-time need of the elementary schools. In the prior three years Federal stimulus funding was available to help support the schools. That grant was fully expended in FY 12. The School Committee voted to accept School Choice students beginning in September, 2012, but the revenue it would generate was not immediately available. The Committee recommended using \$218,200 from Free Cash on a one-time basis to provide stability for the elementary schools during the transition from grant to School Choice funding. The increase for the Regional Schools assessment was less than projected in the Preliminary Guidelines because the Region was able to project a reduction in retired teacher insurance expenses. The combined operating budgets increased by 3.1% from the previous year. The General Fund Budget increased by 3.7% from FY 12.

Property tax revenue is predictable since, without an override, it can only increase by 2.5% plus any additional taxation generated by new growth. The second largest source of revenue is from state aid, mostly Chapter 70 funding for education and Unrestricted General Government Aid. As it developed the budget recommendation for Town Meeting, the Committee assumed that there would be no change for this revenue from the previous year. When the state adopted its budget for FY 13 in July, the amount of state aid for Amherst exceeded that projection by \$585,342. The Fall 2013 Town Meeting transferred the additional state aid to the Other Post Employment Benefits (OPEB) Trust as recommended by the Committee.

Reserves

The Town had been spending reserves to support operating budgets, in varying amounts, from FY 02 through FY 12. As noted, Town Meeting used \$218,200 from Free Cash to balance the FY 12 budget. The Department of Revenue certified free cash at the end of FY 12 at \$4,326,501. That plus our Stabilization Fund (\$1,821,401) indicates that on June 30, 2013, the end of FY 12, reserves are \$6,147,902. The increase in reserves from the previous year was \$506,481. Reserves represented roughly 9.2% of general fund operating revenues. The section of the Finance Committee's 2008 Financial Management Policies and Objectives regarding reserves states that "reserves, including the combined balance of Free Cash and Stabilization Fund, should be maintained at 5-15% of general fund operating revenues. The primary objective of the Town's reserve policy is to provide the Town the flexibility to sustain service levels despite the adverse financial impacts of economic downturns and unforeseen and extraordinary expenses." This goal is a widely accepted measure of good financial standing and a key factor in Amherst's bond rating

Fiscal year 2012 Reserve Fund transfer

The Reserve Fund is used by the Finance Committee to cover extraordinary or unforeseen expenses of the Town. An amount is appropriated at each Annual Town Meeting for this purpose. Most years, including FY 12, the appropriation has been \$100,000. When the Committee met on July 12, 2012, its members voted to transfer \$37,420 of the Reserve Fund to

cover unanticipated expenses in Community Services. That meant that \$62,580 was returned to the Undesignated Fund Balance and became Free Cash.

Meetings

The Committee held 21 meetings during the year including a combined meeting with the Select Board, School Committee and Jones Library Trustees, and meetings with the Amherst Select Board, Amherst School Committee and representatives from the other three Regional School District towns (Pelham, Leverett, and Shutesbury).

Members of the Committee

Members who served diligently and with great thoughtfulness were Andrew Steinberg (Chair), Kay Moran (Vice-Chair), Janice Ratner, Bob Saul, Anurag Sharma, Douglas Slaughter, and Marylou Theilman.

Thanks

The Committee required a great deal of staff support to gather information and to present it to Town Meeting. Sanford Pooler gave us invaluable support as Finance Director. Sandy and the staff of the Finance Department provided necessary information about the Town's financial history and current situation. He contributed knowledge, experience, perspective, analysis and advice. Maria Racca, Financial Analyst, organized information for us and also produced our reports, usually under acute deadline pressure. Comptroller Sonia Aldrich provided timely, accurate and informative reports about town revenues and expenses which enabled us to monitor the Town's financial performance as it operated on budgets adopted by the Town Meeting.

We rely on assistance of the Town Manager's office staff to help organize our operation. The committee's review and evaluation of the various parts of the Town's budget depends on the assistance of the Town Manager, School Superintendent, Library Director and members of their staffs, along with department heads and other staff responsible for municipal services. Contributions of the Select Board, School Committee and Jones Library Trustees are essential to arriving at an acceptable budget to recommend to Town Meeting. We thank them all for their generous assistance.

We are committed to organizing and presenting financial information to Town Meeting members in order to assist them in carrying out their duty to determine spending policies and appropriate funding for Town, School, Library and Capital needs of the Town. We appreciate the comments and guidance they give us, both as individual members and as a group, the appropriating authority of the Town.

Andrew Steinberg, Chair

FINANCE DIRECTOR

Fiscal Year 2012

The Finance Director is responsible for the coordination of all financial activities of the Town, managing and coordinating the activities of the Finance Department (Accounting, Assessing, Collections, and Treasury), developing operating and capital budgets and appropriate budgetary controls, and for effective financial planning and management of debt and debt policies. He also serves as the primary staff liaison to the Finance Committee, Joint Capital Planning Committee, and the Budget Coordinating Group.

FY 12 Budget

Town Meeting passed a General Fund budget of \$64,269,653, an increase of 2.1% from the previous year. The budget included an additional appropriation of \$65,250 from Free Cash voted at Town Meeting to support the reopening of the War Memorial Pool. The tax rate was set to tax at the full levy limit. The Town saw continued cuts in State Aid of nearly a half million dollars, continuing a four year trend. Overall local receipts – from fees, fines, and other charges – were budgeted at levels approximately equal to levels from previous years. A significant factor contributing to a balanced budget was the Town's favorable experience with health insurance. The health insurance trust fund had strong balances, and claims data for the year were modest enough that it was possible to have no rate increase for either the active employee plans or the retiree plans, notwithstanding industry rate increases of 10% or higher.

The fiscal year closed with a surplus of \$1.1 million (on an unaudited basis), which was equal to 1.7% of revenue. These figures are consistent with surpluses over the previous five years. By far, the largest part of the surplus derived from revenues that were higher than original projections. Areas that contributed to this surplus included the full-year realization of the hotel/motel and meals taxes originally implemented during FY 10, increases in fines and forfeits as the result of a newly enacted noise by-law and associated enhanced Police enforcement, and various one-time sources of revenue, such as the receipt of premiums on bond sales and Medicaid reimbursements. Departments expended 99.9% of their budgets, resulting in a turnback of \$84,861.

After the passage of the annual Town budget, the Legislature passed a provision allocating up to \$65 million to cities and towns, contingent upon the State FY 11 budget ending with a surplus. When that surplus materialized, the Town received an allocation of \$514,866. At the Fall Town meeting, \$400,000 of that amount was voted into the Stabilization Fund.

Bond Sale

In March 2012, the Town conducted a very successful bond sale, selling just over \$4.8 million in bonds. Four million of those bonds was for a Water Fund project to make repairs to the Centennial Water Treatment facility and extend a sewer line to the plant to transport waste material from the plant, which are created during the water treatment process, to the Town's sewer treatment plant. \$133,000 was for the initial design phase of a sewer extension project at Harkness Road, and \$177,000 was for retiring short term notes and issuing permanent debt for the acquisition of portable classrooms at the Marks Meadow School, and \$192,000 was for retiring short term notes and issuing permanent debt for repairs to the South Amherst School

roof and interior. In addition, this debt sale included \$350,000 for an Amherst Housing Authority project to construct affordable housing, using Community Preservation Act funds to repay that portion of the bond. The interest rate on the bonds was 2.2%

Acknowledgements

I want to acknowledge the hardworking employees in the Finance Department who perform necessary, critical, and often thankless work in the Accounting, Tax Collection, Assessing, and Treasury functions in support of Town services. They are highly skilled and professional, dedicated to their jobs, and willing to solve the problems and challenges that often arise in these offices. Their success has been acknowledged by our independent auditors who report timely and accurate financial reporting, strong cash management and investment practices, and sound internal controls. Other indicators include our strong tax collection rates (regularly in excess of 98% annually) and accurate and equitable property tax assessments with abatements well below 1%. I am happy to report that the Town's finances are well managed by this excellent staff.

Submitted by,
Sanford M. Pooler
Finance Director

FIRE DEPARTMENT

Fiscal Year 2012

Amherst Fire Department

Annual report of activity for period 7/1/2011 - 6/30/2012

| By Town | Fire | % | EMS | % |
|---------------|-------------|------|-------------|------|
| Amherst | 1355 | 99.0 | 3107 | 71.9 |
| Belchertown | 2 | .1 | 23 | .5 |
| Hadley | 3 | .2 | 941 | 21.8 |
| Leverett | 1 | .1 | 71 | 1.6 |
| Northampton | 2 | .1 | 3 | .1 |
| Other | 1 | .1 | 2 | .0 |
| Pelham | 1 | .1 | 88 | 2.0 |
| Shutesbury | 2 | .1 | 68 | 1.6 |
| Sunderland | 1 | .1 | 19 | .4 |
| TOTALS | 1368 | | 4322 | |

| By Month | Fire | % | EMS | % |
|---------------|-------------|------|-------------|------|
| Jul | 91 | 6.7 | 294 | 6.8 |
| Aug | 97 | 7.1 | 315 | 7.3 |
| Sep | 152 | 11.1 | 468 | 10.8 |
| Oct | 189 | 13.8 | 491 | 11.4 |
| Nov | 141 | 10.3 | 374 | 8.7 |
| Dec | 106 | 7.7 | 329 | 7.6 |
| Jan | 113 | 8.3 | 330 | 7.6 |
| Feb | 84 | 6.1 | 355 | 8.2 |
| Mar | 103 | 7.5 | 384 | 8.9 |
| Apr | 126 | 9.2 | 393 | 9.1 |
| May | 101 | 7.4 | 311 | 7.2 |
| Jun | 65 | 4.8 | 278 | 6.4 |
| TOTALS | 1368 | | 4322 | |

These are the totals for Amherst with the colleges removed.

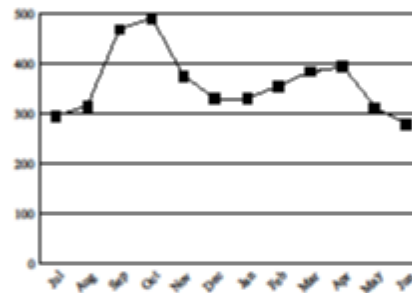
| | Fire | EMS |
|-------------------|------|------|
| Amherst (only) | 956 | 2233 |
| Amherst College | 58 | 122 |
| Hampshire College | 107 | 71 |
| UMASS | 234 | 681 |

These are just FYI totals of interest during this period.

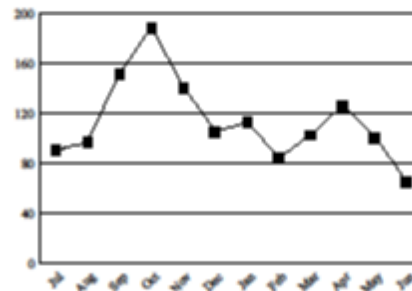
| | Fire | EMS |
|--------------------------|------|-----|
| Center for Extended Care | 4 | 121 |
| Sumbridge of Hadley | 0 | 136 |
| UMASS | 81 | 15 |
| Fraternities/Sororities | | |

| By Month | Mutual Aid EMS into Amherst |
|---------------|-----------------------------|
| Aug | 1 |
| Sep | 16 |
| Oct | 12 |
| Nov | 9 |
| Dec | 4 |
| Jan | 2 |
| Feb | 6 |
| Mar | 6 |
| Apr | 18 |
| May | 2 |
| Jun | 2 |
| TOTALS | 78 |

EMS calls only (by month)



Fire incidents only (by month)



FIRE DEPARTMENT Fiscal Year 2012

Box Alarm Totals by Year

Report range: 7/8/2003 - 6/16/2012

| Year | 03-04 | 04-05 | 05-06 | 06-07 | 07-08 | 08-09 | 09-10 | 10-11 | 11-12 |
|-----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Box Alarm | 49 | 82 | 52 | 54 | 49 | 54 | 34 | 41 | 34 |

Amherst Fire Department

[By category]

Date range: 7/1/2011 - 6/30/2012

| | |
|---------------------------|--------------|
| False Alarm-Good intent | 24 |
| False Alarm-Malfunction | 260 |
| False Alarm-Malicious | 50 |
| False Alarm-Other | 9 |
| False Alarm-Unintentional | 480 |
| Fire-Brush | 18 |
| Fire-Other | 24 |
| Fire-Rubbish | 35 |
| Fire-Structure | 33 |
| Fire-Vehicle | 7 |
| Hazardous Condition | 111 |
| Other Calls | 89 |
| Rescue | 186 |
| Service Call | 42 |
| Total incidents (count) | 1,368 |

Amherst Fire Department
[By type of call]

Date range: 7/1/2011 - 6/30/2012

| <u>No.</u> | <u>Type #</u> | <u>Type</u> | <u>Category</u> |
|------------|---------------|---|---------------------|
| 9 | <u>100</u> | Fire, Other | Fire-Other |
| 19 | <u>111</u> | Building fire | Fire-Structure |
| 10 | <u>113</u> | Cooking fire, confined to container | Fire-Structure |
| 2 | <u>114</u> | Chimney or flue fire, confined to chimney or flue | Fire-Structure |
| 2 | <u>116</u> | Fuel burner/boiler malfunction, fire confined | Fire-Structure |
| 3 | <u>118</u> | Trash or rubbish fire, contained | Fire-Rubbish |
| 2 | <u>130</u> | Mobile property (vehicle) fire, other | Fire-Vehicle |
| 5 | <u>131</u> | Passenger vehicle fire | Fire-Vehicle |
| 5 | <u>140</u> | Natural vegetation fire, other | Fire-Brush |
| 5 | <u>141</u> | Forest, woods or wildland fire | Fire-Brush |
| 7 | <u>142</u> | Brush, or brush and grass mixture fire | Fire-Brush |
| 1 | <u>143</u> | Grass fire | Fire-Brush |
| 6 | <u>150</u> | Outside rubbish fire, other | Fire-Rubbish |
| 9 | <u>151</u> | Outside rubbish, trash or waste fire | Fire-Rubbish |
| 17 | <u>154</u> | Dumpster or other outside trash receptacle fire | Fire-Rubbish |
| 2 | <u>160</u> | Special outside fire, other | Fire-Other |
| 2 | <u>223</u> | Air or gas rupture of pressure or process vessel | Hazardous Condition |
| 2 | <u>251</u> | Excessive heat, scorch burns with no ignition | Hazardous Condition |
| 18 | <u>300</u> | Rescue, emergency medical call (EMS) call, other | Rescue |
| 32 | <u>311</u> | Medical assist, assist EMS crew | Rescue |
| 30 | <u>321</u> | EMS call, excluding vehicle accident with injury | Rescue |
| 44 | <u>322</u> | Vehicle accident with injuries | Rescue |
| 6 | <u>323</u> | Motor vehicle/pedestrian accident (MV Ped) | Rescue |
| 41 | <u>324</u> | Motor vehicle accident with no injuries | Rescue |
| 2 | <u>341</u> | Search for person on land | Rescue |
| 3 | <u>350</u> | Extrication , Rescue, Other | Rescue |
| 1 | <u>351</u> | Extrication of victim(s) from building/structure | Rescue |
| 3 | <u>352</u> | Extrication of victim(s) from vehicle | Rescue |
| 3 | <u>353</u> | Removal of victim(s) from stalled elevator | Rescue |
| 1 | <u>356</u> | High angle rescue | Rescue |
| 1 | <u>371</u> | Electrocution or potential electrocution | Rescue |
| 1 | <u>372</u> | Trapped by power lines | Rescue |

| <u>No.</u> | <u>Type #</u> | <u>Type</u> | <u>Category</u> |
|------------|---------------|---|-------------------------|
| 2 | <u>400</u> | Hazardous condition, other | Hazardous Condition |
| 2 | <u>410</u> | Flammable gas or liquid condition, other | Hazardous Condition |
| 5 | <u>411</u> | Gasoline or other flammable liquid spill | Hazardous Condition |
| 19 | <u>412</u> | Gas leak (natural gas or LPG) | Hazardous Condition |
| 3 | <u>413</u> | Oil or other combustible liquid spill | Hazardous Condition |
| 16 | <u>424</u> | Carbon monoxide incident | Hazardous Condition |
| 14 | <u>440</u> | Electrical wiring/equipment problem, other | Hazardous Condition |
| 1 | <u>441</u> | Heat from short circuit (wiring), defective/worn | Hazardous Condition |
| 4 | <u>442</u> | Overheated motor | Hazardous Condition |
| 11 | <u>444</u> | Power line down | Hazardous Condition |
| 20 | <u>445</u> | Arcing, shorted electrical equipment | Hazardous Condition |
| 2 | <u>461</u> | Building or structure weakened or collapsed | Hazardous Condition |
| 7 | <u>463</u> | Vehicle accident, general cleanup | Hazardous Condition |
| 1 | <u>471</u> | Explosive, bomb removal (for bomb scare, use 721) | Hazardous Condition |
| 5 | <u>480</u> | Attempted burning, illegal action, other | Other Calls |
| 1 | <u>481</u> | Attempt to burn | Other Calls |
| 7 | <u>500</u> | Service Call, other | Service Call |
| 1 | <u>510</u> | Person in distress, other | Service Call |
| 5 | <u>520</u> | Water problem, other | Service Call |
| 4 | <u>521</u> | Water evacuation | Service Call |
| 5 | <u>522</u> | Water or steam leak | Service Call |
| 4 | <u>531</u> | Smoke or odor removal | Service Call |
| 1 | <u>542</u> | Animal rescue | Service Call |
| 2 | <u>550</u> | Public service assistance, other | Service Call |
| 3 | <u>551</u> | Assist police or other governmental agency | Service Call |
| 7 | <u>553</u> | Public service | Service Call |
| 3 | <u>554</u> | Assist invalid | Service Call |
| 13 | <u>561</u> | Unauthorized burning | Fire-Other |
| 67 | <u>600</u> | Good intent call, other | Other Calls |
| 8 | <u>611</u> | Dispatched & canceled en route | Other Calls |
| 1 | <u>622</u> | No incident found on arrival at dispatch address | Other Calls |
| 3 | <u>631</u> | Authorized controlled burning | Other Calls |
| 1 | <u>650</u> | Steam, other gas mistaken for smoke, other | False Alarm-Good intent |
| 18 | <u>651</u> | Smoke scare, odor of smoke | False Alarm-Good intent |
| 5 | <u>661</u> | EMS call, party transported by non-fire agency | False Alarm-Good intent |
| 9 | <u>700</u> | False alarm or false call, other | False Alarm-Other |
| 40 | <u>710</u> | Malicious, mischievous false call, other | False Alarm-Malicious |
| 4 | <u>711</u> | Municipal alarm system, malicious false alarm | False Alarm-Malicious |
| 4 | <u>714</u> | Central station, malicious false alarm | False Alarm-Malicious |
| 2 | <u>715</u> | Local alarm system, malicious false alarm | False Alarm-Malicious |
| 3 | <u>730</u> | System malfunction, other | False Alarm-Malfunction |

| <u>No.</u> | <u>Type #</u> | <u>Type</u> | <u>Category</u> |
|------------|---------------|--|---------------------------|
| 11 | 731 | Sprinkler activation due to malfunction | False Alarm-Malfunction |
| 1 | 732 | Extinguishing system activation due to malfunction | False Alarm-Malfunction |
| 105 | 733 | Smoke detector activation due to malfunction | False Alarm-Malfunction |
| 16 | 734 | Heat detector activation due to malfunction | False Alarm-Malfunction |
| 89 | 735 | Alarm system sounded due to malfunction | False Alarm-Malfunction |
| 35 | 736 | CO detector activation due to malfunction | False Alarm-Malfunction |
| 18 | 740 | Unintentional transmission of alarm, other | False Alarm-Unintentional |
| 6 | 741 | Sprinkler activation, no fire - unintentional | False Alarm-Unintentional |
| 1 | 742 | Extinguishing system activation | False Alarm-Unintentional |
| 227 | 743 | Smoke detector activation, no fire - unintentional | False Alarm-Unintentional |
| 19 | 744 | Detector activation, no fire - unintentional | False Alarm-Unintentional |
| 172 | 745 | Alarm system sounded, no fire - unintentional | False Alarm-Unintentional |
| 37 | 746 | Carbon monoxide detector activation, no CO | False Alarm-Unintentional |
| 1 | 812 | Flood assessment | Other Calls |
| 1 | 900 | Special type of incident, other | Other Calls |
| 2 | 911 | Citizen complaint | Other Calls |

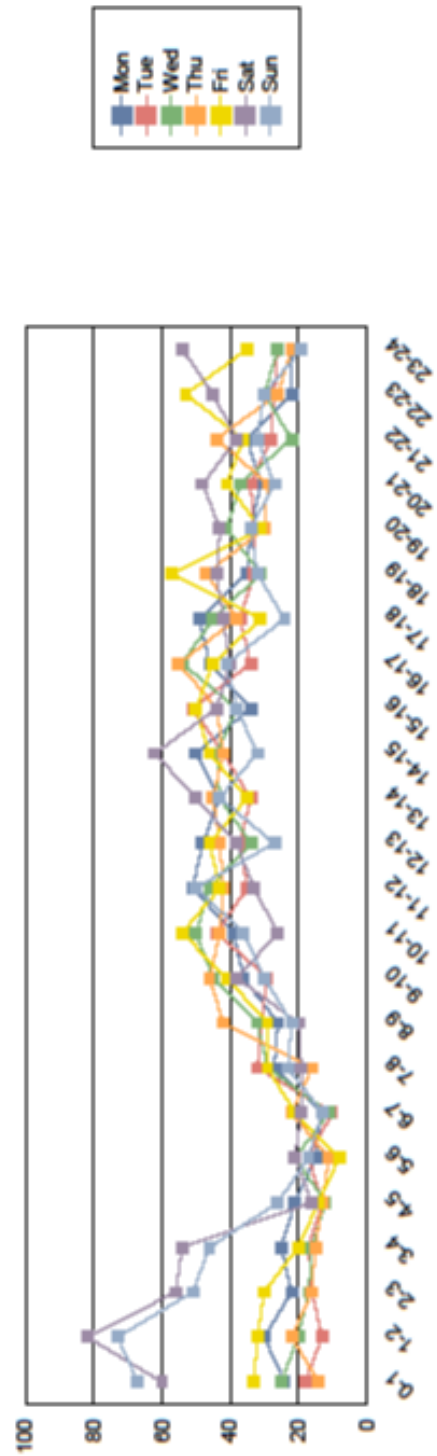
Amherst Fire Department

Date range: 7/1/2011 - 6/30/2012

Property & Contents Loss

| | <u>Property loss</u> | <u>Contents loss</u> |
|---------------------------|----------------------|----------------------|
| False Alarm-Good intent | \$0.00 | \$0.00 |
| False Alarm-Malfunction | \$0.00 | \$0.00 |
| False Alarm-Malicious | \$0.00 | \$0.00 |
| False Alarm-Other | \$0.00 | \$0.00 |
| False Alarm-Unintentional | \$3,000.00 | \$0.00 |
| Fire-Brush | \$0.00 | \$0.00 |
| Fire-Other | \$550.00 | \$500.00 |
| Fire-Rubbish | \$2,005.00 | \$25.00 |
| Fire-Structure | \$408,249.00 | \$45,855.00 |
| Fire-Vehicle | \$33,000.00 | \$1,700.00 |
| Hazardous Condition | \$1,000.00 | \$200.00 |
| Other Calls | \$50.00 | \$0.00 |
| Rescue | \$0.00 | \$0.00 |
| Service Call | \$0.00 | \$0.00 |
| Total Loss | \$447,854.00 | \$48,280.00 |

| | 0-1 | 1-2 | 2-3 | 3-4 | 4-5 | 5-6 | 6-7 | 7-8 | 8-9 | 9-10 | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 | 15-16 | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 | 23-24 | Total |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Mon | 24 | 30 | 22 | 25 | 21 | 15 | 13 | 27 | 26 | 36 | 39 | 51 | 48 | 43 | 50 | 34 | 46 | 49 | 35 | 34 | 31 | 35 | 22 | 22 | 778 |
| Tue | 18 | 13 | 16 | 17 | 13 | 17 | 10 | 32 | 31 | 29 | 44 | 35 | 37 | 34 | 42 | 51 | 34 | 37 | 33 | 33 | 34 | 28 | 27 | 26 | 691 |
| Wed | 25 | 20 | 17 | 16 | 12 | 21 | 11 | 29 | 32 | 45 | 50 | 46 | 34 | 43 | 44 | 38 | 54 | 45 | 31 | 41 | 37 | 22 | 30 | 26 | 769 |
| Thu | 14 | 22 | 16 | 15 | 13 | 11 | 22 | 16 | 42 | 46 | 43 | 42 | 43 | 45 | 42 | 44 | 55 | 38 | 47 | 30 | 29 | 44 | 26 | 22 | 767 |
| Fri | 33 | 32 | 30 | 20 | 14 | 8 | 21 | 29 | 29 | 41 | 54 | 43 | 46 | 35 | 46 | 50 | 45 | 31 | 57 | 31 | 41 | 36 | 53 | 35 | 869 |
| Sat | 60 | 82 | 56 | 54 | 16 | 21 | 19 | 19 | 20 | 38 | 26 | 33 | 38 | 50 | 62 | 44 | 40 | 42 | 44 | 43 | 48 | 38 | 45 | 54 | 992 |
| Sun | 67 | 73 | 51 | 46 | 26 | 17 | 13 | 23 | 22 | 30 | 36 | 50 | 27 | 43 | 32 | 38 | 41 | 34 | 32 | 34 | 27 | 32 | 30 | 19 | 833 |
| Total | 241 | 272 | 208 | 193 | 115 | 118 | 189 | 178 | 282 | 245 | 282 | 388 | 273 | 283 | 318 | 295 | 315 | 266 | 279 | 246 | 247 | 235 | 233 | 204 | 5699 |

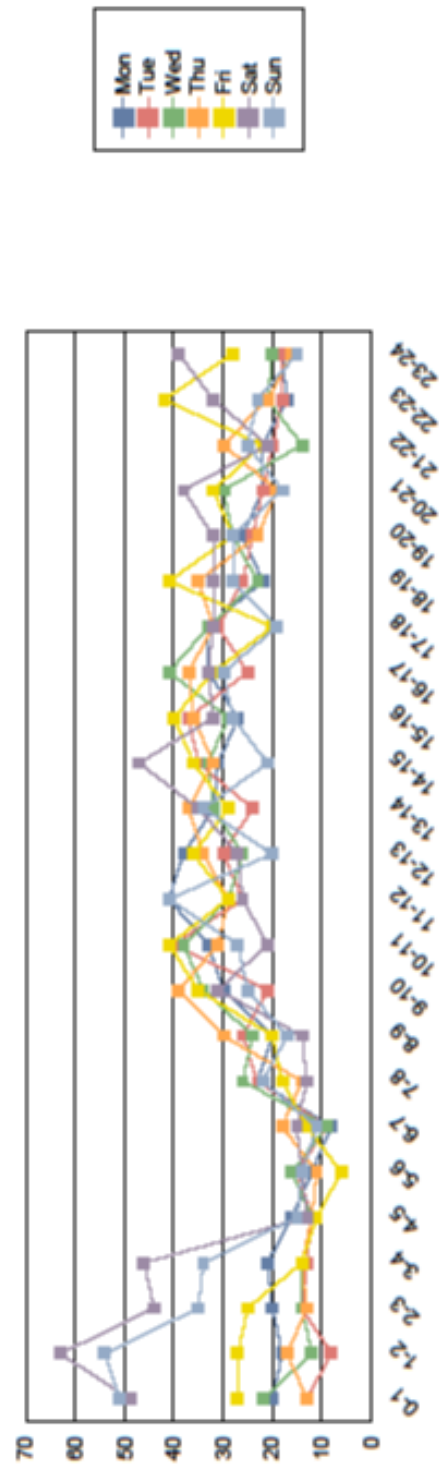


Amherst Fire Department

Number of EMS runs by day of week and time of day

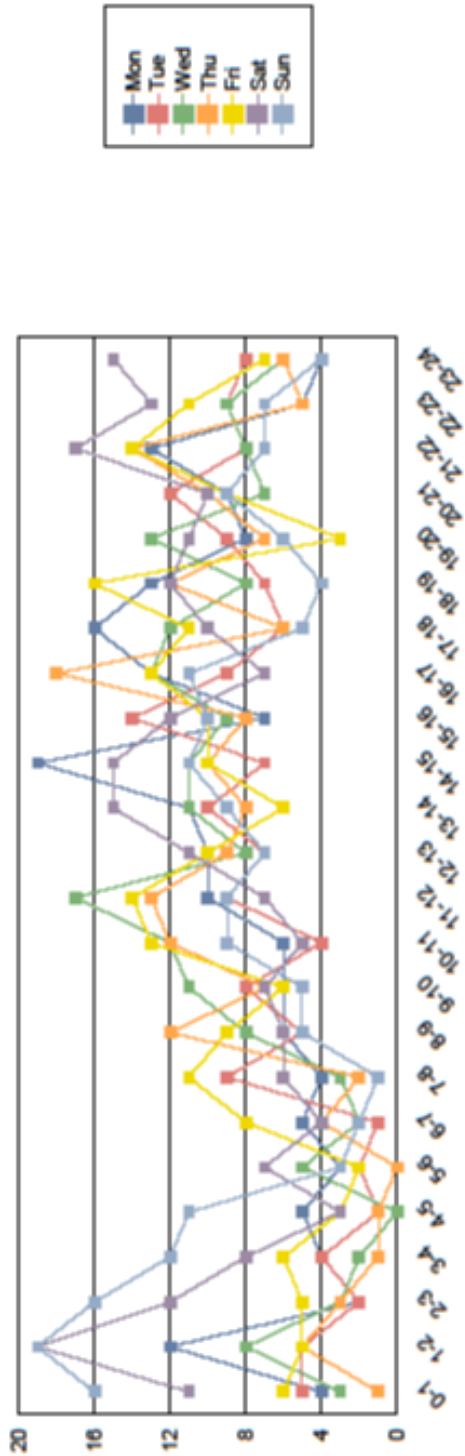
7/1/2011 - 6/30/2012

| | 0-1 | 1-2 | 2-3 | 3-4 | 4-5 | 5-6 | 6-7 | 7-8 | 8-9 | 9-10 | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 | 15-16 | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 | 23-24 | Total |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Mon | 20 | 18 | 20 | 21 | 16 | 12 | 8 | 23 | 20 | 30 | 33 | 41 | 38 | 32 | 31 | 27 | 33 | 33 | 22 | 26 | 22 | 22 | 17 | 18 | 583 |
| Tue | 13 | 8 | 14 | 13 | 12 | 15 | 9 | 23 | 26 | 21 | 40 | 26 | 30 | 24 | 35 | 37 | 25 | 31 | 26 | 24 | 22 | 20 | 18 | 18 | 530 |
| Wed | 22 | 12 | 14 | 14 | 12 | 16 | 9 | 26 | 24 | 34 | 38 | 29 | 26 | 32 | 33 | 29 | 41 | 33 | 23 | 28 | 30 | 14 | 21 | 20 | 586 |
| Thu | 13 | 17 | 13 | 14 | 12 | 11 | 18 | 14 | 30 | 39 | 31 | 29 | 34 | 37 | 32 | 36 | 37 | 32 | 35 | 23 | 19 | 30 | 21 | 16 | 593 |
| Fri | 27 | 27 | 25 | 14 | 11 | 6 | 13 | 18 | 20 | 35 | 41 | 29 | 36 | 29 | 36 | 40 | 32 | 20 | 41 | 28 | 32 | 22 | 42 | 28 | 652 |
| Sat | 49 | 63 | 44 | 46 | 13 | 14 | 15 | 13 | 14 | 31 | 21 | 26 | 27 | 35 | 47 | 32 | 33 | 32 | 32 | 32 | 38 | 21 | 32 | 39 | 749 |
| Sun | 51 | 54 | 35 | 34 | 15 | 14 | 11 | 22 | 17 | 25 | 27 | 41 | 20 | 34 | 21 | 28 | 30 | 19 | 28 | 28 | 18 | 25 | 23 | 15 | 635 |
| Total | 185 | 182 | 165 | 156 | 21 | 88 | 81 | 122 | 151 | 215 | 211 | 211 | 211 | 211 | 215 | 222 | 211 | 205 | 267 | 182 | 181 | 154 | 154 | 154 | 4322 |



Number of fire incidents by day of week and time of day

| | 0-1 | 1-2 | 2-3 | 3-4 | 4-5 | 5-6 | 6-7 | 7-8 | 8-9 | 9-10 | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 | 15-16 | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 | 23-24 | Total |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Mon | 4 | 12 | 2 | 4 | 5 | 3 | 5 | 4 | 6 | 6 | 6 | 10 | 10 | 11 | 19 | 7 | 13 | 16 | 13 | 8 | 9 | 13 | 5 | 4 | 195 |
| Tue | 5 | 5 | 2 | 4 | 1 | 2 | 1 | 9 | 5 | 8 | 4 | 9 | 7 | 10 | 7 | 14 | 9 | 6 | 7 | 9 | 12 | 8 | 9 | 8 | 161 |
| Wed | 3 | 8 | 3 | 2 | | 5 | 2 | 3 | 8 | 11 | 12 | 17 | 8 | 11 | 11 | 9 | 13 | 12 | 8 | 13 | 7 | 8 | 9 | 6 | 189 |
| Thu | 1 | 5 | 3 | 1 | 1 | | 4 | 2 | 12 | 7 | 12 | 13 | 9 | 8 | 10 | 8 | 18 | 6 | 12 | 7 | 10 | 14 | 5 | 6 | 174 |
| Fri | 6 | 5 | 5 | 6 | 3 | 2 | 8 | 11 | 9 | 6 | 13 | 14 | 10 | 6 | 10 | 10 | 13 | 11 | 16 | 3 | 9 | 14 | 11 | 7 | 208 |
| Sat | 11 | 19 | 12 | 8 | 3 | 7 | 4 | 6 | 6 | 7 | 5 | 7 | 11 | 15 | 15 | 12 | 7 | 10 | 12 | 11 | 10 | 17 | 13 | 15 | 243 |
| Sun | 16 | 19 | 16 | 12 | 11 | 3 | 2 | 1 | 5 | 5 | 9 | 9 | 7 | 9 | 11 | 10 | 11 | 5 | 4 | 6 | 9 | 7 | 7 | 4 | 198 |
| Total | 46 | 73 | 63 | 37 | 24 | 22 | 34 | 36 | 51 | 58 | 61 | 78 | 62 | 78 | 81 | 78 | 84 | 66 | 72 | 62 | 66 | 81 | 68 | 58 | 1363 |



HEALTH DEPARTMENT & BOARD OF HEALTH

Fiscal Year 2012

The mission of the Amherst Board of Health, working through the Health Department, is to promote the health and wellbeing of our community. We fulfill this mission through our core functions: assessment, assurance, promotion, and policy development.

Assurance: ensuring all Amherst residents have the services necessary to maintain or restore good health either by coordinating the delivery of services by other agencies, by policy or regulation development, or by providing services directly.

Assessment: systematically collecting, assembling, analyzing, and making available information regarding the health of the community, including statistics on health status, community health needs, and epidemiological studies of health problems.

Promotion: providing services and educational opportunities that encourage healthy environments and healthy lifestyles.

Policy Development: development and implementation of comprehensive public health policies, regulations and legislation.

The work of the Amherst Health Department is organized into six major areas: Access to Health Care, Infectious Disease Control, Disease Prevention and Health Promotion, Environmental Health, Health Policy and Emergency Planning and Preparedness.

I. Access to Health Care

Ensuring access to health care for all Amherst residents continues to be a priority for the Health Department. Some of the departmental programs helping to address this concern are Hampshire Health Connect, Casa Latina and “Peace in the Family: a Khmer Community Project.”

Hampshire Health Connect

Hampshire Health Connect (HHC) is a nonprofit organization created by a group of citizens, providers and representatives of local government, businesses, and insurers. HHC aims to link families and individuals who are underinsured or who have no health insurance with insurance programs they may be eligible for, or to medical providers willing to see HHC patients at no charge or on a sliding fee scale. HHC is housed at Cooley Dickinson Hospital.

HHC provides the services of a Latina caseworker, who has been working in the Amherst Health Department offices to enroll all Amherst residents, but especially those whose first language is Spanish, into a health care program. The enactment of Health Care Reform has had a great impact on the work of Hampshire Health Connect. Many who believed they were ineligible for state benefits are now seeking the help of HHC to enroll in the Commonwealth Care Programs. As a result, Amherst residents’ participation in HHC, and the number of Latino clients served by HHC continues to rise. HHC did experience a staff transition beginning November 17, 2011 through the

remainder of FY 12 and was unable to have a representative available at the Bangs Community Center. However, until the transitional period began, 123 Amherst residents were served.

Cambodian Health

The Outreach Worker Lauren Srey continues to work with Khmer Health Advocates of Connecticut to promote self-help, self-education and awareness and access to health services and resources for the Amherst Cambodian community. She provides diabetes education and training, advocates for individuals needing support services and also works with many of the elders to help them become United States citizens. Lauren performed education and assessment of the Cambodian population to promote understanding of blood pressure and BMI measurements, the implications of these screenings and their impact on health.

II. Infectious Disease Control

Controlling the spread of communicable diseases and food-borne illnesses is an important function of the Health Department.

Infectious Disease Surveillance and Control during FY 12 included the following:

- 4 cases of active Tuberculosis (Tb)
- 9 cases of Tb prevention and control
- Three senior flu clinics in conjunction with the Council on Aging: 150 doses of seasonal influenza vaccine administered; 14 doses of Td (tetanus/diphtheria) vaccine and 16 doses of pneumonia vaccine administered.
- Two influenza clinics for Town employees and their families: 320 doses of vaccine administered.
- Two outreach influenza clinics for underserved populations: 25 doses of vaccine administered.
- Monthly immunization clinics

Total: 153

18 years old and <: 127

19 years old and >: 26

The Public Health Nurse provided case management and/or follow up for 65 reportable infectious diseases: Babesiosis: 3; Campylobacteriosis: 8; Cryptosporidiosis: 1; Enterovirus: 1; Giardiasis: 3; GroupB Strep: 1; Haemophilus Influenzae: 1; Anaplasmosis: 3; Influenza: 2; Perussis: 7 Salmonella: 2; Toxoplasmosis: 1; Varicella: 3 ;Viral Meningitis: 2; Hepatitis C: 9; Lyme: 18.

III. Disease Prevention and Health Promotion

Programs aimed at promoting health and preventing disease is another important aspect of the Health Department's work. Programs and interventions are targeted to the general public, as well as specific groups at increased health risk due to their particular demographic group, or the consequences of their own behavior, or the behavior of others.

High Risk Groups

- The Health Director and Inspectors work together as a team to address the multi-faceted problem of hoarding via joint inspections including mental health assessments and referrals to social services.
- Town of Amherst Handicapped Permits are available to residents of Amherst who have a temporary or chronic condition that substantially limits their mobility. This permit allows residents to park in handicapped spaces within the Town of Amherst. This permit WILL NOT extend parking privileges beyond Town limits or the area colleges. A permit may be obtained from the Amherst Health Department. A doctor's certificate stating the condition and the expected duration of the disability is required.

IV. Environmental Issues

The Board of Health is required by state statute to perform many pertinent duties relating to the protection of public health, disease control and to advocate sanitary living conditions. The Health Department's inspectional staff consists of two Inspectors: one full-time and one part-time. Their responsibility is to regulate the laws, administer permits and perform inspections of residences and businesses relating to food. This fiscal year, the Department successfully conducted 812 inspections and issued 335 Town permits.

Food Safety

The Health Department inspected 284 food handlers during the 2012 fiscal year. We administer permits for all food handlers encompassing: restaurants, recreational camps, bed and breakfast operations, residential kitchens, college institutions, hotels, motels, retail food stores, schools, mobile food units, temporary events, caterers, bakeries, and frozen food establishments.

The Department's routine inspections and follow-up are crucial to protecting the public health's welfare. The division enforces Chapter X of the State Sanitary Code: Minimum Standard for Food Establishments, 105 CMR 590.000. These state laws allow the Town of Amherst to conduct inspections, issue orders and suspend or revoke permits where necessary.

Health Department staff works collaboratively with local restaurants to ensure compliance with the Federal Food Code. The code requires all restaurants to have a person in charge (PIC) who has knowledge of food-borne disease prevention and application of the Hazard Analysis Critical Control Point (HACCP) principles. Inspectors continue to monitor food managers to ensure obtainment of their Food Manager Certification and to develop a food protection program.

Body Art Establishments

There are two Body Art Establishments and 5 licensed practitioners in Amherst. The inspectors conducted 2 inspections.

Swimming Pools

No person shall operate or maintain any swimming, wading or special purpose pool without obtaining a permit from the Health Department. The permit shall be subject to the requirements of 105 CMR 435.00 and to any regulations as may be adopted by the Board of Health,

provided, however, that said local Board of Health regulations shall not be applicable to a state owned or operated swimming, wading or special purpose pool. The Health Department issued 18 swimming pool permits, and conducted 31 inspections.

Recreational Camps

We continue to perform extensive monitoring and inspections to sustain quality and assurance of compliance. This fiscal year there were 25 recreational camps. The total number of inspections conducted for recreational camps is 40.

Throughout the year we receive new information from the Community Sanitation Program. The Department makes every effort to forward the new material and information to all of our camp operators in a timely manner and these packets are now made available online.

Housing

The Health Department responds to nuisance and housing complaints and enforces Chapter II of the State Sanitary Code: Minimum Standards of Fitness for Human Habitation, M.G.L. c.111, ss. 127A and 127B: 105 CMR 410.000. Upon request or upon the Department's initiative the Health Department can certify violations, issue orders, hold hearings, grant variances and institute court proceedings if needed to enforce orders. This fiscal year the Inspectors conducted 99 inspections including fraternities, sororities and voucher program related issues.

M.G.L. c.111, s.122, allows the Health Department to investigate nuisances which in the Board's opinion may be injurious to the public health. The Health Department may destroy, prevent or remove such nuisances and make regulations relative to these issues. There were 47 nuisance complaints mostly involving trash. All nuisance complaints were addressed and abated.

As part of the Town's Safe and Healthy Neighborhoods Initiative, educational outreach was developed for tenants and landlords pertaining to trash and fire hazards presented by upholstered furniture on porches. Landlord/Tenant Responsibilities presentations were developed and provided in conjunction with U Mass.

Septic System

The Environmental Health Department enforces the State 310 CMR 15.000, Environmental Code, Title 5: Standard requirements for the siting, construction, inspection, upgrade, expansion of on-site sewage treatment, for the transport and disposal of septage. This fiscal year the Inspectors conducted 28 percolation tests and 18 septic system finals. Beginning in 2008, the Health Department requires a Title V witness fee to be paid to the Town of \$200.00. In FY 12, the Inspectors conducted 41 Title V inspections.

Septage and Garbage

The Health Department enforces Title V of the State Environmental Code; Minimum Requirements for the Subsurface Disposal of Sewage, 310 CMR 15.00. We've issued 16 permits for the removal or transportation of garbage and offal this fiscal year.

V. Emergency Preparedness

The Health Department continues to develop a group of medical and non-medical volunteers through the Medical Reserve Corps (MRC) Program. There are currently 30 members on the Amherst MRC roster. The Amherst MRC has held training sessions since the fall of 2004. The group is trained in the National Incident Management System (NIMS), Emergency Dispensing Site (EDS) operations, Shelter Operations, and other public health emergency and disaster preparedness-related topics. Health Department staff is involved in several local preparedness organizations such as the Hampshire Public Health Emergency Preparedness Coalition and Five College Public Safety Emergency Preparedness.

VI. Health Policy and Planning

During FY 12, the Board of Health was comprised of the following members: David Ahlfeld, Chair, Jennifer Brown, Maria Bulzacchelli, Nancy Gilbert, David Kaufman, MD, and Ilana Schmitt, MD. Dr. Kaufman resigned from his position mid-year and Ilana Schmitt, MD was appointed to fill the vacated seat. The Board of Health, under Massachusetts General Laws (M.G.L.) as well as state and local regulations, is responsible for setting, composing and enforcing policies and regulations which promote and protect the public health of Amherst residents and visitors.

The Board of Health reviewed and approved amendments to the *Amherst Board of Health Regulations Governing The Licensing Of Wood Burning Device Operators*. The Board of Health is committed to educating wood burning device operators in proper burning techniques in an effort to encourage greater burning efficiency, safety, and fewer nuisances. The Board of Health also reviewed and approved amendments to the *Amherst Board of Health Regulations Governing Emissions From Solid Fuel Burning Devices* intended to govern the opacity of smoke emissions from wood burning stoves and similar solid fuel devices. Both amended regulations are currently being reviewed, as required, by the Department of Environmental Protection.

The Board of Health also began discussions to explore amendments to the *Amherst Regulations for Body Art Establishments*. The Board of Health is considering amending the current body art regulation to prohibit body piercing, with the exception of ear lobes, for those patrons under age 14 years; as well as prohibit tongue piercing for those patrons under age 18 years.

FY 12 Board of Health

David Ahlfeld, Chair

Jennifer Brown

Maria Bulzacchelli

Nancy Gilbert

David Kaufman, MD (resigned: 12/2011)

Ilana Schmitt, MD (appointed: 1/2012)

ANNUAL REPORT AMHERST HOUSING AUTHORITY

Fiscal Year 2012

The Amherst Housing Authority respectfully submits its Annual Report to the citizens of the Town of Amherst, Mr. Aaron Gornstein, Undersecretary of the state Department of Housing and Community Development, the Secretary's Representative of the U.S. Department of Housing and Urban Development, and State Auditor Suzanne Bump for the year ending March 31, 2012.

The members and staff of the Amherst Housing Authority reaffirm their continued commitment to serve all the citizens of Amherst, including those who reside in the several buildings that the Authority owns and also AHA tenants who reside in privately owned buildings in the Town of Amherst, and the voucher holders of the Federal Housing Choice Voucher Program.

Sincerely,

Peter Jessop

BOARD OF COMMISSIONERS

The voters of the Town of Amherst elect four members of the Board at large and the Governor of the Commonwealth of Massachusetts appoints one member. All members serve five-year terms. The members establish policies regulating the operation of the Amherst Housing Authority. Regular Board meetings are held on the fourth Monday of the month in the community room at Ann Whalen Apartments, or at other times as scheduled. Members of the Amherst Housing Authority Board of Commissioners are:

| Commissioner | Term Expiration |
|--------------------------------------|------------------------|
| Paul Bobrowski | April 2015 |
| Constance Kruger(Governor's Appointe | April 2012 |
| Joan Ross Logan | April 2012 |
| Peter Jessop | April 2014 |
| Judy Brooks | April 2016 |

In April 2011, Judy Brooks was elected to a 5 year term. Peter Jessop is the Authority's appointee to the Town's Community Preservation Act committee.

At their annual meeting in April, Peter Jessop was elected Chair, Constance Kruger Vice Chair, Paul Bobrowski Treasurer, and Judy Brooks Assistant Treasurer.

AMHERST HOUSING AUTHORITY HIGHLIGHTS

During this past year, Donna Crabtree, Executive Director, retired from AHA after 33 years on December 31, 2011. The AHA Board of Commissioners convened a subcommittee of commissioners and one staff representative to conduct a search for a replacement Executive Director. Twenty-nine applications were received, with four candidates selected to be interviewed. Denise LeDuc, was chosen to succeed Ms. Crabtree as the new Executive Director effective January 3, 2012.

Main Street

The Authority continued its current management agreement with Valley Main Street LLC.

Capital Funds

DHCD which had allocated \$662,254.00 in the previous fiscal year to the Authority for capital improvements at the state-aided housing developments has begun to roll-out software and training on how to access the funds. Our capital plan was approved by the Board at the January 2012 meeting and subsequently sent to DHCD for approval. The Authority received \$25,673 from the Housing and Urban Development (HUD) for various improvements at Watson Farms Apartments.

The AHA continues to improve its existing management, maintenance, and rental assistance programs and to emphasize preventative maintenance. In addition to the actual day-to-day management, maintenance, and administration of the Authority's programs, the AHA staff provides information to the general public and to local and state agencies and boards.

AMHERST HOUSING AUTHORITY STAFF

Administrative Personnel

| | |
|------------------------------|-------------------|
| Executive Director | Denise LeDuc |
| Housing Manager | Nancy Schroeder |
| Director of Housing Programs | Debbie Turgeon |
| Assistant Housing Manager | Chris Warren |
| Program Specialist | Angela Russell |
| Bookkeeper | Lowell LaPorte |
| Support Service Coordinator | Juana Trujillo |
| Housing Specialist | Janna Tetreault |
| Applications Clerk | Eleanor Mielosyk* |
| Recertification Clerk | Joan Bechtold * |

Maintenance Personnel

| | |
|-------------------------|--------------|
| Maintenance Mechanic | John Summers |
| Maintenance Laborer | Marc Fleury |
| Groundskeeper/Custodian | Dana Glazier |
| Maintenance Laborer | Chad Howard |

Contract Staff

| | |
|------------------------|-----------------------|
| Fee Accountant | Gary DePace |
| Counsel-State Programs | Patricia LaFore, Esq. |

* Part-time

AMHERST HOUSING AUTHORITY HOUSING

| NAME OF BUILDING | # OF UNITS | FUNDING TYPE | BUILDING NUMBER | DATE OF OCCUPANCY |
|---------------------------------|-------------------|---------------------|------------------------|--------------------------|
| ELDERLY/ HANDICAPPED | | | | |
| Chestnut Court Apts. | 30 | State | 667-1 | 1962 |
| Ann Whalen Apts. | 80 | State | 667-2 | 1975 |
| Jean Elder House | 23 | State-Private | 667-3 | 1980 |
| FAMILY | | | | |
| Watson Farms Apts. | 15 | Federal | 085-1 | 1982 |
| Stanley St. | 2 | State | 705-2 | 1988 |
| Jenks St. | 4 | State | 705-3 | 1989 |
| Olympia Drive | 4 | State | 705-1 | 1992 |
| Fairfield St. | 6 | State | 705-1 | 1992 |
| Bridge St./ Market Hill | 6 | State | 705-1 | 1992 |
| 99 Bridge Street | 4 | Private | Section 8 vouchers | 2003 |
| Tamarack Drive | 4 | Private | Section 8 vouchers | 2006 |
| HANDICAPPED | | | | |
| John C. Nutting | 5 | State | 689-1 | 1981 |
| Moreau House | 8 | State | 698-2 | 1990 |
| TOTAL UNITS OWNED | 191 | | | |

HOUSING UNDER MANAGEMENT CONTRACT

| NAME OF BUILDING | # OF UNITS | FUNDING TYPE | BUILDING NUMBER | DATE OF OCCUPANCY |
|-------------------------------|-------------------|---------------------|---|----------------------------------|
| Valley Main Street 683/687 | 11 | Private | Section 8 Vouchers and HOME | 2008 |
| Pomeroy Lane Cooperative | 25 | Private | Section 8 Vouchers & Market Rents | 2011 (management contract) |
| TOTAL UNITS | 36 | | | |

RENTAL ASSISTANCE PROGRAMS UNDER CONTRACT

| NAME OF PROGRAM | UNITS | TYPE |
|---|--------------|-------------|
| Section 8 Rental | 413 | Federal |
| Mass. Rental Voucher Program ** | 10 | State |
| Department of Mental Health Subsidy Program | 3 | State |
| Federal Public Housing | 15 | Federal |
| TOTAL | 441 | |

** Six (6) vouchers are currently frozen by DHCD

Maintenance/Capital Improvements

The maintenance staff prepared 23 vacant units for occupancy and completed a total of 1016 work orders. The staff also maintains the grounds and buildings at the Authority's fourteen properties.

Management

The Authority maintained 6 waiting lists. The waiting lists for Watson Farms and the Project Based Section 8 apartments at Bridge Street and Tamarack Streets were closed as of April 12, 2011.

A staff processed 182 income recertification's; signed leases with 23 new households residing in AHA owned property and conducted 257 unit inspections.

Rental Assistance Programs

The AHA administers four rental assistance programs: the Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development (HUD), the Massachusetts Rental Voucher Program (MRVP), the Alternative Housing Voucher Program (AHVP), and the Department of Mental Health Subsidy Program all funded by the Department of Housing and Community Development. All of these programs permit eligible households to occupy privately owned units. The Authority pays part of the monthly rent directly to the owner. Over 120 local owners participate in the programs.

AHA staff issued 42 Section 8 Housing Choice vouchers, completed 871 annual or interim income recertification's and leased 36 new families on the program. The Authority also completed 5 MRVP and AHVP income recertifications. In FY 2012 AHA was returning to full leasing after a previous year of a funding shortfall. Once AHA was aware of its financial resources for the Federal Fiscal Year, AHA began implementing measures to lease up its annual authorized units. Significant outreach was done with other local housing authorities, as well as issuing vouchers to participants on the waiting list the AHA was not able to fully lease up to its' authorized annual units during the Federal Fiscal Year.

The AHA did continue to work with families and did fully lease up all 413 of the vouchers by March 1, 2012. The AHA also began to respond to the housing issues posed at a local complex, Rolling Green Apartments, whose affordability restrictions are coming to an end. In addition, the AHA has identified other affordability issues for current program participants, applicants have begun to make legislators aware of the issues that impact Amherst program participants.

There were 541 housing inspections completed during the year which include annual, move-in, and special inspections of units leased through the Section 8 and conventional housing programs.

The Authority received a 100% high performer rating by HUD for the Section 8 Management Assistance Program.

Resident Services

The Support Service Program, through its Coordinator Juana Trujillo, arranges for counseling, individual assessments, support, and crisis intervention to elderly and disabled residents. The program also provides a number of educational forums for residents.

Ann Whalen Wellness Program received funding from Highland Valley Elder Services (\$10,000), and the Senior Aide Program. This funding allows the Wellness Program to continue and provide a daily breakfast program, smoking cessation workshops, social events, weekly health clinics, food distribution program, and a Health Navigator program. The Social Services Coordinator works with staff from the Center for Human Development, the UMass and the Elms College Nursing Programs and the UMass Community Service Office to maintain these programs.

Several residents from Ann Whalen and Chestnut Court Apartments continue to be very active in gardening. They have provided many hours of labor enhancing the landscape with flowers and shrubs at both developments.

Peter Jessop, Chair
Constance Kruger, Vice Chair
Paul Bobrowski, Treasurer
Judy Brooks, Assistant Treasurer
Joan Logan, Member

Denise LeDuc, Executive Director

| <u>Mixed Population Service Coordination</u> | Elderly | Young/ disabled | Total |
|---|----------------|----------------------------|---------------|
| New Cases Served this period | 57 | 23 | 80 |
| Total cases served | | | 413 |
| | | | |
| <u>Service Type</u> | | | |
| Benefit Assistance | 400 | 325 | 725 |
| Case Management | 365 | 265 | 630 |
| Domestic Violence Issue | 0 | 0 | 0 |
| Drug/Alcohol Problem | 200 | 275 | 475 |
| Employment/Voc. Services | 410 | 220 | 630 |
| Financial Problem | 360 | 280 | 640 |
| Group Activities/Function | 670 | 545 | 1,215 |
| Health and Safety Threats | 337 | 260 | 597 |
| Hoarding | 225 | 275 | 500 |
| Home/Healthcare Provider | 420 | 320 | 740 |
| Housekeeping | 360 | 289 | 649 |
| Individual Information Sharing | 790 | 610 | 1,400 |
| Isolation Problem | 225 | 190 | 415 |
| Language Related | 750 | 605 | 1,355 |
| Lease Related Issues | 45 | 55 | 100 |
| Legal Issues | 40 | 90 | 130 |
| Maintenance Problems | 290 | 240 | 530 |
| Medical Problems | 675 | 455 | 1,130 |
| Mental Health Problems | 225 | 235 | 460 |
| Mental Retardation Problem | 0 | 105 | 105 |
| Neighbor Dispute | 295 | 275 | 570 |
| Nursing Home Placement | 280 | 122 | 402 |
| Nutrition Related | 535 | 380 | 915 |
| Personal Hygiene | 325 | 300 | 625 |
| Reasonable Accommodation Issue | 200 | 101 | 301 |
| Rent Arrears Issue | 0 | 0 | 0 |
| Tenant Move | 142 | 110 | 252 |
| Transportation Problem | 360 | 305 | 665 |
| Unauthorized Guest | 165 | 195 | 360 |
| Other | 0 | 0 | 0 |
| Total | 9,089 | 7,427 | 16,516 |

HUMAN RESOURCES

Fiscal Year 2012

Human Resources Report:

There were 261 regular full and part time employees of the Town and library in FY 12. During the year, there were 23 new hires, including Library Director Sharon Sharry, Public Works Trees and Grounds Division Director Alan Snow and Building Commissioner Rob Morra. 14 staff members departed Town employment, including 4 retirements.

The Human Resources, Accounting and IT departments collaborated to launch electronic Personnel Action Form processing throughout Town government, enabling finance and HR e-access to data, personnel records and history for reporting and recordkeeping purposes, and departments to receive faster response time to personnel action requests.

In the winter of 2012, Human Resources and Human Rights Director Eunice Torres retired and a search for her replacement was conducted in the spring and early summer. Town Manager John P Musante was assisted in the recruitment process by a candidate screening panel named by him that included Amherst Human Rights Commission Chair Reynolds Winslow, Conservation and Development Director David Ziomek, Personnel Board representative and retired Police Chief Charlie Scherpa, Northampton Human Resources Director Glenda Stoddard, and Health Trust Fund Manager Ms. Zlogar.

The Town settled all collective bargaining contracts with Fire, Police, DPW and SEIU through FY 13.

Personnel Board:

The Personnel Board was active met eight times during the year. The Board completed a 2 year process to update the Personnel Procedures Manual, which was presented to, and adopted by, the Select Board in May. The Board also reviewed the classifications of several new non-union positions in the Library and Town Offices.

Human Rights Commission:

The Human Rights Commission met eight times in the year. The Commission held its annual vigil in honor of the Universal Declaration of Human Rights on the Common on December 10 and its annual Community Picnic and celebration of the Human Rights Heroes Awards on June 2, 2012. Individuals receiving Human Rights Heroes Awards for their acts of kindness, compassion and social justice included Josh Gerber Dolan, Eva Katsoulakis, Kabir Narayanan, Shayna Goss, Robert Romer, Eunice Torres and Cylvanna Elgadi.

INFORMATION TECHNOLOGY DEPARTMENT

Fiscal Year 2012

This year the Information Technology (IT) Department again made measurable progress in the area of technology consolidation and standardization. The increasing demand for more technology and automation throughout the organization did not show any sign of slowing, especially wireless, mobile, and self-service technologies. The result was another increase in Department service levels, and additional devices and software systems needing to connect and communicate over the Town's technology infrastructure. The IT Department has identified consolidation and standardization as a critical element in ensuring that Department responsibilities can continue to increase at a slower rate than annual operating expenses and staffing levels.

This fiscal year the IT Department again completed well over 3,000 work orders. Work orders in the IT Department are a measurement for how busy we have been, and this year the IT Department completed a significantly larger number of work orders than in previous years. As more systems and devices require interconnectivity to the Town's technology infrastructure, more assistance will be needed from the IT Department in selecting, implementing, supporting and maintaining such systems.

The IT Department continued to make significant progress on our Public GIS Viewer which is one of the most advanced and sophisticated interactive web-based government GIS Viewers in Massachusetts. More connections were made to pertinent Amherst property data and refinements were made to users interactions with the viewers. This year reports run on the website indicated our public GIS Viewers are now the second most requested service on amherstma.gov. This year the IT Department rebranded the Public GIS Viewer and named it Amherst Maps. The IT Department is excited about the Amherst Maps goals set for next year which will include support for every browser on every device including tablets and smartphones.

New website functionality was added to the Anytime Self Service system allowing users view and pay bills online in a single system was implemented in 2012. This year over 30,000 transactions were performed on the Town's website, translating to 30,000 times a person didn't have to come to a Town office to conduct business. The Town of Amherst was the first and only community to integrate with UniBank for online bill payments. Additionally, functionality has been built-in to the new system which will allow residents to opt-in for paperless billing which will significantly reduce costs and contribute to green operations.

Going paperless with automation, forms and workflow is a simple way to contribute to green efforts while creating efficiencies. This year the IT Department implanted paperless workflow between departments for purchasing. Requests are now made in Munis and the purchasing approval process is automated through intradepartmental workflow. In coming years more and more internal processes will go paperless utilizing this successful example.

In 2007 the Town's IT Department implemented a completely IP phone system. Every phone in Town buildings and the libraries including fax machines lines were transition to an IP based

system. In addition to massive cost avoidance of the many disparate individualized phone systems in the various buildings, this centralized single network phone system offered greater reliability and much needed Town-wide functionality. The system was paid for using only the savings from the old traditional phone lines to the centralized phone system. This year was the last year of the lease payment using those savings so beginning in FY 13 the Town will realize a \$40,000 per year savings in its operating budget.

The Town of Amherst website has become an incredible tool and resource for employees, residents and businesses operating in Amherst. This year the number of daily active users of the Town's website grew by an average of 25% from FY 11. This is a huge number and one that staff across all departments as well as board and committee members should be proud of. We will continue to focus heavily on developing more features, and functionality on the Town's website while keeping the site simple and fast for users.

In addition to the many projects completed this year, the IT Department worked diligently behind the scenes, maintaining, repairing, and updating the vast amount of current systems. With the ever-increasing amount of spam e-mail and the constant threat of viruses and hackers, software upgrades to computers, servers other technology systems become a daily necessity. The IT Department maintains several layers and types of specialized security hardware and software, lowering the risk of unauthorized network intrusion and viruses. The Department also maintains a variety of backup systems; both onsite and offsite, ensuring that in a disaster the Town's information and systems is safe.

The citizen expectation of a more open and digitally accessible government continues to increase. In the coming year, the IT Department will continue to maintain software and infrastructure standards, extend more information and tools to the Amherst community via the Town's websites, provide departments, boards and committees with the necessary technologies to perform primary functions even more efficiently, and leverage new technologies in ways which will serve Amherst for years to come.

Kristopher J. Pacunas
Director

JOINT CAPITAL PLANNING COMMITTEE

Fiscal Year 2012

FY 12 Recommendation Summary

The Joint Capital Planning Committee (JCPC) recommends that 6.25% of the local property tax levy be committed to the capital plan for Fiscal Year 12. That's about the same percentage JCPC recommended for FY 11. However, because one project was withdrawn just before last year's Town Meeting, the actual percentage of the tax levy used for FY 11 was 5.64%, the lowest it's ever been and a reduction of \$144,184 from the 6.51% of the levy used in FY 10. Earlier capital plans used as much as 10% of the tax levy. More tax dollars were spent on capital projects in Fiscal Years 05, 06 and 07 than we are recommending for next year. To meet this limit JCPC has postponed more than \$700,000 in expenditures initially proposed for FY 12. Near the end of this report is a prioritized list of projects to fund if more money becomes available, and three projects to be postponed if only 6% of the levy is allocated.

In addition to property taxes, money for the recommended Five Year Capital Plan will come from enterprise and other special purpose funds of the Town, grant funds from the federal and state government and from unexpended balances from previously authorized capital projects. Besides funding outright purchases, the capital budget pays off debt incurred previously for capital projects; the FY 12 plan includes the first year of debt service on \$4.5 million in borrowing Town Meeting approved in November 2010 to start repairing the Town's deteriorating roads. In addition, the Community Preservation Act Committee recommends projects to be paid for from Community Preservation Act (CPA) funds as detailed in the separate report from the Community Preservation Act Committee.

Shown in purple type in the accompanying pages are CPA projects approved by Town Meeting for FY 11 and a total of \$175,851 for FY 12 to repay from CPA funds debt incurred for previously approved projects.

After the publication of the Joint Capital Planning Committee's report and recommendations for Fiscal Year 12, the Town received information about the Massachusetts House and Senate plans for distributing State Aid. Those new aid figures allowed the JCPC to recommend two projects on the Prioritized Project Restoration List.

Recommendations for FY 12 capital plan funding total \$1,851,956 plus Community Preservation Act debt reimbursements of \$ 175,851 and include \$851,456 for equipment, \$217,000 for buildings and \$788,500 for facilities.

Why Capital Planning?

JCPC, comprising two representatives each from the Select Board, School Committee, Jones Library Board of Trustees, and Finance Committee, advises the Town Manager, Finance Committee, and Town Meeting on the capital needs of the Town. It was organized in 1992 as the Town began to recover from the fiscal crisis of the early 1990s, when state aid was reduced, property tax limits were imposed, and the Town used reserves and unexpended capital appropriations to balance three years of operating budgets. Capital needs were so neglected that

antiquated equipment did not work; building maintenance and repairs fell far behind. It has taken 18 years of careful planning and management to get equipment on regular replacement schedules and buildings free of some of the health and safety problems that arose from failure to keep up those facilities during that period.

During the most recent fiscal crisis State aid was again reduced: by 21.5% in Fiscal Year 2010 and 4% in FY 11, with a further reduction of 7% to 9% expected for FY 12. Many cities and towns, including Amherst, are faced with often-conflicting needs to meet increasing operating expenses, satisfy capital needs, and rebuild reserves. The Financial Management Policies and Objectives adopted by the Finance Committee in January 2008 and reviewed by JCPC acknowledge the need to adequately fund a viable multi-year capital plan to maintain infrastructure, replace worn equipment, and provide for other long-range capital assets.

What are Capital Improvements?

A capital improvement is a tangible asset or project with an estimated useful life of five (5) years or more, and a cost of \$5,000 or more. Among the items properly classified as capital improvements are:

- New public buildings, or additions to existing buildings, including land acquisition costs and equipment needed to furnish the new building or addition for the first time;
- Major alterations, renovations, or improvements to existing buildings that extend the useful life of the existing buildings by ten (10) years;
- Land acquisition and /or improvement, unrelated to a public building, but necessary for conservation or park and recreation purposes;
- Major equipment acquisition, replacement or refurbishment, including but not limited to vehicles, furnishings, and information technology systems' hardware and software; or other items that combined in purpose together make it a Capital Project;
- New construction or major improvements to Town's physical infrastructure, including streets, sidewalks, storm water drains, the water distribution system, and the sanitary sewer system. Infrastructure improvements must extend the useful life of the infrastructure by at least ten (10) years to be appropriately classified as a capital improvement;
- A feasibility study, engineering design services, or consultant services which are ancillary to a future capital improvement project.

How Are Capital Needs Prioritized?

JCPC reviews requests for capital plan funding that meet several criteria. Successful capital planning facilitates postponing some capital expenditures in favor of others as part of the planning process. JCPC has adopted the following guidelines for prioritizing capital projects, with examples listed in parentheses. The guidelines themselves are not necessarily listed in priority order:

- Imminent threat to health and safety of citizens, employees or property (police cruisers and radios, SCBA self-contained breathing apparatus);
- Maintenance and improvement of capital assets (major repairs of buildings, replacement of vehicles and equipment, park and play area renovations);

- Requirement of state or federal law (asbestos cleanup program mandated by federal law in 1986, removal of gas tanks, etc);
- Improvement of the infrastructure (streets and sidewalks, water and sewer programs);
- Improvement/maintenance of productivity (equipment replacement, computer hardware / software);
- Improvement of an overburdened situation (Town Hall renovations, cemetery expansion program);
- Newly identified need (recreation fields);
- Priority assigned by Department (Very High, High, Medium, Low); and
- Consistency with and in furtherance of long-term planning objectives of the Town (Master Plan, Climate Action Plan, Historic Preservation Plan, etc.).

Where Does The Money Come From?

Funds for the recommended Five Year Capital Plan will come from the same sources as before: property taxes, enterprise and other special purpose funds of the Town, grant funds from the federal and state government and from unexpended balances from previously authorized capital projects. This plan assumes commitment of 6.25% of the local property tax levy in FY 12, about the same percentage recommended for FY 11 (though less was voted due to last-minute withdrawal of one request). In FY 10, 6.51% of the levy was used; in FY 09, it was 7.25%. Earlier capital plans used as much as 10% of the tax levy, which along with the other resources was enough, or almost enough, to keep up with renovation and maintenance of existing buildings and equipment replacement, but not enough to cover significant new projects. We haven't come close to this goal since FY 07, when the capital plan used 8.2% of the levy. The override of the Proposition 2½ property tax limit approved by voters on March 23, 2010, funded operating budgets of the Town, Elementary Schools, Regional Schools and Libraries; none of the additional revenue raised through the override was designated for capital spending in FY 11.

Using just 6.25% of the levy, JCPC has had to postpone or eliminate more than \$700,000 in expenditures initially proposed for FY 12. At the end of this report is a prioritized list of the most crucial projects to be funded if additional money becomes available for FY 12. Those that cannot be funded with even the most optimistic revenue projections include some computer equipment replacements for the Town and elementary schools; furniture and equipment replacement in various municipal, library and school buildings; a replacement truck for the Department of Public Works; a security system at the Department of Public Works facility, already postponed from the previous year; upgrading the parking area at Crocker Farm School; matching funds for design and construction of Kendrick Park as a new public park; and renovations to War Memorial Pool.

The Recommended Capital Plan – A One Year Budget, A Five Year Plan

The General Fund Five Year Capital Plan for FY 12-16 includes voted appropriations from FY 11, a proposed budget for FY 12, and a tentative plan of capital investment for the period FY 13-16. JCPC will work next fall and winter to balance projected expenditures with projected available revenues for those subsequent years. The total capital budget in any fiscal year is comprised of direct cash expenditures for capital items, debt service (interest and principal) on all prior bonded expenditures, and debt service on new authorized and issued bonds, if any.

The plan is organized into three categories of projects: major equipment (vehicles, technology, etc.), building needs, and facilities needs (road maintenance, parks, open space, etc.). JCPC has also received a report on recommendations developed by the Community Preservation Act (CPA) Committee for eligible community housing, open space, historic preservation, and recreation projects funded from the local voter-approved 1.5% property tax CPA surcharge and matching state funds. JCPC appreciates the CPA Committee's cooperation and coordination of their recommendations to allow presentation of both plans at the Annual Town Meeting. Recommendations for FY 12 capital plan funding total \$1,761,956 plus Community Preservation Act projects of \$175,851 and include the following:

Equipment [Note: Included in 2010 ATM Article 17 unless otherwise noted]

JCPC recommends a total of \$806,456 for equipment items. Of this total, grants account for \$55,852, the Ambulance Fund supports the purchase of \$70,000 ambulance equipment and defibrillators, and taxation funds the remaining \$680,604.

Town technology infrastructure equipment replacement (computers and network equipment) is recommended for \$123,000 and includes scheduled replacements of servers, PCs, printers, routers, switches, and other critical Town technology systems. Other Town technology-related items include \$15,000 to purchase a high volume color photocopier for the first floor of Town Hall and \$30,000 to replace the servers that power the Town-wide IP phone system. Those servers are out of warranty and are crucial for maintaining and operating the phone system.

JCPC recommends \$105,000 for the replacement of three police cruisers. The Amherst Police Department currently utilizes 11 marked police vehicles (black and white) and 3 unmarked police vehicles (silver) for routine patrol. Chief Livingstone has revised the department's longstanding protocol for vehicle replacement by replacing patrol vehicles after they reach approximately 100,000 miles and administrative vehicles after they reach approximately 120,000 miles. This results in a reduction from four to three for the annual replacement of vehicles and the need to replace an additional fourth vehicle only once every three years on average. In addition, \$10,000 is recommended to replace two police cruiser in-car video cameras. It is important for both the protection of police personnel and the protection of the public that the police provide video and audio recording of all of their motor vehicle stops. This is the second year of a three-year replacement program.

Fire equipment includes \$15,000 for a new thermal imaging camera, \$15,000 to purchase and relocate transmission equipment for the backup communications system, and \$12,000 to replace portable radios on Engines 3, 4, 5 and the Ladder truck. The original thermal imaging cameras were procured for the Fire Department through a fund-drive in 2000 after the Worcester Fire Department lost seven firefighters in the Cold Storage Warehouse fire in December 1999. The shelf life is 10 years and the units have begun to experience failures and need to be replaced. New technology also makes the units more efficient and lighter, and gives a clearer picture of the environment in smoke. Thermal imagers are essential equipment for today's firefighters to locate trapped victims in a building and to locate fire hidden in walls and ceilings. This is the second year of a three-year replacement project. The Fire Department must replace its backup communication equipment in order to comply with federal requirements for narrow band public safety radio equipment. Additionally, the department has found that the existing backup communications equipment is not as effective as it should be. Tests revealed gaps in coverage

around town. Backup communications capabilities need to be as efficient as the primary system for the safety of our providers and those who depend on our services. The relocation project will be done in conjunction with a \$55,852 grant-funded project to replace radio equipment. The portable radios are due for replacement; they were procured originally under a federal grant in 2002 and are at the end of useful life. Engines 1 and 2 had their units replaced in FY 10. The Department is also using \$70,000 of Ambulance Funds to purchase two defibrillators and five ambulance stretchers. JCPC recommends expending \$40,000 to replace firefighter protective gear (helmet, coat, bunker pants, and boots). Replacing this equipment is required every 5 years due to high usage. Sunlight and other environmental factors serve to break down the critical elements of the protective ensemble. Incident response also contributes to equipment degradation over time. The Fire Department has proposed changing the system it uses to replace protective gear. It has a goal of securing funding of \$40,000 per year, over several fiscal years in order to replace protective gear on a regular basis, thus providing firefighters the protection they need to operate in hostile and hazardous environments. The Department will also seek alternative funding sources, such as Federal grants and other sources. If successful, Town funds would be returned to the capital account.

Public Works equipment includes funding for two pieces of ground equipment. \$12,000 is for the purchase of a ground groomer. This is a request to replace an existing piece of equipment that is used to groom and repair the earth infield of several baseball and softball fields. The current machine is a 1995 model; it is over 15 years old. \$16,500 is to replace an existing Scag mower with a John Deere 9907 ZTRAK 60" mower, with leaf collector. Also recommended is \$40,000 for a pavement line painter. Since this work is currently contracted out, the DPW has little to no ability to change or add streets that need painting during the course of the season. This purchase will allow the DPW to respond quickly to changing roadway conditions and paint road center lines, bike lanes, crosswalks and other street markings.

The Cherry Hill Golf Course will replace a fairway mower. This piece of equipment will replace the National Triplex mower at the golf course. The old mower has well over 10,000 hours on it and is 24 years old. It is constantly being repaired and has become increasingly expensive to maintain. The new mower will be bought with a three year lease with payments of \$14,154.13 each year and a buyout of \$1.00.

Library equipment includes an annual allocation of \$20,000 for technology infrastructure and \$5,000 for photocopier replacement. Technology acquisition and maintenance at the libraries are overseen by and coordinated with the Town's IT Department.

Recommended School equipment items total \$247,450, including \$28,000 to replace a van used to transport Special Education students and \$25,000 to upgrade the phone system. Also recommended is \$19,550 for multimedia audio/visual equipment and \$174,900 for computer equipment for replacement of servers, switches, desktops, printers and similar computer and networking equipment and to update and maintain the network infrastructure.

Buildings [Note: Included in 2011 ATM Article 18 unless otherwise noted]

JCPC recommends a total of \$217,000 for building repairs and renovations. The Town Hall computerized energy management system will be upgraded with a recommended appropriation of \$25,000. This sum will pay for an upgrade of the energy management software and allow for

web access to the system. The old software is no longer supported. Another \$25,000 is recommended for building envelope repairs for all town buildings. The Facilities Director asked that this sum be set aside to cover the costs of unexpected repairs to roofs, HVAC units, and other items that arise during the course of the year.

The Bangs Community Center recommendation is for \$25,000 to supplement a previous appropriation to fund repairs to the sidewalks leading to the Center. The sidewalks and the outside patio are in need of repair. There are several uneven surfaces, including several trip points. The project would pour new concrete and reset some of the brickwork to smooth the surfaces. The total cost of the project is \$50,000.

Public Works recommendations include \$5,000 for ongoing facility improvements/repairs at the DPW Garage. This annual request is used to do capital upgrades that are unexpected and unplanned during the year.

The Jones Library is allocated \$8,000 to add to the \$50,000 appropriated last year to replace the failing cooling tower component of the heating, ventilation and air-conditioning system. The actual cost is higher than last year's estimate.

JCPC recommends \$5,000 to complete the installation of school security equipment. These funds will be used for new door locks and crash bars, location identification for police and fire, communication systems radios, and PA system upgrades. In an effort to protect our students and staff, this is a continuum. Each year the buildings are assessed by the Amherst police and fire departments. The outcome is generally recommendations to improve security to protect against the newest threat.

JCPC also recommends \$10,000 to install routine software updates and modifications to allow the schools' Energy Management System to continue functioning. The system was put in over ten years ago and very little to no maintenance has been done to the software. If the system is not upgraded, energy costs will rise due to the lack of control. This could be used in conjunction with a grant from the DOER for energy initiatives across the schools such as storm windows, insulation, burners, etc.

\$20,000 is needed for ongoing asbestos removal at all schools.

\$15,000 is recommended for a wetlands restoration project at the Crocker Farms School. Drainage ditches in the area are plugged and water from the adjoining wetlands has encroached onto the soccer fields. This project will prevent that encroachment and, in accordance with plans approved by the Conservation Commission, create compensating wetlands areas. The boiler at the Fort River School will be replaced. This conversion will change the heating system from an old oil fueled boiler to a new set of six staged gas fired boilers. Berkshire Gas will provide the service and gas line piping at no cost to the Town. The new system is projected to result in energy savings of at least \$30,000 per year. The total cost of the project is approximately \$360,000, including the cost of abating asbestos and removing the old oil tank. The recommended allocation for this project is \$55,000. This recommended allocation is supplemented by an \$89,000 federal Energy Efficiency and Conservation Block Grant and previous appropriations.

\$12,000 is needed to replace the hot water tank at the Wildwood School, which failed earlier this year. The Facilities Division abated the asbestos and applied a rubber patch to it, but this is a temporary solution. The tank supplies the school's entire hot water needs and a serious failure would mean the school would have to close pending repairs. \$12,000 is allocated to repair the Wildwood School courtyard, which over many years has become overgrown and is now a mold-breeding area. Removing all the brush and patching cracks is labor-intensive hand work.

Facilities [Note: Included in 2010 ATM Article 18 unless otherwise noted]

A total of \$738,500 is recommended for facilities needs, of which \$199,500 is funded via taxation. \$500,000 for road maintenance and repairs is funded by state Chapter 90 funds. [Article 16]. Other public works-related items include \$30,000 to continue a multi-year project to tackle the backlog of sidewalk repairs that have accumulated. This money will be pooled with the Chapter 90 money to address the sidewalks on town streets. \$40,000 is requested to fund the replacement and upgrade of storm drains on Cottage Street at Triangle Street, an area that has chronic flooding problems during heavy rainfall. JCPC recommends \$6,000 to allow the Public Works Department to re-lamp a portion of the existing streetlights each year with more energy efficient bulbs. These funds will also be used to replace existing residential lampposts in many of the older neighborhoods with underground power services. JCPC recommends \$12,500 for the fourth year of a multi-year program to purchase and plant new street trees each year. This funding allows for the purchase of approximately 25 trees. Between 2000 and 2005, Amherst removed 513 street trees and planted only 38, a net loss of 475 trees in Amherst's public ways and public spaces. More extensive tree inventorying and planning is also underway.

JCPC has endorsed spending \$100,000 to complete a GIS floodplain mapping project. This project is a very high priority for the Planning Department and is the culmination of a multi-year effort. Consultants have estimated that this project, if done by the community alone, could cost as much as \$250,000. This request would cover the services of a consultant to analyze and map floodplains and floodways with the new GIS data provided by the LIDAR fly-over. Town staff will also contribute significant time and resources to the project. This analysis would allow the development of new Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps for Amherst, as well as new Flood-Prone Conservancy (FPC) zoning district boundaries. Without new flood area boundaries, Amherst's Official Zoning Map cannot be effectively or accurately redrawn. The need for this work has been in discussion for more than a decade, and its lack has been obstructing completion of other much-needed rezoning for the community and may impede village center planning efforts already underway. Amherst will petition to become a Technical Partner with FEMA, under which arrangement FEMA might be willing to underwrite some of the costs of this project. JCPC recommends expending \$50,000 to hire a transportation consultant to develop town-wide transportation plan to implement the goals and objectives of the Town Master Plan. The purpose of this plan is to create a comprehensive, street by street inventory of existing road conditions and a list of design options, including bike lanes, sidewalks, bus pull-off areas, and traffic calming measures to be used in future road repair and reconstruction projects.

Finally, the JCPC recommends spending \$50,000 for consulting services to aid the Assessor with data analysis for the revaluation of all residential property in the Town. The Assessing Department is in the process of inspecting all residential properties for the coming year. It has

been many years since all properties have been inspected and it is the fairest way to ensure that everyone is assessed equitably. An inspection allows the assessor to see changes in houses with regard to renovations, additions, physical changes (for good or for bad), and general depreciation. This appropriation will pay for expert consultants to take the raw data from the inspections and perform the statistical work necessary to produce equitable assessments and to submit such information to the Department of Revenue for approval of the assessments.

Key Capital Planning Issues Going Forward

The Five Year Capital Plan is out of balance by approximately \$1,710,399 million, if spending on capital remains at 6.25% of the property tax levy. The five year plan is in balance if spending increases incrementally each year by 0.50% to reach 8% of the tax levy in FY16. In addition, \$2,336,900 million of requested items were completely removed from the Plan because of lack of funds. The Plan identifies several major projects on the horizon, including repairs and renovations of Fort River and Wildwood elementary schools; dredging and beach and trail improvements at Puffer's Pond; a new fire station; and renovating or replacing the 19th century Department of Public Works facility. Many other projects large and small will compete for scarce resources. Because Amherst's debt level is much lower than that of communities with comparably high bond ratings, larger projects might prudently be financed by borrowing, with debt repayments included in the capital plan for future years. But this will be possible only if the Town increases funding allocations to the capital budget over a period of years as recommended by the JCPC and the Finance Committee, either through increased general tax support or earmarked property tax support via a debt exclusion override. An adequately funded capital plan should be a critical component of any long-term financial plan for the Town.

JOINT CAPITAL PLANNING COMMITTEE

Emily Lewis, Library Trustees
Sarah McKee, Library Trustees
Kay Moran (chair), Finance Committee
Catherine Sanderson, School Committee
Doug Slaughter, Finance Committee
Rob Spence, School Committee
Diana Stein, Select Board
Jim Wald, Select Board

Staff Liaisons: Sanford Pooler, Finance Director and Sonia Aldrich, Comptroller

KANEGASAKI SISTER CITY COMMITTEE Fiscal Year 2012

Committee Members: Denise Boyd, Florence Boynton, Juliana Dupre, Eli Cohen, Stephanie Joyce, Aaron Kropf, Helen MacMellan, Julia Mahoney, Kathleen Woods Masalski (Interim Chair). Others: Yuko Takahashi, Nancy Pagano (Staff Liaison), Diana Stein (Select Board Liaison).

Between July 1, 2011 and June 30, 2012, the Kanegasaki Sister City Committee (KSCC) remained dedicated to its purpose: to promote friendship and ongoing relations with the Town of Kanegasaki, Japan, Amherst's sister city since 1993. To accomplish its purpose, the Committee sponsored special events and maintained contacts between both the residents and governmental bodies of the two communities that contributed to the mutual benefit of each. Following is a rough chronology of events related to the KSCC charge during fiscal year 2012.

The summer months included several KSCC activities. A fundraising event at Bertucci's Restaurant in July saw approximately 200 people "dining in or out," which resulted in the KSCC's taking in more than \$600 for Japan Disaster Relief." The money was wired to Kanegasaki to distribute as the sister city saw as appropriate. This amount was in addition to the \$2,000 that had been raised by the Committee earlier, for the same purpose. Ms. Yoriko Kimura, a special guest from Sendai was among the 200 at Bertucci's. During her stay in Amherst, several Committee members and friends hosted Ms Kimura, a member of the Operating Committee of Kanegasaki Library's Emily Dickinson Archive Center.

Amherst was invited to participate in Kanegasaki's October celebration of the tenth year of the Emily Dickinson Archive Center in the Kanegasaki Library. For the anniversary, the KSCC arranged to send several written and video messages of congratulations and gifts from the Committee and from various representatives of the Town's boards and committees as well as from the Dickinson Museum and the Jones Library.

During a good part of the year, the KSCC revisited its charge and discussed how best to continue the relationship with its sister city. Diana Stein became the Selectboard's liaison to the Committee, and Selectboard Chair Stephanie O'Keefe met with the Committee to discuss her view of the KSCC role. Recently appointed Library Director Sharon Sherry also attended a KSCC meeting to talk about the Jones Library's commitment to its sister library in Kanegasaki.

After discussions over several months, Committee members agreed that education, as it has in the past, must continue to be uppermost in the relationship, but that the KSCC ought to devote increased effort to pave the way for future visits to Kanegasaki by Amherst individuals and groups. We hope that effort will result in a new initiative to collaborate on such exchanges.

Both ideas were implemented during the year. The Town welcomed seven boys and nine girls from Kanegasaki Middle School and three of their chaperones, including two teachers from the school. Members of the community provided home stays for the students, and host families and KSCC members entertained the visitors throughout their stay. Both students and adults

returned to Kanegasaki with an increased appreciation of what the Amherst area offers to residents and visitors alike.

As part of our new initiative to pave the way for individuals to visit Kanegasaki, the Committee asked officials in Kanegasaki to support a visit from Bessie Young, a recent Amherst College graduate who hoped to continue her research on care for the elderly in Japan, and Kanegasaki hosted Ms. Young for two weeks in May and June. In addition, Ben Gilsdorf, whose family had hosted Kanegasaki students in March, also visited Kanegasaki during the summer to learn more about Japanese culture and to improve his language skills.

Exchanges between our two towns may become easier in the near future. Japan Air Lines now offers a direct flight between Tokyo and Boston. To learn more about the opportunities this may present, KSCC representatives attended the Boston Globe Travel Show at the private residence of the Consul General of Japan in Boston.

Throughout the year, work continued on the archives of the Committee, and a new project to preserve the history of the relationship between Amherst and Kanegasaki was begun: individuals active during the very early years of the KSCC were interviewed at Amherst Media, Amherst's Cable TV station. Once edited, the resulting videotapes will be stored in the Jones Library and shared with our sister city.

Copies of the videotapes, photographs, and a time line of important events held during the past twenty years will be shared with Kanegasaki as we celebrate our twentieth anniversary in 2013. As fiscal year 2012 closed, Committee members looked ahead with ideas for that celebration. As in the past, we invite Amherst townspeople to join the Sister-City Committee and to offer a helping hand when our Kanegasaki friends come to town.

Respectfully submitted,

Kathleen Woods Masalski
Interim Chair, Kanegasaki Sister City Committee

AMHERST TOWN LIBRARIES
The Jones Library, Munson Memorial Library, North Amherst Library
Fiscal Year 2012

Vision Statement: We believe in the freedom to read, learn, discover, and change lives.

Mission Statement: We serve and inspire people of all ages by providing multi-cultural resources for lifelong learning. We welcome everyone to our historic buildings. We celebrate Amherst history and literary heritage, including local poets Emily Dickinson and Robert Frost.

New Beginnings

The beginning of FY 12 (July 2011) was a time of interviews with Library Director candidates and of clarification of the use of the Woodbury Fund money and with a corresponding investment policy. Newly produced documents from the Trustees included a Director's contract, a Director's evaluation procedure, and a resolution to join the Business Improvement District (BID).

On August 9, 2011, the Jones Library Board of Trustees unanimously voted to hire Ms. Sharon A. Sharry, Director of the Greenfield Public Library, as successor to Ms. Bonnie Isman who had retired in December 2010.

Ms. Sharry began work on October 3rd and it quickly became apparent that she would need to draw upon all her thirteen years' directorial experience to meet the many challenges presented by The Jones Library, Inc. Her first tasks involved creating a search team to hire a new Head of Collections (a position which had been vacated in January of 2011), filing the application for State Aid with the Board of Library Commissioners, overseeing multiple building projects, and reorganizing the administrative offices.

Ongoing Events/Programs

- Every Child a Reader: Funded by the Friends of the Jones Library System (Friends), this program brings every public school second-grade class to the Library on Monday morning when the Library is closed to the public. After a tour and a story time by Library staff, each child gets a book to keep, a Library card, and a snack.
- Jones/Jubilat: Funded by both the Friends and the Amherst Cultural Council (ACC), this program provides the public with four poetry reading sessions (eight poets).
- Summer Reading Clubs: The Jones, the Munson Memorial Library, and the North Amherst Library all hosted summer reading clubs with reading-related activities and a closing party in August.
- The Burnett Gallery: Staffed by a hardworking volunteer committee, the Burnett Gallery continues to host 12 months of exhibits, often featuring more than one artist. Receptions during the Thursday Art Walk give people a chance to meet the artists.
- Children's Music Series: Funded by the Friends, this winter tradition brings many and various free concerts to young and old alike.
- Story Time and Story Time in Spanish: Story Time for toddlers is always held on Thursday mornings at The Jones, but this year, Story Time in Spanish was added on six Saturdays.

- Chess Club and Sing with Your Baby: These two much loved programs are given to us by the Friends.
- English as a Second Language (ESL): Tutor training and matching tutors with adult English language learners continues, augmented with daily Conversation Circles to assist with learning.
- Patrons are encouraged to make appointments for a tour of Special Collections.
- The Jones Library welcomes and conducts tours for local groups such as Round the World Women's Club, high school ESL students, and charter school students.

New at The Jones

- We have created a collection of music CD's to augment our Local Authors Collection.
- There is a scanner for public use, which dovetails with printing from the Internet and making copies.
- The Friends of the Jones Library System approved using Woodbury funds to renovate the Large Meeting Room and rename it the Woodbury Room. The Trustees of The Jones Library, Inc. approved the plan and renovation began August 2012.
- Our "Portrait of an English Gentleman" was restored by Bill Myers and his students from Smith College.
- The circulation of ukuleles and other musical instruments has been very popular.
- The staff of the Munson Memorial Library continued to tell people about new electronic reading devices, such as Nooks and Kindles, by instructing patrons in their use and circulating these devices.
- Our English as a Second Language program helped many people learn how to speak English, pass their citizenship tests, and get jobs.
- Facilitated by Library staff, the new Wednesday Classics Book Club allows people to discuss books of interest.
- Over the Memorial Day weekend, The Jones Library migrated to a new open source integrated library system called Evergreen. Benefits to using the new software include: one search interface for both western and central regions; significantly lower total cost for managing and operating the system; greater flexibility in the design and customization of the catalog; and greater ability to add additional services to the catalog such as further integration with services like Overdrive for ebooks.
- The beautiful North Amherst Library garden, maintained by a group of volunteers, appeared as a stop on the Amherst Garden Tour.
- The Jones uses BPA-free thermal paper in its receipt printers.
- We added a Google Groups widget to our webpage so that patrons can register to receive emails regarding Library news and events. To register, please enter your email address at www.JonesLibrary.org
- The Jones participated in several community events including "World Book Night," the Amherst Educational Foundation's "Trivia Bee," and "Kids' Day at the Mullins Center."

Business Improvement District

The Jones Library and its Trustees are very excited to be a member of the newly established Amherst Business Improvement District. We know that the BID will help businesses and non-profits alike. We look forward to contributing in any way we can to enhance downtown

Amherst through beautification and marketing projects. No doubt the District will promote downtown Amherst, attract new businesses, and improve the heart of this Town.

Community Partnerships

The Jones Library thanks the following local organizations for their support: Amherst Chamber of Commerce, Amherst Club, Amherst College and the Frost Library, Amherst Community Connections, Amherst Historical Society, Amherst Leisure Services, Amherst Media, Amherst School District, Amherst Survival Center, Amherst Sustainability Committee, Amherst Thursday Club, Amherst Town Committee, Emily Dickinson Museum, Kanegasaki Sister City Committee, Town Meeting Coordinating Committee, University of Massachusetts and the UMass Library, and WMUA.

Donor Generosity

The Jones Library is fortunate to have many generous donors led by the Friends of the Jones Library who donated over \$13,000 for programs free to the public and an additional \$22,000 for books and other circulating materials through their Beds for Books program and their Valentine Basket Auction. The UMass Community Health Fund has been most helpful by enabling workers to use payroll deduction to send contributions directly to The Jones. The Xeric Foundation contributed \$5,000 and the Amherst Club \$1,000 to support the ESL program. The Trustees also raised \$43,600 from many individual donors.

The Jones Library, Inc. Endowment

The Endowment's balance on June 30, 2012 was \$7,051,668.56 and the Woodbury Fund totaled \$711,692.70.

Trustees

Austin Sarat, President
Christopher Hoffmann, Vice President
Tamson Ely, Clerk
Carl Erikson, Treasurer
Emily Lewis, Vice Treasurer
Michael Wolff

Nancy Dubin
Tomi Eve, Children's Library Assistant
Catherine Gees
Bryan Grabigel, Receptionist
Oressa Gray-Mullen
Daquaan Hamilton
Josephine Hernandez
George Hicks, Facilities Supervisor
Emily Houk
Enoch Huang
Susan Hugus, Munson Memorial Librarian
Ralph Hurwitz, Audiovisual Assistant
Tevis Kimball, Curator of Special Collections
Karen Kowles
Jessica Lamson
Robin Levine
Judy Lincoln, Library Assistant
Lydia Lovett-Dietrich
Margot Malachowski
Elizabeth Matthews
Susan McCoy
Barbara McGlynn

Staff

Henry Allan, Computer Technician
Amy Anaya, Head of Borrower Services
Theresa Atteridge, Library Assistant
Matthew Berube,
Head of Information Services
Ashley Blais
Kate Boyle, Special Collections Assistant
Silvia Brinkerhoff,
Children's Library Assistant
Roxanne Brown-Boyd
Kaye Carroll, Cataloging Assistant
Laura Castano-Longey
Janice Doyama

Miguel Otero, Maintenance Assistant
 Jill Palmer
 José Paredes, Maintenance Assistant
 Carolyn Platt, Head of Technical Services
 Joan Pyfrom, Cataloging Assistant
 Sondra Radosh, Children's Librarian
 Emily Remer
 Seth Rothberg, Circulation Supervisor
 Janet Ryan, Reference Librarian
 Lucas Schildbach
 Sharon Sharry, Library Director
 Lisa Slocum
 Maggie Spiegel, North Amherst Librarian

Valerie Steinberg
 Lace Stokes, Sunday Supervisor
 Corinna Stokes
 Tina Swift, Business Manager
 Cathy Verts, Audiovisual Technician
 Mary Weidensaul
 Lynne Weintraub, ESL Coordinator
 Christine White, Cataloging Technician
 Dawn Winkler

Special Thanks to the FRIENDS OF THE JONES LIBRARY SYSTEM!

Officers:

Lucy McMurrer, President, Kathy Caputo, Treasurer, Nancy Gregg, Secretary.

Board Members: Edith Byron, Jim Ellis, Mike Giles, Ellen Goodwin, George Goodwin, Michael Greenebaum, Patricia Hare, Bonnie Isman, Jean Jeffries, Lewis Mainzer, Dorothy Morse, Mary Elizabeth Sitze, Christine Stevens, Bonnie Vigeland, Connie Wogrin, Angela Mills (Valentine Baskets), and Sandra Mullin (Beds for Books).

FY 12 at a Glance

| FY 12 Library Checkouts | |
|--|---------|
| Books | 301,755 |
| Newspapers & Magazines | 11,615 |
| Audio & Visual Items | 182,141 |
| Electronic & Other Materials | 5,514 |
| Cataloged Collections Available June 30, 2012 | |
| Books | 207,842 |
| Audio & Visual Items | 26,868 |
| Electronic & Other Materials | 14,542 |

FY 12 at a Glance

| | |
|--|---------|
| Amherst residents with C/W MARS library cards | 20,315 |
| Interlibrary Loans received from other libraries | 42,664 |
| Interlibrary Loans provided to other libraries | 28,670 |
| Attendance | 304,058 |
| Number of reference transactions | 32,264 |
| Number of weekly users of Internet computers | 1,000 |
| Number of children's programs | 116 |
| Attendance at children's programs | 4,434 |
| Number of young adult programs | 8 |
| Attendance at young adult programs | 113 |
| Number of adult programs | 900 |
| Attendance at adult programs | 5,000 |
| Number of hours volunteered in Library system | 18,700 |

The Jones Library, Inc.
43 Amity Street
Amherst, MA 01002
www.JonesLibrary.org

For full statistical reports: <http://mblc.state.ma.us/advisory/statistics/>

PLANNING BOARD & PLANNING DEPARTMENT

Fiscal Year 2012

INTRODUCTION

This report summarizes the land use, planning, and zoning activities of the Amherst Planning Board and Planning Department during Fiscal Year 2012. In FY 12, in addition to the Planning Board, the Planning Department also provided principal staff support for the Zoning Board of Appeals, Design Review Board, Historical Commission, Local Historic District Study Committee and Local Historic District Commission, Town/Commercial Relations Committee, Amherst Redevelopment Authority, the Community Development Advisory Committee, the Housing Partnership/Fair Housing Committee, Housing and Sheltering Committee and Disability Access Advisory Committee. Please also refer to the Annual Report for each of those Boards and Committees for more information on their activities.

CURRENT PLANNING

As in previous years, development issues, permit applications, and Zoning Amendments (including amendments related to Master Plan implementation) occupied much of the time of the Board and Department during FY 12.

Table 1 provides a statistical review of the Department's activities, including the various permits it oversees, and zoning and other regulatory changes.

Table 1

| <u>Planning Board – Land Use & Zoning Activity</u> | | |
|---|---|---------------------------------|
| A. | <u>Review & Action</u> | <u># of Applications</u> |
| 1. | Planning Board Special Permits | 2 |
| 2. | Form A (Approval Not Required) Subdivisions | 12 |
| 3. | Cluster Subdivision | 0 |
| 4. | Standard Subdivision | 3 |
| 5. | Subdivision Amendments | 0 |
| 6. | Subdivision Lot Releases | 7 |
| 7. | Subdivision/Site Plan Escrow Releases | 0 |
| 8. | Street Name Changes | 0 |
| 9. | Site Plan Review Requests | 7 |
| 10. | Sign Plans Approved/Signs Reviewed | 2 |
| 11. | Lighting Plans Approved | 1 |
| 12. | Revised Final and/or Landscape Plans Approved | 2 |
| 13. | Scenic Road Applications Reviewed | 0 |
| 14. | Ch. 61 Removals Reviewed | 1 |
| 15. | Ch. 61A Removals Reviewed | 0 |
| B. | <u>Review & Recommendation</u> | |
| 1. | Zoning Amendments | 5* |
| 2. | Rules & Regulations Amendments | 0 |
| 3. | ZBA Special Permits/Variations | 31 |
| 4. | Street Acceptances | 2 |
| 5. | Street Discontinuances | 0 |

*Three zoning amendments were large Village Center Form-based design amendments

Some of the more significant planning development proposals and issues of FY 12 included the following:

Commercial/Institutional

- Site Plan Review approval for Atkins Farm Market for construction of a 48 KW ground-mounted photovoltaic array system west of the new warehouse
- Site Plan Review for The Lord Jeffery Inn, to amend SPR2010-00008, and Special Permit, to extend hours of operation for the accessory restaurant and outdoor dining and to allow the accessory use of live and pre-recorded entertainment in the restaurant, bar, banquet and outdoor patio
- Site Plan Review for Amherst Montessori School for construction of an addition to an existing building and revised parking and drainage improvements
- Site Plan Review and Special Permit for Amherst College for renovation and construction of an addition to an existing dormitory at 67 Northampton Road (Seligman House), including parking lot and site improvements, and modification of front yard setback
- Site Plan Review for Amherst College for renovation and construction of an addition to an existing building at 79 South Pleasant Street (former First Baptist Church building), including parking lot and site improvements.

Residential

- Site Plan Review approval for three single-family homes to be converted into two-family homes, one of which is privately owned and two of which are owned by Amherst College.

Zoning Amendments

The Zoning Subcommittee and Planning Department staff worked on five (5) Zoning Amendments during FY 12 and held two Zoning Forums to solicit citizen input and recommendations on desired zoning changes. Ultimately five (5) Zoning Amendments were reviewed by the Planning Board and brought to Town Meeting, two (2) were adopted by Town Meeting and three (3) were defeated.

- Official Zoning Map Conversion – Article 16, Fall 2011 Special Town Meeting Warrant, to amend Section 2.1, Zoning Map, of the Zoning Bylaw, by designating the Town of Amherst Geographic Information Systems (GIS) map as the “Official Zoning Map”, was adopted by Town Meeting on November 9, 2011.
- Village Center Rezoning – Article 17, Fall 2011 Special Town Meeting Warrant, to amend the Official Zoning Map for North Amherst Village and Atkins Corners, and amend the Zoning Bylaw, including Articles 2, 3, 5, 6, 7, 8, and 12, as well as Section 3.3, Use Classification and Standards and Table 3 Dimensional Regulations and add a new Article 16, Form-Based Zoning, to add a new layer of form-based design regulations for new form-based zoning districts, was defeated by Town Meeting on November 16, 2011. However, parts of this article having to do with the definitions of “Apartments” and “Townhouses” were adopted by Town Meeting on November 16, 2011.
- Residential Parking Design Regulations – Article 26, Annual Spring 2012 Town Meeting Warrant, to amend Sections 7.00 and 7.1 of the Zoning Bylaw, to add new requirements for residential parking design was adopted by Town Meeting on May 16, 2012.
- Village Center Rezoning – Articles 24 and 25, Annual Spring 2012 Town Meeting Warrant, to amend the Zoning Bylaw to add Section 16, Form-based Design Regulations, and to amend the Official Zoning Map for the Atkins Corner Village Center area and the North Amherst Village Center area were defeated by Town Meeting on May 9, 2012 and May 14, 2012 respectively.

MASTER/COMMUNITY PLANNING

Efforts continued on a number of long-range planning issues, while new issues and projects also involved the time and attention of the Planning Board and Planning Department.

UMass Draft Master Plan

On February 1, 2012, the Planning Board heard a presentation from representatives of UMass Campus Planning, Dennis Swinford and Niels la Cour, on the UMass Draft Master Plan. On February 15th the Board held a follow-up discussion on the presentation and the potential for working with UMass to coordinate town/gown planning efforts

Community Development

On July 6, 2011, the Planning Board held a joint meeting with the Community Development Committee (CDC) to review the Draft 2012 Community Development Strategy (CDS), part of the process for the CDBG Grant Application. The CD Strategy serves as a mini-master plan, summarizing community priorities and listing activities and action steps that the Town will complete in the near future. On August 3, 2011 the Planning Board held a joint public hearing with the CDC to receive comments and suggestions from local residents regarding the CD Strategy. Town staff and the CDC informed a broad spectrum of the population about this meeting in order to receive their suggestions and recommendations. There was outreach to all town boards and committees, the Amherst Human Service Network, the Council of Social Service Agencies of Hampshire County, and to all town departments. Nathaniel Malloy, Associate Planner, continued to work with the CDC to develop the Community Development Strategy and prepared the CDBG Grant Application for the next round of funding.

Village Center Rezoning and Gateway Visioning

On September 7, 2011 the Planning Board held a public information session with consultants from The Cecil Group on the proposed new form based rezoning for North Amherst Village Center and Atkins Corner Village Center. The Board continued to work on Form-based Code and rezoning of North Amherst and Atkins Corner Village Centers through May 2012.

On September 7, 2011 the Planning Board met with Amherst Redevelopment Authority Chair, John Coull, for an update on the Gateway Visioning Project, the final report for which had been published in July 2011.

Disability Access Advisory Committee

The Disability Access Advisory Committee (DAAC) continued to review projects and provide advisory opinions and recommendations to the Massachusetts Architectural Access Board (AAB) for applications requesting waivers from compliance with accessibility standards. The Planning Department provides staff liaison to this committee, which also reviews applications for Site Plan Review and Special Permits that involve public access. Through the staff liaison, Nate Malloy, the DAAC makes recommendations to the Planning Board and Zoning Board of Appeals.

Open Space and Recreation Plan (OSRP)

Town staff and boards and committees used the Town's Open Space and Recreation Plan (OSRP) to support grant applications for water supply protection, land conservation, and expansion and improvements to the Town's recreational facilities, in particular the LAND and PARC grant programs. The Plan is used in conjunction with the Master Plan to help determine areas most

appropriate for land conservation and development, and helps guide zoning and other land-use policies. The OSRP is valid from 2009-2016, at which time it will need to be updated.

Historic Preservation

The Historic Commission supported the Local Historic Study Committee (LHDSC) as it researched and discussed the proposed Local Historic District centered on the Dickinson Museum. The LHDSC held monthly meetings and public forums to engage residents of the district. There was initial support for preserving the character of the neighborhood and integrity of the homes. The LHDSC continued with research and public outreach to help determine the final boundaries of the district and specific requirements of the draft bylaw.

On March 7, 2012, the Planning Board met with representatives of the Local Historic Study Committee (LHDSC) for a presentation and discussion on the Preliminary Study Report for the Proposed Dickinson Historic District.

Throughout FY 12 Nathaniel Malloy, Associate Planner, worked with the LHDSC to develop a Local Historic District Bylaw. At the Annual 2012 Spring Town Meeting Article 27 was adopted by Town Meeting to add a Local Historic District Bylaw and to create the Dickinson Local Historic District.

The Planning Department continued to assist the Historical Commission with its ongoing implementation of the 2005 Amherst Preservation Plan, including the development of proposals for CPA funding for historic preservation projects. These projects included the restoration of the Civil War Tablets; an architectural study of the Hawthorne Property to determine feasibility and cost of renovating the existing farmhouse into two affordable units; the restoration of Hope Community Church; improvements to the Historical Society; and work in West Cemetery. The Annual Spring 2012 Town Meeting appropriated a total of \$87,000 in CPA funds for historic preservation projects. The Historical Commission and Design Review Board were also involved in the process of reviewing and making recommendations for the design of the Town Flag. The Commission reviewed a number projects on the Amherst College Campus, ranging from renovations to demolitions to new construction.

A link to the Amherst Preservation Plan is here: <https://amherstma.gov/index.aspx?NID=765>
(Note: This is a large file.)

Downtown

In FY 12, the Planning Department continued to pursue downtown revitalization projects involving such issues as parking, public open space, historical issues, and public infrastructure projects.

The multi-year streetscape redesign and reconstruction of downtown sidewalks continued. The Planning Department assisted the Department of Public Works with development of designs for new sidewalk improvements on Spring Street and the Town Common parking lot.

The Department worked with the Tree Warden, Public Shade Tree Committee and others on downtown street tree issues and the development of designs for streetscape improvements in other areas.

Housing

The Planning Department assisted the Housing Partnership/Fair Housing Committee (HP/FHC), a newly formed Housing and Sheltering Committee, Amherst Housing Authority (AHA), and the Community Preservation Act Committee with analysis and development of projects to protect existing affordable housing and provide for the creation of new affordable units. The HP/FH Committee continued to review plans and CPA proposals for the development of 42 affordable units of rental housing at Olympia Oaks, as well as support the study of historic preservation and adaptive reuse of the Hawthorne property for affordable housing. As one of the partners of the CPA request to purchase the Hawthorne property, the HP/FH Committee helped lead the public outreach process, co-chairing public meetings with the LSSE Commission. The culmination of this public process was the preparation of a report to the Town Manager with recommendations for reuse of the property for affordable housing.

In September 2011 the Select Board dissolved the HP/FH Committee and the Committee on Homelessness in an effort to consolidate resources into one group that would work cooperatively to address a range of housing issues from homelessness to affordable housing to impacts of student housing. The Select Board appointed the Housing and Sheltering Committee as a new committee in April 2012, with one representative from the former HP/FH Committee and one representative from the former Homelessness Committee. While the Select Board refined the charge and mission of this new committee, town staff supported the work at Olympia Oaks, the Hawthorne property at 235 East Pleasant Street, and other housing projects in town.

Staff Planner Nathaniel Malloy served as liaison to the Housing and Sheltering Committee, assisting them with the development of a management plan and an action plan. Many of the committee members were new to housing issues and the general workings of town, such that many of the first meetings were filled with trainings about CPA, CDBG, and the housing needs of the community.

Planning staff and the Planning Board's Zoning Subcommittee continued to research and further develop amendments to the Zoning Bylaw to encourage affordability in new residential development. See Zoning Amendments.

Rail Service in Amherst

Planning Department staff continued working on ensuring future rail access for Amherst in FY 12. The Department worked with the Central Corridor Coalition, the Central Corridor Working Group (a steering committee of the Coalition), the Pioneer Valley Regional Planning Commission, representatives of MassDOT, Planning Board members, and representatives of local MA communities to promote the improvement of the Central Corridor (the New England Central Railroad (NECR) line) to provide rail passenger access connecting Amherst with communities and institutions in western Massachusetts, Connecticut, and Vermont and, via a connecting rail stop at Palmer, with eastern Massachusetts and Boston. The Central Corridor project will help restore and ensure future passenger rail service in Amherst following completion of the Knowledge Corridor project (which will move Amtrak rail service to Northampton). Passenger rail service for Amherst—the site of the largest state university flagship campus in New England—is an essential part of a sustainable, responsible passenger rail network for southern New England.

Planning Department staff participated in public events and meetings in MA and CT in support of the Central Corridor project. Staff also helped to draft and coordinate letters of support from Amherst for federal rail transportation grants applied for by NECR, and coordinated efforts to include the Central Corridor as a regional transportation priority for the Pioneer Valley Planning Commission.

Office of Conservation and Development

In May 2009, the Planning Department staff helped complete a one (1) year process to relocate the Inspection Services Department into the same office as the Planning and Conservation Departments. During FY 12 the merging of these Departments continued to absorb a great deal of staff effort and included devotion of Planning Department staff towards further refinement, implementation and utilization of the MUNIS permit software program. The effort to create the Office of Conservation and Development has provided a coordinated and efficient place for citizens, business owners, and potential applicants to access information and meet with staff members.

Staff of the Department of Conservation and Development implemented a plan to integrate the staff of the Community Development Department into the Department of Conservation and Development. The Community Development Department staff included Roy Rosenblatt, Director, and Ruth Taylor, Administrative Assistant. Mr. Rosenblatt and Ms. Taylor became integral members of the Department of Conservation and Development.

Over the course of FY 12, as Mr. Rosenblatt implemented his retirement, Nate Malloy, Associate Planner, assumed many of the responsibilities of Mr. Rosenblatt. These included working with the Housing Partnership/Fair Housing Committee and Community Development Committee, preparing the annual Community Development Block Grant (CDBG) application and administering the Block Grant. Mr. Rosenblatt finally retired in January 2012, after several decades of service to the Town.

Collectively, these efforts have resulted in a significant consolidation of departments and resources into a single Office of Conservation and Development, which now includes Planning, Conservation, Inspection Services and Community Development.

STAFF ASSISTANCE/PARTICIPATION

Internal Staff Working Groups

During FY12, Planning Department staff participated in the following internal staff working groups, among others:

- * Development Group
- * MUNIS Working Group
- * Land Use Group (LUG)
- * Safe and Healthy Neighborhoods Group

Boards and Committees

Planning Department staff provided professional support and technical assistance to numerous Town boards and committees, local and regional boards, as well as Amherst citizens, community groups, other communities, and others. The Town boards and committees directly served by the Planning Department staff in FY 12 included:

- * Planning Board (22 meetings)
- * Zoning Subcommittee (28 meetings)
- * Design Review Board (12 meetings)
- * Zoning Board of Appeals (29 meetings)
- * Historical Commission (11 meetings)
- * Town/Commercial Relations Committee (5 meetings)
- * Disabilities Access Advisory Committee (12 meetings)
- * Redevelopment Authority (4 meetings)
- * Housing Partnership/Fair Housing Committee (3 meetings)
- * Housing and Sheltering Committee, established April 2012 (replaced the Housing Partnership/Fair Housing Committee) (2 meetings)
- * UMass Campus Facilities Planning Committee
- * Community Development Committee (11 meetings)
- * Local Historic District Study Committee (11 meetings)
- * Transportation Plan Task Force (9 meetings)

Other committees or bodies for whom the Planning Department provided more occasional assistance in FY 12 include:

- * Finance Committee
- * Select Board
- * Community Preservation Act Committee
- * Public Shade Tree Committee
- * Pioneer Valley Planning Commission
- * Valley Development Council (PVPC-sponsored body)
- * Joint Transportation Committee (PVPC-sponsored body)
- * Sustainable Knowledge Corridor Transit-Oriented Development Advisory Group (PVPC-sponsored body)
- * Amherst Regional Chamber of Commerce

Community Development Block Grant (CDBG) Program

During FY 12, the Planning Department staff provided the primary support for managing CDBG projects and applying to the Massachusetts Department of Housing and Community Development (DHCD) for the Mini-entitlement CDBG grants. Planning Department staff also assisted other Town departments, boards, and committees in developing project proposals, and in preparing and reviewing related potential CDBG projects. The CDBG grant helped to fund numerous social service programs ranging from childcare tuition assistance to the Big Brother/Big Sister mentoring program to the food pantry at the Survival Center. Additional CDBG activities included funding for architecture and pre-development of Olympia Oaks, a 42 unit affordable rental housing project, funding for the design of the new Survival Center in North Amherst, and renovation of the Amherst Childcare Center that included new flooring and interior/exterior painting.

PLANNING BOARD MEMBERSHIP

During FY 12, one (1) new Planning Board member – Kathleen Ford – was appointed, and one Board member – Jonathan Shefftz – resigned.

At the end of FY 12, the Planning Board had nine (9) members: David Webber (Chair), Jonathan O’Keeffe (Vice Chair), Bruce Carson (Clerk), Stephen Schreiber, Richard Roznoy, Robert Crouner, Sandra Anderson, Connie Kruger and Kathleen Ford. There were no vacancies.

Planning Department staff attended the 2012 Citizen Planner Training Collaborative conference in Worcester.

PLANNING DEPARTMENT STAFF

Jonathan Tucker, Planning Director, completed his 27th year with the Department and continued to provide principal staff support to the Planning Board, Zoning Subcommittee, Town/Commercial Relations Committee, and Redevelopment Authority, as well as overseeing all activities within the Planning Department.

Christine Brestrup, Senior Planner, completed her 9th year with the Department and continued to provide staff support to the Planning Board, principal staff support to the Design Review Board and worked on various other Planning Department activities.

Sue Krzanowski, Administrative Assistant, completed her 24th year with the Department, offering administrative support to the Planning Department, Inspection Services, and Conservation in the consolidated Conservation and Development Department.

Jeffrey Bagg continued to provide principal staff support to the Zoning Board of Appeals. He worked on various other Planning Department activities, including Zoning Bylaw revisions and continued to enhance available online resources, integrated electronic transmittals into the review process and provided ZBA members with additional training.

Nathaniel Malloy, Associate Planner, completed his 4th year with the Department, providing principal support for conservation and planning grants, including the CDBG Mini-entitlement funds. He continued to support the DAAC, Historical Commission, Local Historic District Study Committee, HP/FH Committee and Community Development Committee. Towards the end of FY 12 Mr. Malloy was promoted to the position of Community Development Planner.

David Webber
Chair, Planning Board

Jonathan Tucker
Planning Director

POLICE DEPARTMENT

Fiscal Year 2012

Message from the Chief

Policing in the town of Amherst has changed over the years, and 2012 was no exception. This year the men and women of the Amherst Police Department continued to confront many difficult issues and challenges. In light of the ongoing economic downturn, the department continued to utilize innovative ideas to help curtail the ever increasing cost of doing business without jeopardizing our ability to complete our mission. The members of this department work diligently to protect the safety, rights and property of every person within the town of Amherst and take extreme pride in the many services we provide and our ability to meet the increasingly high expectations and demands placed upon us by our community.

As the host community of the University of Massachusetts, the States Flagship University Campus, Amherst and Hampshire College, we as an agency have witnessed a significant increase in the student off-campus housing population. Student enrollment continues to increase, 16% at the University of Massachusetts over the past ten years. There is an increase of younger undergraduates moving off-campus. These factors have resulted in many college students now residing in areas that were formally owner occupied family neighborhoods. The expansion of students into these areas of town has resulted in a sharp increase of requests for police services. Together with increases in census population and residential development in Amherst, the police department is continually challenged by reduced staffing levels, 10% decrease since 2007, and the increased call volume which taxes an already busy department. These added responsibilities can often only be accomplished by officers working forced overtime which negatively affects the safety, morale and productivity of our personnel.

The police department continues to be successful in obtaining highly competitive grant awards. This year we received in excess of \$225,000 in state and federal grants enabling the department to hire personnel, purchase new equipment, and conduct additional enforcement initiatives. A grant from the Department of Justice funds the continuation of the departments civilian domestic/sexual assault advocate. In addition, the department was awarded \$55,000 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security (EOPSS) to fund the hiring, training and equipment for a part-time civilian crime analyst. The analysis of the data developed by the crime analyst will be utilized to make strategic, tactical and long term decisions regarding staffing and deployment of personnel to accomplish the overall goal of reducing and preventing crime within the Amherst Community. A grant also enabled the police department to purchase a license plate reader system and equipment for the child passenger seat inspection program. Additional grant awards provided funds for multi-prong enforcement and educational programs promoting pedestrian and bicycle safety and the enforcement of the underage drinking and operating under the influence laws.

We remain committed to working in partnership with other town departments and outside agencies to successfully collaborate on initiatives to problem solve community concerns and quality of life issues in the town of Amherst. In addition, we look forward to continued discussions with our partners at the University of Massachusetts relating to areas of mutual police assistance, student accountability and concerns regarding the impact of collegiate activity within our shared community.

Scott Livingstone, Chief of Police

Detective Bureau

The Detective Bureau was staffed this year by Lieutenant Ronald A. Young, Sergeant David R. Knightly, Detective Christina B. Knightly, Detective Richard P. MacLean, Detective Janet M. Lopez and Detective Gregory D. Wise. Detective Jamie P. Reardon was reassigned from the patrol division to the detective bureau in November.

The detective bureau provides support to the patrol division and assists them with follow up in extensive criminal investigations, major crimes, and evidence handling. Officers assigned to the detective bureau not only maintain casework, but also continue their roles within the agency that provides services to our community. This includes interaction with the school district, facilitating victim advocacy with available resources, and assisting patrol officers with citizen group activities.

Officers assigned to the detective bureau are responsible for licensing functions for the town, background investigations and crime scene assessment. Detective Lopez acts as the Court liaison to the Office of the Northwest District Attorney, and is charged with overseeing the successful prosecution of criminal cases.

The past fiscal year saw a dramatic increase in residential burglaries in Amherst. Lengthy investigation resulted in subsequent arrests and the numbers of burglary incidents has dropped dramatically. Other major incidents included weapon related assaults, motor vehicle accidents with injury, and two bank robberies. During this time period, officers assigned to the detective bureau charged, through indictment or arrest, 118 people with a total 154 crimes.

Ronald A. Young, Lieutenant

POLICE PERSONNEL CHANGES

Resignations:

| | |
|--------------------|------------------|
| Noah A. Clock | October 17, 2011 |
| Rudis R. Rodriguez | December 9, 2011 |

RETIRED:

| | |
|--------------------|------------------|
| Michael A. Johnson | February 9, 2012 |
|--------------------|------------------|

NEW HIREES:

| | |
|-----------------|------------------|
| Kasey J. Nagle | February 6, 2012 |
| Benton J. Carr | February 6, 2012 |
| Andrew C. Hulse | February 6, 2012 |

PROMOTION:

| | | |
|--------------|------------------------|-----------------|
| Jerry Millar | Promoted to Lieutenant | August 31, 2011 |
| todd S. Lang | Promoted to Sergeant | August 31, 2011 |

TERMINATION:

None

Awards and Recognition

August 17, 2011

The Amherst Police Department was selected as a recipient of the 2011 Pedestrian and Bicycle Safety Grant for \$7,500, which was awarded by the Massachusetts Executive Office of Public Safety and Security (EOPSS), Highway Safety Division. This funding was used to provide a multi-prong enforcement and educational program promoting pedestrian and bicycle safety.

August 31, 2011

The Amherst Police Department was presented an Award of Excellence in the Gold Category for municipal police departments that participated in the annual Massachusetts Law Enforcement Challenge. The Challenge is a joint initiative supported by the Massachusetts Chiefs of Police Association (MCOPA) and the Massachusetts Executive Office of Public Safety and Security (EOPSS). The Massachusetts Law Enforcement Challenge is a highly competitive award program that recognizes police departments statewide for their traffic safety efforts to reduce motor vehicle-related fatalities, injuries and economic loss in communities by combining traffic enforcement with public information and education. This is the fourth year the department has been recognized by the Massachusetts Executive Office of Public Safety and Security for its traffic safety efforts having received the first place award in 2010 based on the department's 2009 data.

March 13, 2012

The Amherst Police Department was awarded \$10,000 in grant funding as part of the 2011 Underage Alcohol Enforcement Grant Program from the Commonwealth of Massachusetts Executive Office of Public Safety and Security (EOPSS). This program provides overtime funds for enforcement of underage alcohol laws through activities such as compliance checks at liquor serving establishments, party patrols, surveillance patrols and Cops in Shops.

April 23, 2012

The Amherst Police Department received a \$55,000 grant from the Commonwealth of Massachusetts Executive Office of Public Safety and Security (EOPSS). This competitive grant is awarded under the Edward J. Byrne Memorial Justice Assistance Grant (Byrne JAG) Program which provides Massachusetts critical funding necessary to support a range of program areas including law enforcement, prosecution and court programs, prevention and education programs, corrections and community corrections, drug treatment and enforcement, crime victim and witness initiatives, and various planning, evaluation and technology improvement programs. The Amherst Police Department will use this funding to hire, train and equip a part-time civilian crime analyst. The goal of this program is to prevent and reduce crime within the town of Amherst through the analysis of incident, traffic and call data.

May 23, 2012

Amherst Police Officers Nicholas J. Chandler and Scott M. Soverino were recognized by the Massachusetts Chapter of Mothers Against Drunk Driving, receiving their 2012 Drive for Life Award, at a ceremony held at the Devens Common Center in Devens, MA. Both officers were recognized, along with other municipal and state police officers from across the state for their dedication and commitment in enforcing the drunk driving and underage drinking laws of the Commonwealth of Massachusetts. This award was given to selected police officers for their excellence and leadership in drunken driving enforcement in the 2011 calendar year.

The following officers were honored by the Amherst Police Department:

October 3, 2011

Lieutenant Ronald A. Young was presented with the Amherst Police Department's Saved by the Belt Award. While pursuing bank robbery suspects on Route 9 Lieutenant Young's vehicle was forced off the roadway to avoid a vehicle that had merged into his travel lane. While able to successfully avoiding the head-on collision, Lieutenant Young's vehicle crashed into a utility pole. As Lieutenant Young was wearing his seatbelt, he was able to walk away from the accident with only minor abrasions from the airbag deployment.

January 13, 2012

Lieutenant Jerry Millar, Officer Carlos Gutierrez, Officer Nicholas Chandler, Officer Joshua Harris and Officer Scott Soverino were issued a letter of Merit. Presented by their peers, these officers were recognized for their actions and professionalism in the apprehension of a robbery suspect on December 25, 2011. All of the officers demonstrated outstanding teamwork while taking into custody the suspect, who the awoken homeowners had discovered stealing their Christmas gifts. Subsequent investigation confirmed that the suspect had broken into a total of five homes that morning.

Communications Center

The Amherst Emergency Communications Center remains committed to providing the public with the most effective emergency and non-emergency services available. The emergency dispatchers are dedicated to being the vital link between community members and public safety agencies. They consider themselves lifelong learners constantly training and preparing to provide the most efficient and professional emergency response.

Fiscal year 2012 proved to be a historical year for the communication center as they faced a formidable set of performance challenges. The October snowstorm proved to be one of the most daunting events ever encountered by the department, as personnel and equipment were strained as never before. The training and emergency preparedness the communications center

and town of Amherst have put into place over the years enabled dispatchers to function admirably throughout the incident. While less severe than the snowstorm in October, the tornado in June, hurricane in August, and several additional weather related events also tested the abilities of the department. Once again, communications center personnel displayed their expertise and professionalism as they rose to meet each and every challenge. In addition, staff from the communication center and other town departments participated in After Action Meetings following several of these incidents to evaluate the effectiveness of our multi-departmental response and to identify areas requiring further improvement.

Historically, staffing levels and turnovers are an issue in emergency communications centers nationwide. Due to the stressful nature of the job and work hours it can often be very difficult to train and retain qualified individuals. The Amherst Communications Center is currently fully staffed with funding from the town and the additional support of a State 911 grant. Morale in the center continues to remain high and the turnover rate has remained low.

The center continues to host various training and educational initiatives which are attended by telecommunicators throughout the region. The department has reinstituted an in-house training program covering a wide range of topics that impact the emergency dispatcher. In addition to in-service educational opportunities, the members of the communication center frequently participate in specialized training programs offered by other agencies. It is the goal of the communications center to remain one of the most progressive and highly trained communication centers in the state.

The demands of the profession continue to expand and the public's expectation of their emergency communications staff continues to evolve. The days of simply answering a call and alerting the police or fire departments have long ago passed as the complexity of the emergency dispatcher's job continues to sharply increase. Training and certification in CPR, emergency medical dispatch, hazardous material response, incident command structure, lifeflight activations, statewide task force activations, along with the mastering of numerous software applications are just a few of the skills required to work in the Amherst Communications Center. The current staff includes Michael Curtin, William Worthley, Elizabeth Chudzik, Jessica Pronovost, Joshua Cicia, Janet Sharp, Scott Delpozzo, Jason Rushford, Scott Houston, Stephanie Everett, Kevin Gleason and Jeremy Kommel-Bernstein. The department continues to monitor regional communication center efforts and looks forward to the upcoming fiscal year.

Chief Scott P. Livingstone

COMMUNICATIONS CENTER PERSONNEL CHANGES

RESIGNATIONS:

Carly L. Kinnas

November 4, 2011

RETIRED:

None

NEW HIREES:

Jeremy Kommel-Bernstein

April 18, 2012

PROMOTION:

None

TERMINATIONS:

None

CALLS FOR SERVICE

Summary Report

| | | |
|------------------------------|---------------|-------------------------|
| Total Police Calls: | 18,333 | <i>(+1% from FY 11)</i> |
| Number of responders: | 28,189 | <i>(+2% from FY 11)</i> |

| CALL CATEGORY | # CALLS | # OF RESPONDERS |
|---|---------------|-----------------|
| ALARMS & SECURITY CHECKS | 1,568 | 2,582 |
| ANIMAL WELFARE | 482 | 649 |
| ASSAULT | 101 | 216 |
| ASSIST OTHER AGENCY | 394 | 556 |
| COMMUNITY OUTREACH/ASSIST | 5,220 | 6,967 |
| DEATH INVESTIGATION | 10 | 45 |
| DISTURBANCE RELATED INCIDENT | 2001 | 4,958 |
| INCIDENT FOLLOW UP | 1,723 | 1,945 |
| MISSING PERSON OR CHILD | 45 | 84 |
| MOTOR VEHICLE CRASHES | 763 | 1,257 |
| MOTORIST INTERACTIONS | 3,074 | 4,162 |
| PROPERTY DAMAGE | 175 | 227 |
| SERVICE OF PROTECTION ORDERS, SUMMONS AND COURT ORDERS | 871 | 1,127 |
| SUSPICIOUS ACTIVITY | 1,388 | 2,669 |
| THEFT | 518 | 745 |
| TOTAL | 18,333 | 28,189 |

CALLS FOR SERVICE
Detailed Report
FISCAL YEAR 2012

| | | |
|--------------------------------------|------------------|----------------|
| ALARMS & SECURITY CHECKS | 1,568 | 9% |
| Commercial Alarm | 396 | |
| Security Check | 636 | |
| Residential Alarm | 239 | |
| 911 Hang Up | 194 | |
| Bank / A T M Alarm | 56 | |
| Open Door/Window | 38 | |
| House Check | 9 | |
| ANIMAL WELFARE | 482 | 3% |
| Animal Complaint | 405 | |
| Animal Admin Services | 77 | |
| ASSAULT | 101 | 1% |
| Assault | 62 | |
| Rape | 14 | |
| Sex Offense | 22 | |
| Robbery | 2 | |
| Child Abuse | 1 | |
| ASSIST OTHER AGENCY | 394 | 2% |
| Assist Other P D | 204 | |
| PERMITS | 119 | |
| Parking Ban | 65 | |
| PD Mutual Aid Into Amherst | 5 | |
| Private / Trespass Tow | 1 | |
| COMMUNITY OUTREACH/ASSIST | 5,220 | 28% |
| Assist Citizen | 823 | |
| Medical Assist | 532 | |
| Assist Business/Agency | 673 | |
| Community Policing | 602 | |
| Well Being Check | 416 | |
| Assist A F D | 465 | |
| Liquor Law Violation | 306 | |
| Recovered Property | 347 | |

| | | |
|-------------------------------------|--------------|------------|
| Admin Duty | 275 | |
| Escort | 263 | |
| Prop/Evid Admin | 203 | |
| Citizen Transport | 177 | |
| Medical / Mental | 60 | |
| Liquor I D Check | 71 | |
| Recovered M V | 5 | |
| Protective Custody | 2 | |
| DEATH INVESTIGATION | 10 | 0% |
| Unattended Death | 10 | |
| DISTURBANCE RELATED INCIDENT | 2,001 | 11% |
| Noise Complaint | 1,144 | |
| Disturbance | 575 | |
| Domestic | 157 | |
| Fight | 123 | |
| T B L Violation | 2 | |
| INCIDENT FOLLOW UP | 1,723 | 9% |
| Follow Up | 1,383 | |
| Prisoner Transport | 208 | |
| Prisoner Monitor/Booking | 68 | |
| On-Line Incident Report | 57 | |
| Civil Complaint | 5 | |
| Lock Up Incident | 2 | |
| MISSING PERSON OR CHILD | 45 | |
| Missing Child | 24 | 0% |
| Missing Person | 9 | |
| Located Person | 12 | |
| MOTOR VEHICLE CRASHES | 763 | 4% |
| M V Crash P D | 654 | |
| M V Crash P I | 109 | |
| MOTORIST INTERACTIONS | 3,074 | 17% |
| M V Stop | 1,366 | |
| Traffic | 649 | |
| Suspicious Motor Vehicle | 456 | |
| Disabled Motor Vehicle | 259 | |

| | | |
|---|---------------|-----------|
| M V Complaint | 177 | |
| Traffic Enforcement | 109 | |
| Assist Motorist | 31 | |
| Traffic Monitor | 16 | |
| Bicycle Violations | 9 | |
| M V Pursuit | 1 | |
| Abandoned M V | 1 | |
| PROPERTY DAMAGE | 175 | 1% |
| Vandalism | 175 | |
| SERVICE OF PROTECTION ORDERS, SUMMONS AND COURT ORDERS | 871 | 5% |
| 209 A | 285 | |
| Warrant Service | 139 | |
| Summons Service | 285 | |
| 258E Harassment Order | 162 | |
| SUSPICIOUS ACTIVITY | 1,388 | 8% |
| Suspicious | 1,216 | |
| Trespass | 94 | |
| Drug Law Violation | 35 | |
| Annoying Call(s) | 33 | |
| Special / Unusual Occurrence | 10 | |
| THEFT | 518 | 3% |
| Larceny | 220 | |
| B & E | 117 | |
| B & E M V | 51 | |
| Fraud | 51 | |
| Missing Property | 43 | |
| Shoplifting | 20 | |
| Stolen M V | 15 | |
| Forgery / Counterfeit | 1 | |
| | 18,333 | |

OFFENSES REPORTED AND OFFENSES CHARGED***Summary Report***
FISCAL YEAR 2012

Total Offenders Charged: 1,521
Custodies: 844
Summons or TBL: 677

| OFFENSE CATEGORY | OFFENSE INVESTIGATED | OFFENSE CHARGED |
|---|-----------------------------|------------------------|
| ALCOHOL RELATED OFFENSES | 576 | 576 |
| COMMUNITY DISORDER/ QUALITY OF LIFE CRIMES | 489 | 459 |
| CRIMES AGAINST PERSON | 435 | 279 |
| CRIMES AGAINST PROPERTY | 705 | 160 |
| DRUG RELATED OFFENSES | 139 | 130 |
| MOTOR VEHICLE OFFENSES | 678 | 529 |
| WARRANT CUSTODIES | 117 | 117 |
| WEAPONS OFFENSES | 7 | 5 |

OFFENSES REPORTED

Detailed Report

FISCAL YEAR 2012

| | |
|--|----------------|
| <u>CRIMES AGAINST PERSON</u> | 435 |
| A&B | 71 |
| A&B (DOMESTIC) | 63 |
| RESIST ARREST | 46 |
| A&B WITH DANGEROUS WEAPON | 29 |
| ASSAULT W/DANGEROUS WEAPON | 23 |
| A&B ON POLICE OFFICER | 21 |
| ABUSE PREVENTION ORDER, VIOLATE | 19 |
| RAPE | 17 |
| THREAT TO COMMIT CRIME | 13 |
| WITNESS, INTIMIDATE | 12 |
| ASSAULT | 7 |
| INDECENT EXPOSURE | 6 |
| ROBBERY, UNARMED | 6 |
| A&B ON +60/DISABLED | 5 |
| HARASSMENT, CRIMINAL | 5 |
| INDECENT A&B ON PERSON 14 OR OVER | 4 |
| A&B ON +60/DISABLED WITH INJURY | 3 |
| A&B PREGNANT PERSON | 3 |
| A&B SERIOUS BODILY INJURY | 3 |
| RISK / INJURY / ABUSE TO CHILD | 3 |
| ASSAULT (DOMESTIC) | 2 |
| CHILD PORNOGRAPHY, POSSESS | 2 |
| INDECENT A&B ON CHILD UNDER 14 | 2 |
| OTHER-CRIMES AGAINST PERSON | 70 |
| <u>ALCOHOL CRIMES</u> | 576 |
| LIQUOR ID CARD/LICENSE, FALSE/MISUSE | 11 |
| LIQUOR, PERSON UNDER 21 POSSESS | 313 |
| PROTECTIVE CUSTODY | 28 |
| TBL A2 S6: OPEN CONTAINER OF ALCOHOL | 213 |
| OTHER ALCOHOL OFFENSES | 11 |
| <u>ARRESTED ON OTHER AGENCY WARRANT</u> | 117 |
| ARRESTED ON WARRANT INITIATED BY OTHER AGENCY | 115 |
| FUGITIVE FROM JUSTICE ON COURT WARRANT | 2 |

| | |
|---|----------------|
| <u>DRUG OFFENSE</u> | 139 |
| MARIJUANA, POSSESS LESS THAN OUNCE | 92 |
| DRUG, POSSESS CLASS B | 15 |
| DRUG, POSSESS / CULTIVATE TO DISTRIB CLASS D | 13 |
| HEROIN, POSSESS | 4 |
| COCAINE, POSSESS TO DISTRIBUTE | 1 |
| COCAINE, TRAFFICKING IN | 1 |
| DRUG, POSSESS TO DISTRIB CLASS A | 1 |
| DRUG, POSSESS TO DISTRIB CLASS C | 1 |
| OTHER DRUG OFFENSES | 11 |
| <u>MOTOR VEHICLE OFFENSE</u> | 678 |
| OUI LIQUOR | 121 |
| OPERATION OF M/V To ENDANGER, NEGLIGENT | 41 |
| UNLICENSED OPERATION OF MV | 36 |
| LICENSE SUSPENDED, OP MV WITH | 33 |
| LEAVE SCENE OF PROPERTY DAMAGE | 31 |
| LEAVING ACCIDENT SCENE AFTER PROPERTY DAMAGE | 14 |
| OUI LIQUOR, 2ND OFFENSE | 13 |
| LICENSE REVOKED, OPERATE MV WITH | 9 |
| LEAVE SCENE OF PERSONAL INJURY | 5 |
| OPERATION OF M/V TO ENDANGER, RECKLESS | 5 |
| OUI DRUGS | 5 |
| OTHER MV OFFENSES | 365 |
| <u>PROPERTY CRIME</u> | 705 |
| LARCENY OVER \$250 | 160 |
| LARCENY UNDER \$250 | 90 |
| B&E NIGHTTIME FOR FELONY | 82 |
| B&E DAYTIME FOR FELONY | 37 |
| B&E VEHICLE NIGHTTIME FOR FELONY | 33 |
| B&E FOR MISDEMEANOR | 25 |
| TRESPASS | 25 |
| MOTOR VEH, MALICIOUS DAMAGE TO | 21 |
| DESTRUCTION OF PROPERTY +\$250, MALICIOUS | 17 |
| DESTRUCTION OF PROPERTY □\$250, MALICIOUS | 16 |
| DEFACE PROPERTY | 14 |
| LARCENY FROM BUILDING | 12 |
| SHOPLIFTING BY CONCEALING MDSE | 12 |
| VANDALIZE PROPERTY | 12 |
| DESTRUCTION OF PROPERTY , WANTON | 32 |

| | |
|--|------------|
| MOTOR VEH, LARCENY OF | 11 |
| RECEIVE STOLEN PROPERTY +\$250 | 11 |
| OTHER PROPERTY CRIME | 95 |
| <u>QUALITY OF LIFE CRIMES</u> | 489 |
| TBL A2 S3: UNLAWFUL NOISE | 258 |
| DISORDERLY CONDUCT | 109 |
| TBL A2: NUISANCE HOUSE | 78 |
| DISTURBING THE PEACE | 10 |
| RIOT, FAIL DISPERSE | 4 |
| LEWDNESS, OPEN AND GROSS | 3 |
| OTHER QUALITY OF LIFE CRIMES | 27 |
| <u>WEAPONS CRIMES</u> | 7 |
| DANGEROUS WEAPON, CARRY | 1 |
| FIREARM AMMUNITION, POSSESSION UNLICENCED | 2 |
| FIREARM WITHOUT FID CARD, POSSESS | 1 |
| FIREARM, CARRY WITHOUT LICENSE | 2 |
| FIREARM, DISCHARGE WITHIN 500 FT OF BLDG | 1 |
| <u>ALCOHOL CRIMES</u> | 576 |
| LIQUOR ID CARD/LICENSE, FALSE/MISUSE | 11 |
| LIQUOR, PERSON UNDER 21 POSSESS | 313 |
| PROTECTIVE CUSTODY | 28 |
| TBL A2 S6: OPEN CONTAINER OF ALCOHOL | 213 |
| OTHER ALCOHOL OFFENSES | 11 |
| <u>ARRESTED ON OTHER AGENCY WARRANT</u> | 117 |
| ARRESTED ON WARRANT | 115 |
| FUGITIVE FROM JUSTICE ON COURT WARRANT | 2 |
| <u>DRUG OFFENSE</u> | 139 |
| MARIJUANA, POSSESS LESS THAN OUNCE | 92 |
| DRUG, POSSESS CLASS B | 15 |
| DRUG, POSSESS / CULTIVATE TO DISTRIB CLASS D | 13 |
| HEROIN, POSSESS | 4 |
| COCAINE, POSSESS TO DISTRIBUTE | 1 |
| COCAINE, TRAFFICKING IN | 1 |
| DRUG, POSSESS TO DISTRIB CLASS A | 1 |
| DRUG, POSSESS TO DISTRIB CLASS C | 1 |
| OTHER DRUG OFFENSES | 11 |

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|---|----------------|
| CRIMES AGAINST PERSON | 435 |
| A&B | 71 |
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| ROBBERY, UNARMED | 6 |
| A&B ON +60/DISABLED | 5 |
| HARASSMENT, CRIMINAL | 5 |
| INDECENT A&B ON PERSON 14 OR OVER | 4 |
| A&B ON +60/DISABLED WITH INJURY | 3 |
| A&B PREGNANT PERSON | 3 |
| A&B SERIOUS BODILY INJURY | 3 |
| RISK / INJURY / ABUSE TO CHILD | 3 |
| ASSAULT (DOMESTIC) | 2 |
| CHILD PORNOGRAPHY, POSSESS | 2 |
| INDECENT A&B ON CHILD UNDER 14 | 2 |
| OTHER-CRIMES AGAINST PERSON | 70 |
| <u>INVOLUNTARY COMMITMENT</u> | 4 |
| INVOLUNTARY COMMITMENT | 4 |
| <u>MOTOR VEHICLE OFFENSE</u> | 678 |
| OUI LIQUOR | 121 |
| OPERATION OF M/V To ENDANGER, NEGLIGENT | 41 |
| UNLICENSED OPERATION OF MV | 36 |
| LICENSE SUSPENDED, OP MV WITH | 33 |
| LEAVE SCENE OF PROPERTY DAMAGE | 31 |
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| LEAVE SCENE OF PERSONAL INJURY | 5 |
| OPERATION OF M/V TO ENDANGER, RECKLESS | 5 |

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|-------------------|-----|
| OUI DRUGS | 5 |
| OTHER MV OFFENSES | 365 |

| | |
|---|------------|
| <u>PROPERTY CRIME</u> | 705 |
| LARCENY OVER \$250 | 160 |
| LARCENY UNDER \$250 | 90 |
| B&E NIGHTTIME FOR FELONY | 82 |
| B&E DAYTIME FOR FELONY | 37 |
| B&E VEHICLE NIGHTTIME FOR FELONY | 33 |
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| MOTOR VEH, MALICIOUS DAMAGE TO | 21 |
| DESTRUCTION OF PROPERTY +\$250, MALICIOUS | 17 |
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| SHOPLIFTING BY CONCEALING MDSE | 12 |
| VANDALIZE PROPERTY | 12 |
| DESTRUCTION OF PROPERTY □\$250, WANTON | 11 |
| DESTRUCTION OF PROPERTY +\$250, WANTON | 11 |
| MOTOR VEH, LARCENY OF | 11 |
| RECEIVE STOLEN PROPERTY +\$250 | 11 |
| DESTRUCTION OF PROPERTY □\$250, WANTON | 10 |
| OTHER PROPERTY CRIME | 95 |

| | |
|---|----------|
| <u>WEAPONS CRIMES</u> | 7 |
| DANGEROUS WEAPON, CARRY | 1 |
| FIREARM AMMUNITION, POSSESSION UNLICENCED | 2 |
| FIREARM WITHOUT FID CARD, POSSESS | 1 |
| FIREARM, CARRY WITHOUT LICENSE | 2 |
| FIREARM, DISCHARGE WITHIN 500 FT OF BLDG | 1 |

CITATIONS AND CRASH DATA FISCAL YEAR 2012

CITATION:

| | | |
|--|-------|-------|
| Total Motorists: | 2,389 | |
| Total Violations: | 3,014 | |
| Motorists Issued Warnings: | | 1,884 |
| Motorists Issued Civil Infractions: | | 259 |
| Motorists Issued Criminal Infractions: | | 249 |

CRASH:

| | | |
|---------------------------|-----|-----|
| Total Crashes: | 756 | |
| Crashes with Injury: | | 109 |
| Crashes/Fatal: | | 0 |
| Crashes with Pedestrians: | | 6 |
| Crashes/Bicycles: | | 5 |
| Crashes/OUI: | | 24 |

PUBLIC WORKS COMMITTEE

Fiscal Year 2012

Committee Members:

Stephen Braun, 413-549-2697 (Chair)

Charles Moran, 413-549-5767

Christine Gray-Mullen, 413-336-1988

Richard Fein, 413 658 -7029 (new member) William Mullin, (new member)

Accomplishments: in accordance with its charge, the Public Works Committee (PWC) reviewed DPW plans for street repairs and improvements. The Committee also made recommendations for allocating the annual Chapter 90 funds of approximately \$500,000 along with \$1 million from bonds issued per the 2012 Fall Town Meeting. PWC prioritized a list of about a dozen minor local roads in heavy need of repaving which was submitted to the Select Board and DPW for consideration. A request from the Town Manager reallocated funds to the major arterials of Strong and Triangle Street. These and many other roads around the Town were repaved this paving season.

Another accomplishment was traffic calming measures on Dana Street and Blue Hills Road. The PWC held public hearings on determining the correct solution considering the nature of the neighborhood and traffic flow and speed. The PWC supported the installation of “speed humps” on both streets. These speed humps were constructed and appear highly effective in limiting traffic speeds.

Along with road repaving prioritizing, sidewalks construction needs were also address. A list of sidewalks requiring construction was proposed and submitted to the DPW.

Continuing Projects: Two public hearings were held this year regarding the redesign of Pine Street from North Pleasant Street/Rte 63 to Henry Street/Cushman. The project also involves a water and sewer upgrade. Opinion is strong to improve and add sidewalks and bike lanes. The project has had financial difficulty establishing funding. Two grant attempts have failed slowing the project. It continues to be a DPW priority and water/sewer work has begun. Redesign options continue to be evaluated by the PWC.

In July of 2012, the Mill Street Bridge was determined to be unsafe per the MADOT. It has been closed since that time. Financing was unavailable at that time to rebuild the bridge. This project continues with financing possibly being available but locals have differing options whether the bridge should stay closed or be rebuilt.

Public Hearings were held for various roadway issues throughout the year as mentioned above in addition including a Farview Way Neighborhood Repaving Request and pedestrian crossing issues at the Main Street and Triangle Street intersection.

At the end of the FY13, Steve Braun retired from the PWC and as Chair. Christine Gray-Mullen was voted in as new Chair.

Respectfully submitted,
Christine Gray-Mullen, Chair

RECYCLING AND REFUSE MANAGEMENT COMMITTEE

Fiscal Year 2012

Members: John Root, Chair; Meg Vickery, Susan Morrello, Cristina Cox Fernandes, Laurel Dickey, and Brenda Davies

School compost coaching at the Town's three elementary schools with Committee members serving as volunteer coached was again organized during the first two weeks of the school year.

The Committee considered a request by a resident that smaller trash bags be made available at the transfer station, since the 33 gallon bags currently sold to residents are too heavy for some people to lift independently when full. As bags must be ordered in large quantities and the DPW had just recently purchased \$8,000 worth of bags, the Committee recommended that individuals could ask for help in lifting their bags into the bin.

A display highlighting recycling issues was set up in the lobby at the Jones Library for the month of November in observance of America Recycles Day.

A plan for implementing a town-wide ban on the use of foam (expanded polystyrene) in restaurants was formulated by the Committee, including sending letters to restaurants, visiting establishments that are still using foam, publicly acknowledging foam-free restaurants, and bringing an initiative before Town Meeting. A Foam Free Subcommittee (Cristina Cox Fernandes, Laurel Dickey, Brenda Kennedy-Davies, and Sue Morrello) was formed in May, 2012 and tasked with developing community support. Letters were sent to 14 businesses inviting them to a June 6 forum and focus group on the issue, but none were able to attend and the forum was cancelled. The Subcommittee decided to approach businesses individually and initiate discussions with them on the feasibility of eliminating the use of foam products. The Amherst League of Women Voters (ALWV) was informed about the foam free campaign at a Brown Bag Lunch meeting on March 9 at the Jones Library (Meg Vickery presented). The ALWV identified several members (Martha Hanner, Cynthia Brubaker and Katy VanGeel) to join the Foam Free subcommittee as their representatives. The Hitchcock Center for the Environment also joined the effort, with Colleen Kelly as their representative.

Input was provided to the DPW about a Solid Waste Survey to be mailed to all residents soliciting their views on the collection of refuse and the desirability of the continued availability of the transfer station.

Recyclable textiles were collected at the Sustainability Festival, and 1.4 tons of clothing and other textiles were delivered to the Salvation Army in Hadley.

The Landfill Alternatives Subcommittee (Sue Morrello, John Root and Meg Vickery) created a draft recommendation to Guilford Mooring regarding the method of disposal of the Town's refuse and the future of the transfer station. The Subcommittee was subsequently disbanded so that input from the Committee as a whole could be included in the final draft of the report.

Sustainability Festival Sat., April 21, 2012 and Taste of Amherst – helped with composting.

AMHERST-PELHAM REGIONAL SCHOOLS

Fiscal Year 2012

AMHERST-PELHAM REGIONAL SCHOOL COMMITTEE

Amherst Representatives

Katherine Appy
 Solomon Goldstein-Rose (appointed to open seat until 2012 election)
 Rick Hood
 Lawrence O'Brien (elected 2012)
 Irv Rhodes (until 2012 election)
 Steve Rivkin (resigned before 2012 election)
 Amilcar Shabazz, Vice-Chair (elected 2012)
 Rob Spence

Pelham Representatives

Debbie Gould (until 2012 election)
 Trevor Baptiste (appointed 2012)
 AnneMarie Foley

Leverett Representative

Kip Fonsh, Chair

Shutesbury Representative

Kristen Luschen (until 2012 election)
 Michael DeChiara (appointed 2012)

The Regional School Committee represents the four communities that comprise the Amherst-Pelham Regional School District: Amherst, Leverett, Pelham, and Shutesbury. It is responsible for the direction and support of the educational programs for students in Grades 7 through 12 from each of these towns. Committee meetings are open to the public, except for executive sessions as prescribed by law, and are held regularly on the second and fourth Tuesday evenings of each month. Opportunity is available at every meeting for public participation.

STUDENTS

The following demographic data is based on official enrollment numbers as of October 1, 2011.

| | Amherst Regional Middle School | Amherst Regional High School | District Totals |
|---------------------------|---|---|----------------------------|
| Grade 7 | | | |
| Total Enrollment | 240 | N/A | 240 |
| Special Education | 44 | N/A | 44 |
| ELE | 5 | N/A | 5 |
| Free/Reduced Lunch | 65 | N/A | 65 |
| Grade 8 | | | |
| Total Enrollment | 222 | N/A | 222 |
| Special Education | 59 | N/A | 59 |
| ELE | 6 | N/A | 6 |
| Free/Reduced Lunch | 60 | N/A | 60 |
| Grade 9 | | | |
| Total Enrollment | N/A | 273 | 273 |
| Special Education | N/A | 50 | 50 |
| ELE | N/A | 11 | 11 |
| Free/Reduced Lunch | N/A | 71 | 71 |

| | Amherst Regional Middle School | Amherst Regional High School | District Totals |
|---------------------------|---|---|----------------------------|
| Grade 10 | | | |
| Total Enrollment | N/A | 253 | 253 |
| Special Education | N/A | 42 | 42 |
| ELE | N/A | 10 | 10 |
| Free/Reduced Lunch | N/A | 61 | 61 |
| Grade 11 | | | |
| Total Enrollment | N/A | 284 | 284 |
| Special Education | N/A | 60 | 60 |
| ELE | N/A | 5 | 5 |
| Free/Reduced Lunch | N/A | 62 | 62 |
| Grade 12 | | | |
| Total Enrollment | N/A | 274 | 274 |
| Special Education | N/A | 55 | 55 |
| ELE | N/A | 4 | 4 |
| Free/Reduced Lunch | N/A | 66 | 66 |
| TOTALS | | | |
| Total Enrollment | 462 | 1084 | 1546 |
| Special Education | 103 / 22% | 207 / 19% | 310 / 20% |
| ELE | 11 / 2% | 30 / 3% | 41 / 3% |
| Free/Reduced Lunch | 125 / 27% | 260 / 24% | 385 / 25% |

Enrollments on October 1 over the last ten years were as follows:

| | |
|-----------------|-----------------|
| 2002-2003—2,037 | 2007-2008—1,817 |
| 2003-2004—2,043 | 2008-2009—1,764 |
| 2004-2005—1,949 | 2009-2010—1,691 |
| 2005-2006—1,924 | 2010-2011—1,592 |
| 2006-2007—1,877 | 2011-2012—1,546 |

In addition, 41 Regional students were enrolled in Vocational Schools as of October 1, 2010. Twenty-one students attended other school districts under the state's School Choice Program, and 67 students were enrolled at charter schools. Tuition for district students to attend these schools is paid by the Regional School District.

Of the 246 graduates in the class of 2012, 176 were Amherst residents.

2011-2012 HIGHLIGHTS

The core mission of the Amherst-Pelham Regional Schools is to “provide all students with a high quality education that enables them to be contributing members of a multiethnic, multicultural, pluralistic society.” This informs everything we do as educators, and during 2011-2012, a number of steps were taken toward that lofty goal:

- The Districts’ partnership with the University of Massachusetts, created in FY 11, moved forward with its intensive, systems-level work focusing on the instructional core. District-level and site-level instructional leadership teams worked in collaboration with teacher teams to examine student achievement and improve outcomes for students at all levels. Instructional Rounds, which provide a process for observation, data gathering, and analysis of instruction to inform district and school decision making, have begun at all levels.
- The district formalized the use of the Response to Intervention (RTI) model for student support and intervention. The universal screening tool is moving the district forward in our data-based decision making efforts and provides teachers access to real-time student data to inform instruction, target intervention, and monitor progress. Significant progress was made in implementing a tiered intervention program which provides multi-leveled instruction in our classrooms.
- The School-Wide Positive Behavior System model, which was piloted with great success at Crocker Farm School during the last school year, became a district-wide, proactive systems approach to improving social and academic competency for all students. All schools are engaged in a three-year implementation process. Dr. Rebecca Woodland and Dr. Sarah Whitcomb from the UMass Department of Education have worked extensively with the district in implementation of PBIS and expansion of teacher collaboration.
- The district’s strong partnership with Amherst College continued to grow and strengthen under the direction of the new Amherst College President, Dr. Biddy Martin. The college extended their funding for the district Volunteer Coordinator position held by Kimberly Stender and expanded their support of the schools by underwriting the funding to hire a Director of Teaching and Learning.
- The Central Office administrative team structure was realigned in 2011-2012 to better support the systemic work that is currently underway. This has included reassignment of some responsibilities: 1) The Office of Teaching and Learning now had two Directors, each with essential, distinct focuses and 2) Student Services was redesigned to provide the structures and supports necessary to focus on the districts’ commitment to equity for all students.
 - o Dr. Rhonda Cohen, who previously held the position of Assistant Superintendent for two high performing school districts, joined the district in the role of Director of Teaching and Learning. Dr. Cohen brings experience leading systemic reform efforts that focus on improving mathematics and science instruction, balanced literacy, and the teaching of social studies. Dr. Cohen’s primary responsibility is to focus on curriculum alignment with state and national standards and to ensure alignment within and among schools and levels. At the core of this work is a commitment to equity—to ensure all students have access to a high quality, aligned, rigorous and rich curriculum.

- o Dr. Marta Guevara took on the role of Director of Achievement and Equity. Her work includes ensuring equity of opportunity for all students, handling civil rights issues, and overseeing ELE services for the district.
- o Beth Graham served the Districts as the Director of Professional Development, Collaboration and Teacher Evaluation. Ms. Graham oversaw professional development for faculty and staff in terms of mentoring/induction, content and pedagogy, collaborative teacher teams, using data to inform instruction, and teacher supervision and evaluation. Ms. Graham took a leadership role in developing and implementing the new teacher evaluation model based on the new state standards.
- In addition to restructuring the roles of the administrative team, the physical office spaces were redesigned to make our work more efficient. Human Resources and the Business Office have office spaces side-by-side to facilitate their essential collaboration. All aspects of the Districts' educational operations are now housed in one office suite that includes the Superintendent's office, the Office of Teaching and Learning, Student Services, the Office of Achievement and Equity, and Information Systems. All of the necessary remodeling of spaces and moving of materials was done by the Districts' in-house maintenance and facilities team.
- The Department of Maintenance and Facilities completed a number of large renovation projects across the Districts. These included installation of new flooring at Wildwood, renovation of the South Amherst Campus building to accommodate the new South East Campus School, and the Amherst Regional Middle School windows project.
- The districts once again partnered with families, friends, community members, and organizations to provide income-eligible students with backpacks filled with school supplies for the start of the school year. More than 300 backpacks were distributed.

Initiatives in 2012-2013

- The district has formalized the use of the Response to Intervention (RTI) model for student support and intervention. Our implementation of a universal screening tool is moving the district forward in our data-based decision making efforts and provides teachers access to real-time student data to inform instruction, target intervention, and monitor progress. Significant progress has been made in implementing a tiered intervention program which provides multi-leveled instruction in our classrooms. We are making decisions with a higher level of knowledge about students than we were able to previously. In addition, a team of Central Office staff members have been trained in Harvard University's [Data Wise](#) Program; they will be bringing this system to a wider audience in coming months.
- Amherst College continued their funding for the district Volunteer Coordinator position held by Kimberly Stender, a portion of the salary of Dr. Rhonda Cohen, Director of Teaching and Learning, and expanded their support of the schools by providing \$10,000 for vouchers for the Out-of-School Time partnership.
- School safety has been enhanced significantly by implementation of the camera/buzzer entry system at all schools, new bus protocols for kindergarten students and the addition of comprehensive safety/emergency flip-charts as easy reference materials in each classroom. District personnel routinely review and update safety measures in partnership

with community partners including the Amherst and Pelham Police and Fire Departments, the UMass Police Department, the Amherst College Police Department, the Massachusetts State Police, and the Massachusetts Emergency Management Agency. Information on school safety procedures is available through the ACTV program [*Voices from Our Schools: School Safety Special*](#).

- The district welcomed Dr. Faye Brady, Director of Student Services, who began her work in the district in July 2012. Dr. Brady brings extensive experience and expertise to this role through her work in New Jersey.
- The structure of the Central Office leadership team evolved once again when Beth Graham, Director of Professional Development, Collaboration and Teacher Evaluation, retired in 2011. Michael Morris, former Crocker Farm Principal, was hired to fill the position, which was retooled to address district needs around implementation of the State mandated Educator Evaluation Model for teachers and administrators. Mr. Morris is now the Director of Educator Evaluation and Assessment Analysis and works in partnership with Dr. Rhonda Cohen, Director of Teaching and Learning, in the Office of Teaching and Learning.
 - All staff and administrators were trained before the start of the school year in the new evaluation processes and procedures. Leadership work has been focused on improving the level of feedback that educators receive on their practice to enhance our cycle of inquiry and learning for adults working in the district. The Model has a multi-year role-out, with new elements (such as student surveys and multiple measures of student achievement) to be implemented for the next three years.
- Each of the four towns in the Regional School District appointed members to the Regional School District Planning Board to continue more in-depth research on the impact of various educational regionalization scenarios for their communities. This group has worked tirelessly through various subcommittees to be ready to present a recommendation regarding regionalization to Town Meetings in 2013. On March 9, 2013, the RSDPB voted to move forward with recommending a PreK-Grade 6 Region including the towns of Amherst, Leverett and Pelham. Shutesbury representatives to the Board will continue to participate in the process.
- Our district is comprised of five union groups, four of which have contracts that are being renegotiated in 2013. These groups are as follows: teachers, clerical/media staff, and paraprofessionals which are represented by the Amherst-Pelham Education Association; and assistant principals and district administrators, which are represented by the Amherst-Pelham Administrators Association. Custodial/maintenance staff members are represented by AFSCME/AFL-CIO and they resolved their union contracts prior to the start of FY 13.
- Dr. Cohen is leading the district in curriculum evaluation, K-12 curriculum alignment and alignment to the Common Core Standards. In 2013, Mathematics is the major area of focus. For a full update on this work, see [Teaching and Learning Update: K-12 Curriculum Alignment](#) on the district website, www.arps.org.
- Dr. Guevara is leading district efforts to assess and improve the work pertaining to family and community engagement with a team comprised of community five-college partners, a school committee member and principals. This team is also leading the work to eliminate barriers to academic success for all students.

- The Amherst, Pelham, and Amherst Pelham Regional Schools are currently engaged in the Department of Elementary and Secondary Education Coordinated Program Review process. This process involves procedural compliance audits of Special Education, English Learner Education, Civil Rights (MOA), and Title I. Please see the District Improvement Plan on the district website, www.arps.org, for full goal information.



TOWN MEETING COORDINATING COMMITTEE

Fiscal Year 2012

The Town Meeting Coordinating Committee (TMCC) is a committee of seven Town Meeting members elected at Annual Town Meeting. It works to help Town Meeting function effectively as the Town's legislative body. The focus of its efforts is to help Town Meeting members and the public understand how Town Meeting works and to encourage informed voting on warrant articles. It also tries to ensure that meeting procedures and facilities serve sessions well. This year the committee met 22 times and there were 8 meetings of subcommittees.

During the year, TMCC activities included:

- Held meetings with the Moderator Harrison Gregg, Town Clerk Sandra Burgess, Town Manager John Musante, Director of Amherst Media Jim Lescault, and Library Director Sharon Sharry to discuss issues related to Town Meetings.
- Reviewed suggestions and concerns from event evaluations, the suggestion box, and messages received from the public and the Select Board.
- In response to complaints about hearing difficulties in Town Meeting and at public meetings, TMCC formed an Audio Subcommittee. It met with the Disability Access Advisory Committee, did a survey of hearing problems showing 59% of the responders had difficulty in the auditorium and 35% in the Town Room and met with Kris Pacunas, Ron Bohonowicz, Brian Ecclestone, Jim Lescault, Aaron Hayden and three hearing impaired Town Meeting members to identify possible solutions. A few months later new microphones were provided for the front tables at Town Meeting and the IT Department installed a new audience microphone system in the Town Room. Jim Lescault prepared a film on how not to hold a microphone. Work continues on how to improve the audio control system in the auditorium and help for those needing hearing support.
- Began a discussion with town and school technical staff about improving the control of light on the auditorium stage so that projected material can be seen more clearly.
- Made arrangements to regularize the provision of additional handicap parking for Town Meetings sessions and to improve signage for these spaces.
- Made a survey about starting Town Meeting sessions at 7:00 instead of 7:30.
- A subcommittee prepared a calendar for Town Meeting members and the public with information about the steps leading to warrant articles, such as those for the budget, zoning, etc., in order to encourage early participation in the process.
- Held a January forum **Our Town...Our Town Meeting** to inform residents about Town Meeting and how to run for election to become a member.
- Publicized the need for all 240 Town Meeting seats to be filled in the Town Election which followed redistricting and sent notices to all Town Meeting members letting them know they would have to run again, regardless of their term expiration date. After the election, new members received welcoming calls and a large orientation meeting was held before the opening session of Annual Town Meeting.
- Prepared information about Town Meeting and TMCC events for the two packet mailings before both town meetings.
- Held Warrant Review meetings co-sponsored by the League of Women Voters before the Special Fall Town Meeting and Annual Town Meeting.
- Held bus tours to view sites related to warrant articles before both town meetings.

- Held precinct meetings.
- Made additions, updates and improvements to the TMCC page on the Town Website throughout the year.
- Sent timely information about Town Meeting, notices of important board and committee meetings, and documents about warrant articles to those subscribing to the TMCC Listserv.

The Town Meeting Coordinating Committee continually responds to questions, suggestions and concerns about Town Meeting and tries to find ways to inform members and the public effectively so that they may actively participate in town government.

TMCC Members

| | |
|----------------------------|---|
| Margaret R. Roberts, Chair | H. Oldham Brooks – Resigned November 2011 |
| Mary Streeter, Vice-Chair | Alan W. Powell – Appointed November 2011 |
| Patricia G. Holland, Clerk | Carol Jeannette Gray |
| Nonny Burack, Stacker | Adrienne M. Terrizzi |

Aaron A. Hayden, Select Board Liaison

ZONING BOARD OF APPEALS

Fiscal Year 2012

The Amherst Zoning Board of Appeals (ZBA) received 31 applications during Fiscal Year 2012, six (6) of which were withdrawn.

The Zoning Board of Appeals met 29 times during FY 12, including four (4) Administrative Meetings. The number of applications during Fiscal Year 2012 represents a continued increase in activity over the previous fiscal year. The following chart shows the number of applications submitted for the Fiscal Years of 2005 to 2011:

| Fiscal Year | Number of Applications |
|--------------------|-------------------------------|
| 2005 | 41 |
| 2006 | 52 |
| 2007 | 43 |
| 2008 | 37 |
| 2009 | 42 |
| 2010 | 14 |
| 2011 | 25 |
| 2012 | 31 |

During this fiscal year, three (3) decisions of the Zoning Board of Appeals were appealed:

- 321 Lincoln Avenue – The ZBA denied a request to remove an owner occupancy condition. The appeal still pending.
- 38 Nutting Avenue – The ZBA upheld a determination of the Building Commissioner regarding a change in use from a sorority to a fraternity. The appeal is pending.
- 30 Boltwood Avenue – The ZBA denied an application for the creation of a new restaurant which would have included construction of a new structure on Boltwood Avenue. That decision was contested as a constructive grant of the permit and a decision of the court is pending.

The Zoning Board of Appeals approved five (5) requests to convert existing single family dwellings into two (2) units, one (1) request to construct a new two family dwelling, and two (2) requests to create supplemental apartments - for a total of nine (9) new dwelling units:

- 235 Pine Street, supplemental apartment
- 156 Sunset Avenue, two family dwelling
- 539 Pulpit Hill Road, two family dwelling
- 31 Spring Street, converted dwelling
- 685 West Street, two family dwelling
- 28 Shays Street, two family dwelling

- West Street and Potwine Lane, two family dwelling
- 32 Moorland Street, supplemental apartment

The Zoning Board of Appeals approved eight (8) requests for creation or expansion of the following businesses:

- 222 Belchertown Road – to operate a home occupation (home improvement contractor)
- 319-321 Main Street – to create of a dog washing business
- 41 Boltwood Walk – to create outdoor dining associated with Lit Restaurant
- 96-110 North Pleasant Street – to extend the delivery hours to 3:00 a.m. for D.P. Dough
- 30 Boltwood Walk – to create a new restaurant, d/b/a Fratelli's Restaurant
- 485 West Street – to expand the restaurant, d/b/a Mission Cantina
- 660 West Street – to create a new veterinary office, d/b/a South Amherst Veterinary
- 534 Main Street – to relocate an existing business, d/b/a The Clawfoot Tub

Public Meetings

The Board held four (4) Administrative Meetings during FY 12 for the purposes of reviewing procedures, conditions, and process oriented items. One of the meetings included the Planning Director and chair of the Zoning Subcommittee to review proposed revisions to the Zoning By-law.

The following is a list of the membership in FY 12:

| Full Members | Year Appointed | Term Expires |
|----------------------|------------------------|--------------|
| Barbara Ford (Chair) | 2003 | 2012 |
| Hilda Greenbaum | 2005 | 2013 |
| Eric Beal | 2005 | 2014 |
| Associate Members | Year Appointed | Term Expires |
| Thomas Ehrgood | 2008, 2009, 2010, 2011 | 2012 |
| Mark Parent | 2009, 2010, 2011 | 2012 |
| Keith Langsdale | 2009, 2010, 2011 | 2012 |
| Carolyn Holstein | 2010, 2011 | 2012 |

Jeffrey Bagg, Senior Planner, provided staff support to the Zoning Board of Appeals during FY 12. Town staff continued to enhance the available online resources, integrating electronic transmittals, and providing the Board members with additional trainings.

The following is a link to the Zoning Board of Appeals webpage: <http://www.amherstma.gov/index.aspx?nid=235>

Town of



AMHERST *Massachusetts*

TOWN HALL
4 Boltwood Avenue
Amherst, MA 01002-2302

OFFICE OF THE COMPTROLLER
PH: (413) 259-3026
FX: (413) 259-2401
accounting@amherstma.gov

Report of the Comptroller

The accompanying pages include the Town of Amherst's unaudited financial statements for the fiscal year ended June 30, 2012.

Respectfully submitted,

Sonia Aldrich
Comptroller

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FY 10 Approved Budget – General Fund

| TOWN OF AMHERST, MASSACHUSETTS | | | | | | | | | |
|--|-------------------------|-----------------|------------------|------------------------|-------------------|--|--|--|--|
| Combined Balance Sheet - All Fund Types and Account Groups | | | | | | | | | |
| On June 30, 2012 | | | | | | | | | |
| (Unaudited) | | | | | | | | | |
| | Governmental Fund Types | | | Proprietary Fund Types | | | | | |
| | General | Special Revenue | Capital Projects | Enterprise | Internal Services | | | | |
| ASSETS | | | | | | | | | |
| Cash and cash equivalents | \$ 7,520,280.25 | \$ 4,214,387.45 | \$ 2,594,914.32 | \$ 9,367,744.53 | \$ 6,372,057.58 | | | | |
| Investments | - | - | - | - | - | | | | |
| Receivables: | | | | | | | | | |
| Property taxes | 719,352.11 | - | - | 24,449.31 | - | | | | |
| Special assessments | - | 212,301.61 | - | - | - | | | | |
| Tax liens and foreclosures | 761,230.18 | 4,024.86 | - | 33,015.96 | - | | | | |
| Excises | 201,979.83 | - | - | - | - | | | | |
| Utility Charges | - | - | - | 850,468.27 | - | | | | |
| Departmental | 7,053.84 | 1,075,796.13 | - | 382,758.59 | - | | | | |
| Deposits receivable | - | - | - | - | - | | | | |
| Other receivables | 5,149.51 | 30,288.92 | - | - | - | | | | |
| Due from other governments | 197,326.21 | 530,613.46 | - | - | - | | | | |
| Cash and cash equivalents (LSSE Prepaids) | | 22,435.70 | - | - | - | | | | |
| Inventory | - | 501,671.87 | - | - | - | | | | |
| Fixed assets, net of accumulated depreciation | 22,749,721.10 | - | - | 21,663,795.91 | - | | | | |
| Amounts to be provided - payment of bonds | - | 41,965.00 | - | 4,893,000.00 | - | | | | |
| Amounts to be provided - vacation and sick leave | - | - | - | - | - | | | | |
| Total Assets | \$ 32,162,093.03 | \$ 6,633,485.00 | \$ 2,594,914.32 | \$ 37,215,232.57 | \$ 6,372,057.58 | | | | |
| LIABILITIES AND FUND EQUITY | | | | | | | | | |
| Liabilities: | | | | | | | | | |
| Deferred revenue | \$ 1,867,183.88 | \$ 1,683,016.99 | \$ - | \$ 1,290,692.13 | \$ - | | | | |
| Provision for abatements and exemptions | 389,483.61 | - | - | - | - | | | | |
| Accounts payable | - | - | - | - | 1,623,739.00 | | | | |
| Accrued payroll and withholdings | 1,622,001.64 | 75,869.67 | - | - | - | | | | |
| Other liabilities | 19,665.12 | - | - | - | - | | | | |
| Bonds payable | - | 41,965.00 | - | 4,893,000.00 | - | | | | |
| Notes payable | - | - | - | - | - | | | | |
| Vacation and sick leave liability | - | - | - | - | - | | | | |
| Total Liabilities | 3,898,334.25 | 1,800,851.66 | - | 6,183,692.13 | 1,623,739.00 | | | | |
| Fund Equity: | | | | | | | | | |
| Reserved for encumbrances | 266,072.98 | 20,769.69 | 538,357.68 | 686,735.75 | - | | | | |
| Reserved for expenditures | 218,200.00 | 2,546,028.00 | - | 295,723.00 | - | | | | |
| Reserved for continuing appropriations | - | - | 1,801,448.06 | 5,247,747.08 | - | | | | |

| TOWN OF AMHERST, MASSACHUSETTS | | | | | | | | | |
|--|--|-------------------------|---------------|----------------|--|--|------------|--|----------------|
| Combined Statement of Revenues, Expenditures and | | | | | | | | | |
| Changes in Fund Equity | | | | | | | | | |
| All Governmental Fund Types and Expendable Trust Funds | | | | | | | | | |
| For the Year Ended June 30, 2012 | | | | | | | | | |
| (Unaudited) | | | | | | | | | |
| | | | | | | | | | |
| | | Governmental Fund Types | | | | | Fiduciary | | |
| | | General | Special | Capital | | | Fund Types | | Totals |
| | | | Revenue | Projects | | | Expendable | | (Memorandum |
| | | | | | | | Trust | | Only) |
| Revenues: | | | | | | | | | |
| Property taxes | | 40,027,555.56 | 411,348.67 | - | | | - | | 40,438,904.23 |
| Excise | | 2,198,362.65 | - | - | | | - | | 2,198,362.65 |
| Interest, penalties and other taxes | | 1,157,885.13 | - | - | | | - | | 1,157,885.13 |
| Charges for services | | - | 3,647,680.20 | - | | | - | | 3,647,680.20 |
| Licenses and permits | | 884,534.61 | - | - | | | - | | 884,534.61 |
| Intergovernmental | | 14,289,787.00 | 5,968,285.76 | - | | | - | | 20,258,072.76 |
| Fines and forfeits | | 256,168.56 | - | - | | | - | | 256,168.56 |
| Interest earnings | | 79,176.97 | 3,558.75 | - | | | 26,931.39 | | 109,667.11 |
| Miscellaneous | | 2,796,606.14 | 203,962.75 | 31,000.00 | | | 50,624.86 | | 3,082,193.75 |
| Audit Adjustment | | | | | | | | | - |
| Contributions | | - | 87,110.62 | - | | | - | | 87,110.62 |
| Total Revenues | | 61,690,076.62 | 10,321,946.75 | 31,000.00 | | | 77,556.25 | | 72,120,579.62 |
| Expenditures: | | | | | | | | | |
| General Government | | 9,269,428.14 | 149,035.32 | 389,183.06 | | | 66,640.60 | | 9,874,287.12 |
| Public Safety | | 8,549,236.85 | 977,195.57 | 441,219.69 | | | - | | 9,967,652.11 |
| Public Works | | 1,950,986.75 | 1,169,481.06 | 3,262,163.59 | | | - | | 6,382,631.40 |
| Planning, Conservation and Inspections | | 878,785.07 | 1,915,550.31 | 484,270.26 | | | - | | 3,278,605.64 |
| Community Services | | 1,595,252.79 | 963,228.86 | 352,269.77 | | | - | | 2,910,751.42 |
| Library Services | | 1,665,665.51 | - | 12,931.87 | | | - | | 1,678,597.38 |
| Education | | 34,660,935.37 | 1,895,692.37 | 434,649.72 | | | - | | 36,991,277.46 |
| Debt Service | | 1,441,571.95 | 5,305.00 | 248,755.94 | | | - | | 1,695,632.89 |
| Intergovernmental | | 2,564,566.85 | - | - | | | - | | 2,564,566.85 |
| Total Expenditures | | 62,576,429.28 | 7,075,488.49 | 5,625,443.90 | | | 66,640.60 | | 75,344,002.27 |
| Excess (deficiency) of revenues over expenditures | | (886,352.66) | 3,246,458.26 | (5,594,443.90) | | | 10,915.65 | | (3,223,422.65) |
| Other Financing Sources (Uses): | | | | | | | | | |
| Bond Proceeds | | - | - | 719,000.00 | | | - | | 719,000.00 |

| TOWN OF AMHERST, MASSACHUSETTS | | | | |
|--|-----------------|-----------------|----------------|------------------|
| Combined Statement of Revenues, Expenditures and | | | | |
| Changes in Fund Equity | | | | |
| All Proprietary Fund and Similar Trust Funds | | | | |
| For the Year Ended June 30, 2012 | | | | |
| (Unaudited) | | | | |
| | | | Fiduciary | |
| | | | Fund Types | Totals |
| | Enterprise | Internal | Non-expendable | (Memorandum |
| | | Service | Trust Funds | Only) |
| Revenues: | | | | |
| Property taxes | \$ - | \$ - | \$ - | \$ - |
| Excise | - | - | - | - |
| Interest, penalties and other taxes | - | - | - | - |
| Charges for services | 9,110,894.63 | 12,932,423.20 | - | 22,043,317.83 |
| Licenses and permits | - | - | - | - |
| Intergovernmental | - | - | - | - |
| Fines and forfeits | - | - | - | - |
| Interest earnings | 13,334.52 | 17,368.50 | 10,366.76 | 41,069.78 |
| Miscellaneous | - | - | - | - |
| Contributions | - | - | - | - |
| Total Revenues | 9,124,229.15 | 12,949,791.70 | 10,366.76 | 22,084,387.61 |
| Expenditures: | | | | |
| General Government | - | 11,784,938.33 | - | 11,784,938.33 |
| Public Safety | 877,359.41 | - | - | 877,359.41 |
| Public Works | 6,456,703.59 | - | - | 6,456,703.59 |
| Planning, Conservation and Inspections | - | - | - | - |
| Community Services | - | - | 1,597.75 | 1,597.75 |
| Library Services | - | - | - | - |
| Education | - | - | 1,000.00 | 1,000.00 |
| Debt Service | 1,080,462.50 | - | - | 1,080,462.50 |
| Intergovernmental | - | - | - | - |
| Total Expenditures | 8,414,525.50 | 11,784,938.33 | 2,597.75 | 20,202,061.58 |
| Excess (deficiency) of revenues over expenditures | 709,703.65 | 1,164,853.37 | 7,769.01 | 1,882,326.03 |
| Other Financing Sources (Uses): | | | | |
| Bond Proceeds | 4,113,000.00 | - | - | 4,113,000.00 |
| Operating transfers in | 848,680.91 | 91,508.00 | - | 940,188.91 |
| Operating transfers (out) | (1,679,923.91) | - | - | (1,679,923.91) |
| Total Other Financing Sources (Uses) | 3,281,757.00 | 91,508.00 | - | 3,373,265.00 |
| Excess (deficiency) of revenues and other sources over expenditures and other uses | 3,991,460.65 | 1,256,361.37 | 7,769.01 | 5,255,591.03 |
| Fund Equity, July 1, 2011 | 5,376,283.88 | 3,384,524.21 | 433,976.72 | 9,194,784.81 |
| Net IBNR Adjustment from FY11 to FY12 | - | 107,433.00 | - | 107,433.00 |
| Fund Equity, June 30, 2012 | \$ 9,367,744.53 | \$ 4,748,318.58 | \$ 441,745.73 | \$ 14,557,808.84 |

| TOWN OF AMHERST, MASSACHUSETTS | | | | |
|---|------------|------------|--|---------------|
| Statement of Revenues and Other Sources and Expenditures and Other Uses | | | | |
| Budget and Actual - General Fund | | | | |
| For the Fiscal Year Ended June 30, 2012 | | | | |
| (Unaudited) | | | | |
| | | | | |
| | | | | Variance |
| | | | | Favorable |
| | Budget | Actual | | (Unfavorable) |
| Revenues and Other Sources: | | | | |
| Property taxes | 39,967,047 | 40,027,556 | | 60,509 |
| Excise | 1,920,000 | 2,198,363 | | 278,363 |
| Penalties, interest and other taxes | 1,050,458 | 1,157,885 | | 107,427 |
| Licenses and permits | 790,550 | 884,535 | | 93,985 |
| Intergovernmental | 14,105,516 | 14,289,787 | | 184,271 |
| Fines and forfeits | 169,000 | 256,169 | | 87,169 |
| Interest earnings | 110,000 | 79,177 | | (30,823) |
| Miscellaneous | 2,829,376 | 3,072,676 | | 243,300 |
| Contributions | | | | 0 |
| Transfers in | 3,283,671 | 3,283,671 | | 0 |
| Other Sources (free cash and overlay) | 1,329,408 | 1,329,408 | | 0 |
| Total Revenues and Other Sources | 65,555,026 | 66,579,225 | | 1,024,199 |
| Expenditures and Other Uses: | | | | |
| General Government | 9,744,956 | 9,249,403 | | 495,553 |
| Public Safety | 8,579,470 | 8,568,877 | | 10,593 |
| Public Works | 1,941,230 | 1,937,091 | | 4,139 |
| Planning, Conservation and Inspections | 885,862 | 885,100 | | 762 |
| Community Services | 1,587,922 | 1,587,921 | | 1 |
| Library Services | 1,644,736 | 1,641,299 | | 3,437 |
| Education | 34,264,764 | 34,258,853 | | 5,911 |
| Debt Service | 1,477,823 | 1,441,572 | | 36,251 |
| Region and Deferred Teachers Pay | 413,029 | 413,030 | | (1) |
| Intergovernmental-Assessments | 2,520,022 | 2,564,567 | | (44,545) |
| Transfers Out (Capital) | 2,495,212 | 2,125,212 | | 370,000 |
| Total Expenditures and Other Uses | 65,555,026 | 64,672,925 | | 882,101 |
| Excess of revenues and other sources | | | | |
| over expenditures and other uses | 0 | 1,906,300 | | 1,906,300 |

| TOWN OF AMHERST, MASSACHUSETTS | | | | |
|--|--------------|--------------|----|---------------|
| Statement of Revenues and Other Sources, | | | | |
| and Expenses and Other Uses | | | | |
| Budget and Actual - Sewer Fund | | | | |
| For the Fiscal Year Ending June 30, 2012 | | | | |
| (Unaudited) | | | | |
| | | | | |
| | | | | |
| | | | | Variance |
| | | | | Favorable |
| | | | | (Unfavorable) |
| | Budget | Actual | | |
| Revenues and Other Sources: | | | | |
| Charges for services | \$ 3,497,237 | \$ 3,738,859 | \$ | 241,622 |
| Interest earnings | 20,000 | 6,549 | | (13,451) |
| Other sources | 238,399 | 238,399 | | - |
| Total Revenues and Other Sources | 3,755,636 | 3,983,807 | | 228,171 |
| Expenses and Other Uses: | | | | |
| Personnel | 1,351,748 | 1,320,214 | | 31,534 |
| Purchase of services | 1,052,417 | 1,083,416 | | (30,999) |
| Supplies | 61,600 | 66,858 | | (5,258) |
| Other charges and expenses | 321,826 | 297,405 | | 24,421 |
| Transfers | 323,032 | 323,032 | | - |
| Capital outlay | 336,000 | 336,000 | | - |
| Debt service | 309,013 | 309,013 | | 1 |
| Other uses | | | | - |
| Total Expenses and Other Uses | 3,755,636 | 3,735,938 | | 19,698 |
| Excess of revenues and other sources | | | | |
| over expenses and other uses | \$ - | \$ 247,869 | \$ | 247,869 |

TOWN OF AMHERST, MASSACHUSETTS
Statement of Revenues and Other Sources,
and Expenses and Other Uses
Budget and Actual - Water Fund
For the Fiscal Year Ending June 30, 2012
(Unaudited)

| | Budget | Actual | Variance Favorable (Unfavorable) |
|--|------------------|-------------------|--|
| Revenues and Other Sources: | | | |
| Charges for services | \$ 3,837,000 | \$ 3,939,879 | \$ 102,879 |
| Interest earnings | 20,000 | 4,926 | (15,074) |
| Other sources | 478,543 | 478,543 | - |
| Total Revenues and Other Sources | <u>4,335,543</u> | <u>4,423,348</u> | <u>87,805</u> |
| Expenses and Other Uses: | | | |
| Personnel | 1,303,349 | 1,230,471 | 72,878 |
| Purchase of services | 676,267 | 791,356 | (115,089) |
| Supplies | 183,100 | 141,798 | 41,302 |
| Other charges and expenses | 669,571 | 643,230 | 26,341 |
| Transfers | 415,568 | 415,568 | - |
| Capital outlay | 384,000 | 384,000 | - |
| Debt service | 703,688 | 703,688 | 1 |
| Other uses | | | - |
| Total Expenses and Other Uses | <u>4,335,543</u> | <u>4,310,110</u> | <u>25,433</u> |
| Excess of revenues and other sources over expenses and other uses | <u>\$ -</u> | <u>\$ 113,238</u> | <u>\$ 113,238</u> |

| TOWN OF AMHERST, MASSACHUSETTS | | | | |
|--|------------|------------|--|---------------|
| Statement of Revenues and Other Sources, | | | | |
| and Expenses and Other Uses | | | | |
| Budget and Actual - Solid Waste Fund | | | | |
| For the Fiscal Year Ending June 30, 2012 | | | | |
| (Unaudited) | | | | |
| | | | | |
| | | | | Variance |
| | | | | Favorable |
| | Budget | Actual | | (Unfavorable) |
| Revenues and Other Sources: | | | | |
| Charges for services | \$ 535,000 | \$ 542,428 | | 7,428 |
| Intergovernmental | | | | - |
| Interest earnings | 2,000 | 526 | | (1,474) |
| Other sources | 12,716 | 12,716 | | - |
| Total Revenues and Other Sources | 549,716 | 555,670 | | 5,954 |
| Expenses and Other Uses: | | | | |
| Personnel | 271,527 | 273,312 | | (1,785) |
| Purchase of services | 241,752 | 224,132 | | 17,620 |
| Supplies | 5,200 | 3,079 | | 2,121 |
| Other charges and expenses | 31,237 | 49,146 | | (17,909) |
| Transfers | | | | - |
| Capital outlay | | | | - |
| Debt service | | | | - |
| Other uses | | | | - |
| Total Expenses and Other Uses | 549,716 | 549,670 | | 46 |
| Excess of revenues and other sources | | | | |
| over expenses and other uses | \$ - | \$ 6,000 | | 6,000 |

TOWN OF AMHERST, MASSACHUSETTS
Statement of Revenues and Other Sources,
and Expenses and Other Uses
Budget and Actual -Transportation Fund
For the Fiscal Year Ending June 30, 2012
(Unaudited)

| | Budget | Actual | Variance Favorable (Unfavorable) |
|--------------------------------------|------------------|------------------|--|
| Revenues and Other Sources: | | | |
| Charges for services | \$ 979,000 | \$ 898,664 | (80,336) |
| Intergovernmental | | | - |
| Interest earnings | 2,000 | 927 | (1,073) |
| Other sources | 88,688 | 88,688 | - |
| Total Revenues and Other Sources | <u>1,069,688</u> | <u>988,280</u> | <u>(81,408)</u> |
| Expenses and Other Uses: | | | |
| Personnel | 243,979 | 213,007 | 30,972 |
| Purchase of services | 98,613 | 87,320 | 11,293 |
| Supplies | 11,000 | 6,924 | 4,076 |
| Other charges and expenses | 99,381 | 106,541 | (7,160) |
| Transfers | 92,643 | 92,643 | - |
| Capital outlay | 80,000 | 80,000 | - |
| Debt service | 67,763 | 67,763 | 1 |
| Public Transportation | 376,309 | 372,570 | 3,739 |
| Other uses | | | - |
| Total Expenses and Other Uses | <u>1,069,688</u> | <u>1,026,767</u> | <u>42,921</u> |
| Excess of revenues and other sources | | | |

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
All Internal Service Funds
For the Year Ended June 30, 2012
(Unaudited)

| | 7401 Health Insurance | 7402 Workers' Compensation | Total |
|---|------------------------------------|---|------------------------|
| Revenues: | | | |
| Property taxes | | | - |
| Excise | | | - |
| Interest, penalties and other taxes | | | - |
| Charges for services | 12,849,433.77 | 82,989.43 | 12,932,423.20 |
| Licenses and permits | | | - |
| Intergovernmental | | | - |
| Fines and forfeits | | | - |
| Interest earnings | 16,548.94 | 819.56 | 17,368.50 |
| Miscellaneous | | | - |
| Contributions | | | - |
| Total Revenues | <u>12,865,982.71</u> | <u>83,808.99</u> | <u>12,949,791.70</u> |
| Expenditures: | | | |
| General Government | 11,695,570.73 | 89,367.60 | 11,784,938.33 |
| Public Safety | | | - |
| Public Works | | | - |
| Planning, Conservation and Inspections | | | - |
| Community Services | | | - |
| Library Services | | | - |
| Education | | | - |
| Debt Service | | | - |
| Intergovernmental | | | - |
| Total Expenditures | <u>11,695,570.73</u> | <u>89,367.60</u> | <u>11,784,938.33</u> |
| Excess (deficiency) of revenues over expenditures | 1,170,411.98 | (5,558.61) | 1,164,853.37 |
| Other Financing Sources (Uses): | | | |
| Bond Proceeds | | | - |
| Operating transfers in | 91,508.00 | | 91,508.00 |
| Operating transfers (out) | | | - |
| Total Other Financing Sources (Uses) | <u>91,508.00</u> | <u>-</u> | <u>91,508.00</u> |
| Excess (deficiency) of revenues and other sources over expenditures and other uses | 1,261,919.98 | (5,558.61) | 1,256,361.37 |
| Fund Equity, July 1, 2011 | <u>3,101,983.55</u> | <u>282,540.66</u> | <u>3,384,524.21</u> |
| Net IBNR Adjustment from FY11 to FY12 | 107,433.00 | | 107,433.00 |
| Fund Equity, June 30, 2012 | <u>\$ 4,471,336.53</u> | <u>\$ 276,982.05</u> | <u>\$ 4,748,318.58</u> |

| TOWN OF AMHERST, MASSACHUSETTS HEALTH CLAIMS TRUST FUND INCOME STATEMENT For the Year Ended June 30, 2012 (Unaudited) | | | | | | | | | | | | | |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual Jul-11 | Actual Aug-11 | Actual Sep-11 | Actual Oct-11 | Actual Nov-11 | Actual Dec-11 | Actual Jan-12 | Actual Feb-12 | Actual Mar-12 | Actual Apr-12 | Actual May-12 | Actual Jun-12 | TOTALS |
| Fund Balance Beginning of Month | \$ 4,833,155.55 | \$ 4,538,702.60 | \$ 4,443,406.96 | \$ 4,589,916.69 | \$ 4,876,885.15 | \$ 4,032,457.64 | \$ 3,854,628.08 | \$ 5,037,027.57 | \$ 5,211,243.70 | \$ 5,518,566.58 | \$ 5,699,940.85 | \$ 5,815,446.05 | |
| Premium Revenue BC/BS: | | | | | | | | | | | | | |
| Town of Amherst-PPO | \$ 26,070.10 | \$ 26,070.10 | \$ 26,070.10 | \$ 22,989.78 | \$ 22,989.78 | \$ 22,989.78 | \$ 45,979.56 | \$ 22,989.78 | \$ 22,989.78 | \$ 22,989.78 | \$ 22,093.60 | \$ 22,093.60 | \$ 283,325.96 |
| Retirees-PPO | \$ 35,960.59 | \$ 38,606.29 | \$ 37,801.32 | \$ 42,421.80 | \$ 42,421.80 | \$ 42,421.80 | \$ 84,843.60 | \$ 41,777.82 | \$ 42,872.58 | \$ 38,949.70 | \$ 38,305.72 | \$ 38,305.72 | \$ 482,266.94 |
| TEFRA | | | | | | | | | | | | | \$ - |
| Amherst School-PPO | \$ 34,667.08 | \$ 35,311.06 | \$ 33,770.90 | \$ 35,965.04 | \$ 35,965.04 | \$ 37,495.20 | \$ 74,990.40 | \$ 37,495.20 | \$ 38,139.18 | \$ 38,139.18 | \$ 38,139.18 | \$ 38,139.18 | \$ 442,241.60 |
| Regional School-PPO | \$ 22,737.58 | \$ 22,093.60 | \$ 20,553.44 | \$ 17,725.32 | \$ 17,725.32 | \$ 17,725.32 | \$ 38,530.96 | \$ 20,805.64 | \$ 20,805.64 | \$ 20,805.64 | \$ 20,805.64 | \$ 20,805.64 | \$ 243,394.42 |
| Town of Pelham-PPO | \$ 1,287.96 | \$ 1,287.96 | \$ 1,287.96 | \$ 2,575.92 | \$ 2,575.92 | \$ 2,575.92 | \$ 38,530.96 | \$ 1,287.96 | \$ 1,287.96 | \$ 1,287.96 | \$ 1,287.96 | \$ 1,287.96 | \$ 15,455.52 |
| Town of Amherst-HMO | \$ 31,225.88 | \$ 31,225.88 | \$ 31,225.88 | \$ 31,803.60 | \$ 31,803.60 | \$ 33,989.32 | \$ 69,588.64 | \$ 36,371.04 | \$ 36,526.48 | \$ 37,104.20 | \$ 38,485.92 | \$ 38,485.92 | \$ 415,030.76 |
| Amherst School-HMO | \$ 50,695.12 | \$ 50,695.12 | \$ 48,735.68 | \$ 55,995.72 | \$ 55,995.72 | \$ 56,573.44 | \$ 108,072.56 | \$ 53,458.56 | \$ 54,036.28 | \$ 52,076.84 | \$ 52,076.84 | \$ 52,076.84 | \$ 634,493.00 |
| Regional School-HMO | \$ 78,830.16 | \$ 83,779.32 | \$ 85,965.04 | \$ 93,099.92 | \$ 93,099.92 | \$ 95,863.36 | \$ 190,243.88 | \$ 95,184.52 | \$ 95,184.52 | \$ 93,802.80 | \$ 93,802.80 | \$ 94,029.08 | \$ 1,099,785.40 |
| Town of Pelham-HMO | \$ 11,631.48 | \$ 11,631.48 | \$ 11,631.48 | \$ 21,077.24 | \$ 21,077.24 | \$ 9,445.76 | \$ 18,891.52 | \$ 8,064.04 | \$ 8,064.04 | \$ 8,064.04 | \$ 9,445.76 | \$ 9,445.76 | \$ 115,761.12 |
| Retirees-HMO | \$ 6,908.60 | \$ 7,461.28 | \$ 9,395.70 | \$ 9,395.64 | \$ 9,395.64 | \$ 7,486.38 | \$ 14,972.64 | \$ 7,486.32 | \$ 7,486.32 | \$ 7,486.32 | \$ 7,486.32 | \$ 7,486.32 | \$ 93,051.84 |
| OME | \$ 45,911.44 | \$ 42,312.45 | \$ 44,355.12 | \$ 45,230.55 | \$ 45,230.55 | \$ 44,355.12 | \$ 88,710.24 | \$ 44,355.12 | \$ 44,744.20 | \$ 47,078.68 | \$ 47,078.68 | \$ 47,078.68 | \$ 541,210.28 |
| Premium Revenue HP: | | | | | | | | | | | | | |
| Town of Amherst-PPO | \$ 125,730.02 | \$ 125,730.02 | \$ 125,982.22 | \$ 125,088.04 | \$ 125,088.04 | \$ 124,442.06 | \$ 246,056.00 | \$ 121,361.74 | \$ 119,177.60 | \$ 119,177.60 | \$ 119,177.60 | \$ 120,717.76 | \$ 1,472,638.66 |
| Retirees-PPO | \$ 78,254.38 | \$ 75,619.46 | \$ 77,103.30 | \$ 80,653.26 | \$ 80,653.26 | \$ 80,454.68 | \$ 160,909.36 | \$ 80,602.32 | \$ 81,289.16 | \$ 82,520.80 | \$ 82,520.80 | \$ 82,520.80 | \$ 962,448.32 |
| Amherst School-PPO | \$ 125,450.86 | \$ 125,450.86 | \$ 121,726.56 | \$ 121,726.56 | \$ 121,726.56 | \$ 123,910.70 | \$ 249,613.76 | \$ 124,162.90 | \$ 124,162.90 | \$ 124,162.90 | \$ 124,162.90 | \$ 125,059.08 | \$ 1,489,589.98 |
| Regional School-PPO | \$ 131,386.26 | \$ 129,846.10 | \$ 126,121.80 | \$ 118,673.20 | \$ 118,673.20 | \$ 114,696.70 | \$ 228,357.64 | \$ 116,489.06 | \$ 115,845.08 | \$ 114,304.92 | \$ 114,304.92 | \$ 112,764.76 | \$ 1,422,790.44 |
| Town of Pelham-PPO | \$ 13,609.24 | \$ 13,609.24 | \$ 13,609.24 | \$ 27,218.48 | \$ 27,218.48 | \$ 13,609.24 | \$ 27,218.48 | \$ 13,609.24 | \$ 13,609.24 | \$ 13,609.24 | \$ 13,609.24 | \$ 13,609.24 | \$ 163,310.88 |
| Town of Amherst-HMO | \$ 69,711.80 | \$ 69,711.80 | \$ 73,856.96 | \$ 72,475.24 | \$ 72,475.24 | \$ 73,052.96 | \$ 144,146.48 | \$ 74,208.40 | \$ 76,169.84 | \$ 76,169.84 | \$ 74,786.12 | \$ 74,786.12 | \$ 879,074.56 |
| Amherst School-HMO | \$ 46,549.96 | \$ 46,549.96 | \$ 46,549.96 | \$ 45,972.24 | \$ 45,972.24 | \$ 45,394.52 | \$ 94,356.48 | \$ 42,756.24 | \$ 45,972.24 | \$ 47,127.68 | \$ 45,745.96 | \$ 46,323.68 | \$ 553,298.92 |
| Regional School-HMO | \$ 71,570.12 | \$ 71,570.12 | \$ 74,559.84 | \$ 72,374.12 | \$ 72,374.12 | \$ 71,570.12 | \$ 145,677.40 | \$ 74,911.28 | \$ 74,333.56 | \$ 74,911.28 | \$ 74,911.28 | \$ 74,911.28 | \$ 881,300.40 |
| Town of Pelham-HMO | \$ 4,722.88 | \$ 4,722.88 | \$ 4,722.88 | \$ 9,445.76 | \$ 9,445.76 | \$ 4,722.88 | \$ 9,445.76 | \$ 4,722.88 | \$ 4,722.88 | \$ 4,722.88 | \$ 4,722.88 | \$ 4,722.88 | \$ 56,674.56 |
| Retirees-HMO | \$ 16,128.08 | \$ 16,128.08 | \$ 16,128.08 | \$ 16,128.08 | \$ 16,128.08 | \$ 16,128.08 | \$ 32,256.16 | \$ 16,128.08 | \$ 16,128.08 | \$ 16,128.08 | \$ 16,128.08 | \$ 16,128.08 | \$ 193,536.96 |
| Other Revenue: | | | | | | | | | | | | | |
| Interest | \$ 1,447.62 | \$ 1,537.84 | \$ 1,200.03 | \$ 1,312.29 | \$ 1,326.14 | \$ 1,215.40 | \$ 1,231.55 | \$ 1,252.34 | \$ 1,443.41 | \$ 1,456.79 | \$ 1,553.77 | \$ 1,571.76 | \$ 16,548.94 |
| Misc. | | | | | | | | | | | \$ 91,508.00 | | \$ 91,508.00 |
| Stop Loss Reimbursements | | | | | | | | | | | | | |
| Total Revenue: | \$ 1,030,487.21 | \$ 999,699.34 | \$ 1,032,353.49 | \$ 1,253,271.72 | \$ 1,326.14 | \$ 1,038,830.78 | \$ 2,076,666.99 | \$ 1,038,480.48 | \$ 1,174,944.39 | \$ 1,073,200.51 | \$ 1,142,277.21 | \$ 1,095,952.45 | \$ 12,957,490.71 |
| Expenditures: | | | | | | | | | | | | | |
| Salaries/Benefits | \$ 12,352.90 | \$ 14,477.30 | \$ 9,591.22 | \$ 8,790.71 | \$ 9,244.19 | \$ 12,732.54 | \$ 10,053.87 | \$ 8,988.25 | \$ 8,771.16 | \$ 8,727.22 | \$ 9,192.90 | \$ 12,691.06 | \$ 125,623.32 |
| Management Services BC/BS-PPO | \$ 11,147.13 | \$ 11,599.24 | \$ 11,796.43 | \$ 9,998.06 | \$ 11,429.96 | \$ 11,744.74 | \$ 11,533.05 | \$ 11,533.05 | \$ 11,533.05 | \$ 11,563.07 | \$ 11,597.05 | \$ 11,523.98 | \$ 136,998.81 |
| Management Services HP-PPO | \$ 27,874.00 | \$ 27,700.00 | \$ 27,315.55 | \$ 26,967.29 | \$ 26,963.71 | \$ 53,787.74 | \$ 27,433.48 | \$ 26,993.87 | \$ 26,793.29 | \$ 26,793.29 | \$ 26,843.58 | \$ 325,355.80 | |
| Claims exp - BC/BS-PPO | \$ 700,023.42 | \$ 185,421.22 | \$ 146,103.68 | \$ 123,769.72 | \$ 110,429.22 | \$ 103,556.47 | \$ 119,644.48 | \$ 162,999.56 | \$ 142,536.64 | \$ 165,552.94 | \$ 180,557.16 | \$ 135,452.68 | \$ 2,275,156.19 |
| Claims exp - HP-PPO | \$ 347,673.24 | \$ 457,392.35 | \$ 395,350.41 | \$ 294,755.02 | \$ 418,956.75 | \$ 708,683.02 | \$ 341,156.53 | \$ 389,003.85 | \$ 399,988.94 | \$ 386,785.26 | \$ 477,629.24 | \$ 327,412.34 | \$ 4,944,496.95 |
| Management Services BC/BS-HMO | \$ 11,677.32 | \$ 12,348.83 | \$ 12,944.97 | \$ 12,421.90 | \$ 13,152.60 | \$ 13,371.81 | \$ 13,371.81 | \$ 13,371.81 | \$ 13,517.95 | \$ 13,591.02 | \$ 13,444.88 | \$ 13,591.02 | \$ 156,355.92 |
| Management Services HP-HMO | \$ 13,166.09 | \$ 13,166.09 | \$ 13,614.73 | \$ 13,353.67 | \$ 13,266.67 | \$ 26,867.76 | \$ 13,423.06 | \$ 13,702.80 | \$ 13,702.80 | \$ 13,821.35 | \$ 13,647.35 | \$ 13,684.06 | \$ 161,713.63 |
| Claims exp - BC/BS-HMO | \$ 74,935.89 | \$ 161,793.36 | \$ 109,450.67 | \$ 159,295.09 | \$ 68,339.14 | \$ 80,661.88 | \$ 95,521.55 | \$ 90,267.19 | \$ 95,944.11 | \$ 103,681.58 | \$ 102,198.66 | \$ 114,469.81 | \$ 1,256,584.93 |
| Claims exp - HP-HMO | \$ 95,790.79 | \$ 166,169.98 | \$ 122,359.19 | \$ 276,284.23 | \$ 139,639.28 | \$ 271,711.65 | \$ 163,362.89 | \$ 115,355.72 | \$ 124,500.47 | \$ 123,599.40 | \$ 154,473.65 | \$ 126,849.11 | \$ 1,880,096.36 |
| Amherst Meds | \$ 5,713.60 | \$ 20,115.40 | \$ 9,816.80 | \$ 14,771.00 | \$ 9,502.90 | \$ 12,905.90 | \$ 10,539.90 | \$ 5,960.60 | \$ 5,481.20 | \$ 12,858.70 | \$ 12,448.40 | \$ 8,015.90 | \$ 128,190.30 |
| Reinsurance | \$ 23,302.45 | \$ 23,527.88 | \$ 23,413.24 | \$ 23,413.24 | \$ 23,535.90 | \$ 23,413.24 | \$ 47,144.59 | \$ 23,434.45 | \$ 23,657.99 | \$ 23,520.43 | \$ 23,506.10 | \$ 23,506.10 | \$ 281,962.37 |
| Miscellaneous Expenses | \$ 1,283.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 2,483.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 1,283.33 | \$ 17,799.96 |
| Miscellaneous Programs | | | \$ 3,193.54 | | | | | | | \$ 42.65 | | \$ 1,000.00 | \$ 4,236.19 |
| Total Expenditures: | \$ 1,324,940.16 | \$ 1,094,994.98 | \$ 885,943.76 | \$ 966,303.26 | \$ 845,753.65 | \$ 1,216,660.34 | \$ 894,267.50 | \$ 864,264.35 | \$ 867,621.51 | \$ 891,825.24 | \$ 1,026,772.01 | \$ 816,322.97 | \$ 11,695,570.73 |
| Income (Loss) from Operations | \$ (294,452.95) | \$ (95,295.64) | \$ 146,509.73 | \$ 266,968.46 | \$ (844,427.51) | \$ (177,823.56) | \$ 1,182,399.49 | \$ 174,216.13 | \$ 307,322.88 | \$ 181,374.27 | \$ 115,505.20 | \$ 279,629.48 | \$ 1,261,919.98 |
| Fund Balance end of Month: | \$ 4,538,702.60 | \$ 4,443,406.96 | \$ 4,589,916.69 | \$ 4,876,885.15 | \$ 4,032,457.64 | \$ 3,854,628.08 | \$ 5,037,027.57 | \$ 5,211,243.70 | \$ 5,518,566.58 | \$ 5,699,940.85 | \$ 5,815,446.05 | \$ 6,095,075.53 | |

TOWN OF AMHERST, MASSACHUSETTS
 Combined Statement of Revenues, Expenditures and
 Changes in Fund Equity
 Stabilization Fund and Property Casualty Insurance Claims
 All Expendable Trust Funds
 For the Year Ended June 30, 2012
 (unaudited)

| | 8004 Stabilization Fund | 8406 Insurance Claims | Total |
|---|-------------------------------|-----------------------------|---------------------|
| Revenues: | | | |
| Property taxes | | | - |
| Excise | | | - |
| Interest, penalties and other taxes | | | - |
| Charges for services | | | - |
| Licenses and permits | | | - |
| Intergovernmental | | | - |
| Fines and forfeits | | | - |
| Interest earnings | 26,907.94 | 23.45 | 26,931.39 |
| Miscellaneous | | 50,624.86 | 50,624.86 |
| Contributions | | | - |
| Total Revenues | <u>26,907.94</u> | <u>50,648.31</u> | <u>77,556.25</u> |
| Expenditures: | | | |
| General Government | | 66,640.60 | 66,640.60 |
| Public Safety | | | - |
| Public Works | | | - |
| Planning, Conservation and Inspections | | | - |
| Community Services | | | - |
| Library Services | | | - |
| Education | | | - |
| Debt Service | | | - |
| Intergovernmental | | | - |
| Total Expenditures | <u>-</u> | <u>66,640.60</u> | <u>66,640.60</u> |
| Excess (deficiency) of revenues over expenditures | 26,907.94 | (15,992.29) | 10,915.65 |
| Other Financing Sources (Uses): | | | |
| Bond Proceeds | | | - |
| Operating transfers in | 400,000.00 | | 400,000.00 |
| Operating transfers (out) | | | - |
| Total Other Financing Sources (Uses) | <u>400,000.00</u> | <u>-</u> | <u>400,000.00</u> |
| Excess (deficiency) of revenues and other sources over expenditures and other uses | 426,907.94 | (15,992.29) | 410,915.65 |
| Fund Equity, July 1, 2011 | <u>1,447,484.77</u> | <u>28,304.23</u> | <u>1,475,789.00</u> |

TOWN OF AMHERST, MASSACHUSETTS
Combined Statement of Revenues, Expenditures and
Changes in Fund Equity
All Non-Expendable Trust Funds
For the Year Ended June 30, 2012
(unaudited)

| | 8401 Trust Principal | 8402 Trust Income | Total |
|---|----------------------------|-------------------------|----------------------|
| Revenues: | | | |
| Property taxes | | | - |
| Excise | | | - |
| Interest, penalties and other taxes | | | - |
| Charges for services | | | - |
| Licenses and permits | | | - |
| Intergovernmental | | | - |
| Fines and forfeits | | | - |
| Interest earnings | 3,435.41 | 6,931.35 | 10,366.76 |
| Miscellaneous | | | - |
| Contributions | | | - |
| Total Revenues | <u>3,435.41</u> | <u>6,931.35</u> | <u>10,366.76</u> |
| Expenditures: | | | |
| General Government | | | - |
| Public Safety | | | - |
| Public Works | | | - |
| Planning, Conservation and Inspections | | | - |
| Community Services | | 1,597.75 | 1,597.75 |
| Library Services | | | - |
| Education | | 1,000.00 | 1,000.00 |
| Debt Service | | | - |
| Intergovernmental | | | - |
| Total Expenditures | <u>-</u> | <u>2,597.75</u> | <u>2,597.75</u> |
| Excess (deficiency) of revenues over expenditures | 3,435.41 | 4,333.60 | 7,769.01 |
| Other Financing Sources (Uses): | | | |
| Bond Proceeds | | | - |
| Operating transfers in | | | - |
| Operating transfers (out) | | | - |
| Total Other Financing Sources (Uses) | <u>-</u> | <u>-</u> | <u>-</u> |
| Excess (deficiency) of revenues and other sources over expenditures and other uses | 3,435.41 | 4,333.60 | 7,769.01 |
| Fund Equity, July 1, 2011 | <u>321,720.13</u> | <u>112,256.59</u> | <u>433,976.72</u> |
| Fund Equity, June 30, 2012 | <u>\$ 325,155.54</u> | <u>\$ 116,590.19</u> | <u>\$ 441,745.73</u> |

TOWN OF AMHERST, MASSACHUSETTS
Combining Statement of Revenues, Expenditures and Changes in Fund Equity
Expendable and Non-Expendable Trust Funds
For the Fiscal Year Ended June 30, 2012
(Unaudited)

| | Interest | Other Revenues | Total Resources | Operating Expenditures | Excess (Deficiency) | Transfers In | Transfers Out | Net Change in Fund Balance | Fund Balance June 30, 2011 |
|-------------------------------------|--------------|----------------|-----------------|------------------------|---------------------|--------------|---------------|----------------------------|----------------------------|
| Martha D. Bianchi Fund | | | - | | - | | | \$ - | 1,025.00 |
| Alice C. Burnham Fund | | | - | | - | | | - | 15,020.66 |
| Cemetery Perpetual Care Fund | 3,237.50 | | 3,237.50 | | 3,237.50 | | | 3,237.50 | 104,175.14 |
| Ephraim Y. Cosby Fund | | | - | | - | | | - | 500.00 |
| Florence B. Cutler Fund | | | - | | - | | | - | 2,000.00 |
| S. White Dickinson Fund | | | - | | - | | | - | 5,000.00 |
| George S. Kendrick Fund | | | - | | - | | | - | 1,899.15 |
| Herbert B. Adams Fund | | | - | | - | | | - | 2,814.31 |
| R. J. D. Westcott Fund | | | - | | - | | | - | 3,000.00 |
| Alfred F. Field Jr. Fund | | | - | | - | | | - | 82,442.15 |
| William E. Smith Fund | | | - | | - | | | - | 1,899.15 |
| Whiting Street Fund | | | - | | - | | | - | 9,040.61 |
| E. F. Cook Fountain Fund | | | - | | - | | | - | 2,346.54 |
| Barbara Smith Hospital Fund | 197.91 | | 197.91 | | 197.91 | | | 197.91 | 12,053.25 |
| Betty Jane Donley Fund | | | - | | - | | | - | 78,504.17 |
| Total Non-expendable income | 3,435.41 | - | 3,435.41 | - | 3,435.41 | \$ - | \$ - | 3,435.41 | 321,720.13 |
| Martha Dickinson Bianchi Memorial | 37.13 | | 37.13 | | 37.13 | | | 37.13 | 1,237.31 |
| Alice C. Burnham-West Cemetery Gate | 633.90 | | 633.90 | | 633.90 | | | 633.90 | 23,586.37 |
| Cemetery Perpetual Care | 2,714.70 | | 2,714.70 | | 2,714.70 | | | 2,714.70 | 60,014.12 |
| Ephraim Y. Cosby-West Cemetery | 20.23 | | 20.23 | | 20.23 | | | 20.23 | 732.00 |
| Florence B. Cutler-West Cemetery | 77.22 | | 77.22 | | 77.22 | | | 77.22 | 2,702.74 |
| S. White Dickinson Cemetery Fund | 192.40 | | 192.40 | | 192.40 | | | 192.40 | 6,716.93 |
| George S. Kendrick-West Cemetery | 52.82 | | 52.82 | | 52.82 | | | 52.82 | 1,318.99 |
| Alfred E. Field, Jr. | 1,361.02 | | 1,361.02 | 1,128.16 | 232.86 | | | 232.86 | 916.76 |
| William E. Smith | 33.06 | | 33.06 | | 33.06 | | | 33.06 | 113.32 |
| Whiting Street Fund | 153.07 | | 153.07 | 469.59 | (316.52) | | | (316.52) | 444.10 |
| Herbert B. Adams | 50.47 | | 50.47 | | 50.47 | | | 50.47 | 259.20 |
| R.J.D. Westcott | 52.26 | | 52.26 | | 52.26 | | | 52.26 | 183.25 |
| E.F. Cook Fountain | \$ 79.64 | | 79.64 | | 79.64 | | | 79.64 | 2,503.71 |
| Betty Jane Donley Fund | 1,473.43 | | 1,473.43 | 1,000.00 | 473.43 | | | 473.43 | 11,527.79 |
| Total Expendable income | 6,931.35 | - | 6,931.35 | 2,597.75 | 4,333.60 | - | - | 4,333.60 | 112,256.59 |
| Total Expendable and | \$ 10,366.76 | \$ - | \$ 10,366.76 | \$ 2,597.75 | \$ 7,769.01 | \$ - | \$ - | \$ 7,769.01 | \$ 433,976.72 |

TOWN OF AMHERST, MASSACHUSETTS
FY 2012 Approved Budget
General Fund

| | FY 2012 ATM April-June 11 | FY 2012 RECAP Adjustments | FY 2012 STM Nov-11 | FY 2012 ATM April-June 2012 | FY 2012 Fin Com Jul-12 | Final Approved Budget |
|---|---------------------------------|---------------------------------|--------------------------|-----------------------------------|------------------------------|-----------------------------|
| OPERATING BUDGETS | | | | | | |
| General Government: | | | | | | |
| Select Board/Town Manager | 241,631.00 | | | 9,300.00 | | 250,931.00 |
| Finance Committee (Reserve Fund Included) | 100,800.00 | | | 426,206.00 | (37,420.00) | 489,586.00 |
| Finance Department | 864,640.00 | 10,000.00 | | 3,200.00 | | 877,840.00 |
| Elections and Registration | 43,000.00 | | | | | 43,000.00 |
| Town Clerk's Office | 176,655.00 | | | 4,700.00 | | 181,355.00 |
| Legal Services | 110,000.00 | | | | | 110,000.00 |
| Human Resources | 159,422.00 | | | 41,000.00 | | 200,422.00 |
| Employee Benefits including Retirement assessment | 6,435,395.00 | | | (171,300.00) | | 6,264,095.00 |
| Information systems | 482,789.00 | | | 10,000.00 | | 492,789.00 |
| Facilities Maintenance | 468,217.00 | | | 1,000.00 | | 469,217.00 |
| General Services | 365,721.00 | | | | | 365,721.00 |
| Total General Government | 9,448,270.00 | 10,000.00 | - | 324,106.00 | (37,420.00) | 9,744,956.00 |
| Public Safety: | | | | | | |
| Police | 3,867,537.00 | | | 47,000.00 | | 3,914,537.00 |
| Police Facility | 187,607.00 | | | | | 187,607.00 |
| Fire/Emergency Medical Services | 3,831,900.00 | | | 45,000.00 | | 3,876,900.00 |
| Communications Center | 557,945.00 | | | (10,000.00) | | 547,945.00 |
| Animal Control | 52,481.00 | | | | | 52,481.00 |
| Total Public Safety | 8,497,470.00 | | - | 82,000.00 | - | 8,579,470.00 |
| Public Works: | | | | | | |
| Public Works Administration | 294,478.00 | | | | | 294,478.00 |
| Construction and Maintenance | 521,315.00 | | | | | 521,315.00 |
| Snow and Ice Removal | 280,410.00 | | | | | 280,410.00 |
| Street and Traffic Lights | 139,650.00 | | | | | 139,650.00 |
| Equipment Maintenance | 260,186.00 | | | | | 260,186.00 |
| Tree and Grounds Maintenance | 445,191.00 | | | | | 445,191.00 |
| Total Public Works | 1,941,230.00 | | - | - | - | 1,941,230.00 |
| Planning, Conservation and Inspections: | | | | | | |
| Inspection Services | 365,760.00 | | | | | 365,760.00 |
| Conservation Commission and Department | 253,166.00 | | | | | 253,166.00 |
| Planning Department | 266,936.00 | | | | | 266,936.00 |
| Total Planning, Conservation and Inspections | 885,862.00 | | - | - | - | 885,862.00 |
| Community Services: | | | | | | |
| Public Health | 240,411.00 | | | 5,200.00 | | 245,611.00 |
| Council On Aging | 176,478.00 | | | 3,600.00 | | 180,078.00 |
| Veterans' Services and Benefits | 294,369.00 | | | | 37,420.00 | 331,789.00 |
| Leisure Services and Supplemental Education | 463,522.00 | | | 11,300.00 | | 474,822.00 |
| Municipal Pools | 168,369.00 | | (45,000.00) | | | 123,369.00 |
| Cherry Hill Golf | 232,253.00 | | | | | 232,253.00 |
| Total Community Services | 1,575,402.00 | - | (45,000.00) | 20,100.00 | 37,420.00 | 1,587,922.00 |
| Library Services: | | | | | | |
| Jones Library | 1,644,736.00 | | | | | 1,644,736.00 |
| Total Library Services | 1,644,736.00 | - | - | - | - | 1,644,736.00 |
| Public Education: | | | | | | |
| Elementary Schools | 20,758,598.00 | | | | | 20,758,598.00 |
| Regional School District | 13,506,166.00 | | | | | 13,506,166.00 |
| Total Public Education | 34,264,764.00 | - | - | - | - | 34,264,764.00 |
| Debt Service: | | | | | | |
| Debt Principal | | | | | | - |
| General | 900,000.00 | | | | | 900,000.00 |
| Elementary Schools | 260,000.00 | | | | | 260,000.00 |
| Regional Schools | 256,211.00 | | | | | 256,211.00 |
| Debt Interest | | | | | | - |
| General | 231,358.00 | | | | | 231,358.00 |
| Elementary Schools | 66,465.00 | | | | | 66,465.00 |
| Regional Schools | 156,818.00 | | | | | 156,818.00 |
| Temporary Debt/Borrowing Costs | 20,000.00 | | | | | 20,000.00 |
| Total Debt Service | 1,890,852.00 | - | - | - | - | 1,890,852.00 |

**TOWN OF AMHERST, MASSACHUSETTS
FY 2012 Approved Budget
General Fund**

| | FY 2012 ATM April-June 11 | FY 2012 RECAP Adjustments | FY 2012 STM Nov-11 | FY 2012 ATM April-June 2012 | FY 2012 Fin Com Jul-12 | Final Approved Budget |
|---|---------------------------------|---------------------------------|--------------------------|-----------------------------------|------------------------------|-----------------------------|
| Transfers: | | | | | | |
| Art 17 Capital Program -Equipment | 790,604.00 | | | | | 790,604.00 |
| Art 18 Capital Program- Facilities | 505,500.00 | | | | | 505,500.00 |
| Art 8B transfer Free Cash to HCTF medicare part D reimb | | | | 91,508.00 | | 91,508.00 |
| Art 3 War Mem Pool | | | 297,600.00 | | | 297,600.00 |
| Art 4 Puffers Pond | | | 370,000.00 | | | 370,000.00 |
| Art 5 Housing Market Study | | | 40,000.00 | | | 40,000.00 |
| Art 6 Transfer to Stabilization Fund from Free Cash | | | 400,000.00 | | | 400,000.00 |
| | | | | | | - |
| Total Transfers | 1,296,104.00 | - | 1,107,600.00 | 91,508.00 | - | 2,495,212.00 |
| Unpaid Bills: | | | | | | |
| Art unpaid bills ATM (dismissed) | | | | | | - |
| | | | | | | - |
| Total Unpaid Bills | - | - | - | - | - | - |
| Assessments: | | | | | | |
| State | | | | | | - |
| Motor Vehicle Parking Surcharge | 64,480.00 | | | | | 64,480.00 |
| Retired Teachers Health Insurance | 663,018.00 | | | | | 663,018.00 |
| Air Pollution Control Districts | 7,717.00 | | | | | 7,717.00 |
| Other | | | | | | - |
| Regional Transit Authorities | 854,981.00 | | | | | 854,981.00 |
| School Choice Sending Tuition | 184,881.00 | | | | | 184,881.00 |
| Charter School Assessment | 707,949.00 | | | | | 707,949.00 |
| Special Education | | | | | | - |
| Pioneer Valley Planning Commission | | 5,673.00 | | | | 5,673.00 |
| Hampshire County Regional Lock-up | 31,323.00 | | | | | 31,323.00 |
| Total Assessments | 2,514,349.00 | 5,673.00 | - | - | - | 2,520,022.00 |
| Deficits: | | | | | | |
| Revenue Deficit | | | | | | - |
| Appropriation Deficit | | | | | | - |
| Overlay Deficit | | | | | | - |
| Total Deficits | - | - | - | - | - | - |
| <u>SPECIAL APPROPRIATIONS</u> | | | | | | |
| General Government: | | | | | | |
| | | | | | | - |
| | | | | | | - |
| Total Gen Gov Special Appropriations | - | - | - | - | - | - |
| GRAND TOTAL GENERAL FUND | \$ 63,959,039.00 | \$ 15,673.00 | \$ 1,062,600.00 | \$ 517,714.00 | \$ - | \$ 65,555,026.00 |

OFFICE OF THE TOWN CLERK

Fiscal Year 2012

The Town Clerk's office prepared for and conducted two elections in FY 12: the Presidential Primary on March 6, 2012, and the Annual Town Election held on April 3, 2012. Voter Registration sessions were held on February 15, 2012 for those wishing to vote in the Presidential Primary, and on March 14, 2012 for those wishing to vote in the Annual Town Election.

The 2011 Fall Town Meeting began on November 7, 2012 and lasted two sessions. Town Meeting voted, amongst other things, to appropriate \$297,600 for repairs at the War Memorial Pool, and \$370,000 contingent on award of grants to make improvements to the beaches, trails, and parking areas at Puffer's Pond.

A Special Town Meeting was held on November 9, 2012 and the Town voted to establish a Regional School District Planning Committee for the purpose of performing a detailed exploration of and developing recommendation as to forming a Regional School District for our K-6 school.

Annual Town Meeting began on April 30, 2012 and lasted for seven sessions. Town Meeting voted on thirty articles including one to change Residential Parking Design Regulations and one to establish the Dickinson Local Historic District.

Complete results of the elections and town meetings are included in this report.

Restoration and Preservation of Historical Records

The Town Clerk's office completed the final phase of a six-year plan for the restoration and preservation of historical town records, including records of birth, death and marriage, mortgage records and Civil War records. The Civil War records were discovered, hidden in a box, while Town Clerk staff were looking for other documents. These records were not included in the original restoration and preservation plan but being in need of cleaning they were subsequently included.

The Town Clerk is very grateful to the Historical Commission and to the Community Preservation Act Committee for recommending and providing funding for this important project. The Town Clerk will continue to work with the Historical Commission and the Community Preservation Act Committee to procure funding to maintain an ongoing schedule for restoration and preservation of town records.

2011 Vitals Reported on a calendar-year basis

| | |
|-----------|-----|
| Births | 144 |
| Deaths | 199 |
| Marriages | 126 |

Respectfully submitted,
Sandra J. Burgess CMC, CMMC, Town Clerk

**BOARD OF REGISTRARS
Fiscal Year 2012**

Harry Oldham Brooks resigned from the Board of Registrars after relocating to Washington D.C.

The Board met on the following dates:

March 6, 2012 – To count electronic (faxed and e-mailed) ballots from overseas voters
February 14, 2012 – To draw names for placement on the Annual Town Election Ballot.

The Board of Registrars also assisted with the Presidential Primary and the Annual Town Election.

In accordance with Chapter 51, sections 26 and 28, registration sessions were held 20 days prior to each election. The Town Clerk's office was open from 8:00 a.m. until 8:00 p.m., on February 15, 2012 and March 14, 2012 for this purpose. Members of the Board of Registrars staffed both of these voter registration sessions.

**Voter Totals
As of June 30, 2012**

| Pct. | D | E | F | G | J | L | O | R | S | U | Z | Grand Total |
|-------------------------|--------------|----------|----------|----------|-----------|-----------|----------|------------|----------|--------------|----------|------------------------|
| 1 | 637 | | | 1 | 14 | 9 | | 62 | 1 | 730 | | 1,454 |
| 2 | 865 | | | 2 | 9 | 5 | | 79 | | 689 | | 1,649 |
| 3 | 442 | | | 1 | 9 | 6 | | 63 | 2 | 510 | | 1,033 |
| 4 | 418 | | | | 3 | 8 | | 73 | | 415 | | 917 |
| 5 | 689 | | | | 9 | 5 | | 74 | | 588 | 1 | 1,366 |
| 6 | 1,089 | | 2 | | 15 | 9 | | 128 | | 913 | | 2,156 |
| 7 | 1,080 | 1 | | | 8 | 7 | | 76 | 1 | 894 | 1 | 2,068 |
| 8 | 1,272 | | | | 7 | 6 | 1 | 143 | | 801 | | 2,230 |
| 9 | 849 | | | 1 | 13 | 7 | | 66 | | 735 | | 1,671 |
| 10 | 525 | | | | 5 | 6 | | 53 | 1 | 515 | | 1,105 |
| Grand Totals | 7,866 | 1 | 2 | 5 | 92 | 68 | 1 | 817 | 5 | 6,790 | 2 | 15,649 |

D = Democratic Party E = Reform Party F = Rainbow Coalition G = Green Party USA
J = Green Rainbow L = Libertarian Party O = MA Independent Party R = Republican Party
S = Socialist U = Unenrolled Z = Working Families

In addition to the Political Parties and Political Designations identified above the following Political Designations also exist in Massachusetts at this time.

| | | | | |
|--------------------------------------|-----------------------------------|------------------------------|---------------------------------------|--|
| <i>A = Conservative Party</i> | <i>B = Natural Law Party</i> | <i>C = New World Council</i> | <i>H = We The People</i> | <i>K = Constitution Party</i> |
| <i>M = Timesizing Not Downsizing</i> | <i>N = New Alliance Party</i> | <i>P = Prohibition Party</i> | <i>Q = American Independent Party</i> | <i>T = Interdependent 3rd Party</i> |
| <i>V = America First Party</i> | <i>W = Veterans Party America</i> | <i>X = Pirate</i> | <i>Y = World Citizens Party</i> | <i>AA = Pizza Party</i> |

987 voters were registered and 2,239 voters were deleted between July 1, 2011 and June 30, 2012.

Town Clerk staff conducted a review of the street list data in the Voter Registration Information System and using the Town's GIS system as a primary resource, identified approximately 1,600 redundant addresses. The Town Clerk will work with the Central Voter Registry in having these addresses deleted from the Voter Registration Information System for the purpose of reducing costs associated with conducting the Annual Town Census by eliminating mailings to bad addresses.

Respectfully submitted, Sandra J. Burgess, CMC, CMMC, Clerk to the Board of Registrars

PRECINCT 1

A public meeting was held in accordance with section 1.5421 of the Amherst Town Government Act on October 31, 2011 in the Town Clerk's Office, for the purpose of counting ballots to fill a vacancy in town meeting membership in Precinct 1. The Town Clerk conducted the meeting and certified the following results:

| | | | |
|------------------|---|-------------|---|
| Paola Di Stefano | 9 | James Perot | 1 |
|------------------|---|-------------|---|

Paola Di Stefano, 115 Montague Road was elected to fill a vacancy in Precinct 1 town meeting membership until the next annual town election.

Attest: Sandra J. Burgess
Town Clerk

Special Precinct Meeting - Precinct 9

A special meeting of the elected town meeting members of Precinct 9 was called in accordance with Section 1.5422 of the Amherst Town Government Act on November 14, 2011 at 7:00 p.m. in the First Floor Meeting Room, Town Hall. Sixteen town meeting members were checked in and a quorum was declared. Denise Barberet and Jonathan O'Keeffe were elected Chair and Clerk.

Joan L. Burgess was elected to fill the vacancy until the next Annual Town Election

Attest: Sandra J. Burgess
Town Clerk

Special Precinct Meeting—Precinct 10

A special meeting of the elected town meeting members of Precinct 10 was called in accordance with Section 1.5422 of the Amherst Town Government Act on November 14m 2011 at 7:00 p.m. in the First Floor Meeting Room, Town Hall. Nineteen town meeting members were checked in and a quorum was declared. John Fox and Richard Bentley were elected Chair and Clerk.

L. Paige Wilder, 73 Fearing Street and Joseph A. Fox, 90 Fearing Street were elected to fill two vacancies until the next Annual Town Election

Attest: Sandra J. Burgess
Town Clerk

**WARRANT
SPECIAL TOWN MEETING
November 7, 2011**

Hampshire, ss.

To one of the Constables of the Town of Amherst, in said county, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify the registered voters of the Town of Amherst of the **Special Town Meeting** to be held in the Auditorium of the Amherst Regional Middle School in said Amherst at seven-thirty o'clock p.m. on **Monday, the seventh day of November, two thousand and eleven**, when the following articles will be acted upon by town meeting members:

ARTICLE 1. Reports of Boards and Committees (Select Board)

To see if the Town will hear those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

ARTICLE 2. FY 12 Water Fund Operating Budget Amendment (Finance Committee)

To see if the Town will increase the FY12 Water Fund operating budget by \$100,000 for a total of \$4,201,543 by transfer from the Water Fund free cash balance.

ARTICLE 3. Capital Program - War Memorial Pool (Select Board)

To see if the Town will vote to transfer the care, custody, and control of the parcel of land located at 205 Triangle Street, which contains 1.3 acres, more or less, and is described in a deed recorded with the Hampshire Registry of Deeds in Book 941, Page 199, from the board or officer having custody thereof for the purposes for which it is currently held to the Town Manager for recreational purposes under the provisions of G.L. c. 45, § 45, as it may be amended, and other Massachusetts statutes related to recreation, to be managed and controlled by the Leisure Services and Supplemental Education (LSSE) Commission, and to appropriate \$297,600, \$252,600 of which shall be from Free Cash and \$45,000 of which shall be transferred from the Community Services FY 12 budget for the purpose of repairing, rehabilitating, improving, and/or restoring said land and the structures and facilities thereon, including, without limitation, the pool, the pool building, the filtration system, and the decking, and further to authorize the Town Manager and/or the LSSE Commission to file on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts under the Urban Self-Help Act (301 CMR 5.00) and/or others in any way connected with the scope of this article, and to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing.

ARTICLE 4. Capital Program - Puffer's Pond (Conservation Commission)

To see if the Town will appropriate and transfer \$370,000 from Free Cash in the Undesignated Fund Balance of the General Fund for the purpose of the design and construction of improvements to the Puffer's Pond beaches, parking area and trails (Assessors Maps 2D-8; 5B-33; 5B-130; 5B-129; and 5B-16), contingent upon award of grant application and, if necessary, transfer and/or dedicate all or a portion of the foregoing properties to recreation purposes and

seek special legislation therefore under Article 97 of the Amendments to the Massachusetts Constitution.

ARTICLE 5. Amherst Housing Market Study (Select Board)

To see if the Town will appropriate and transfer \$40,000 from Free Cash in the Undesignated Fund Balance of the General Fund for the purpose of conducting a prospective residential market analysis for housing in Amherst.

ARTICLE 6. Stabilization Fund: Appropriate/Transfer (Finance Committee)

To see if the Town will appropriate and transfer a sum of money from available funds to the Stabilization Fund.

ARTICLE 7. Authorization for Affordable Housing Restriction – #5 - 11 Olympia Drive (Select Board)

To see if the Town will vote to authorize the Select Board to accept, on such terms as the Select Board deems appropriate, an affordable housing restriction on the Amherst Housing Authority property located at 5-11 Olympia Drive, which restriction is granted in consideration of the Community Development Block Grant funds granted by the Town to the Amherst Housing Authority.

ARTICLE 8. Local Option Abandoned Property (Select Board)

To see if the Town will vote to accept M.G.L. c.200A, §9A, as amended by section 65 of Chapter 188 of the Acts of 2010, which includes new notice requirements and provides an alternative procedure for the Town to follow for managing abandoned funds (unclaimed checks or “tailings”).

ARTICLE 9. Watershed Land Acquisition Shutesbury (Select Board)

To see if the Town will (1) authorize the Select Board, in its capacity as the Board of Water Commissioners, to acquire by purchase, gift, or eminent domain, for water supply protection and other similar purposes, two parcels of land in the Town of Shutesbury, one of which is located off West Pelham Street, contains 7.19 acres, more or less, is described in a deed recorded with the Franklin Registry of Deeds in Book 5455, Page 215, and is shown as “Parcel B” on a plan recorded in Plan Book 125, Page 38, and the other is located on Baker Road, contains 10.6 acres, more or less, is shown on the aforesaid plan, and is a portion of the property described in a deed recorded in 2894, Page 147; (2) appropriate \$120,000 for such acquisition, and, to meet such appropriation, transfer \$120,000 from the Water Fund Surplus; (3) authorize the Select Board, the Town Manager, and/or such other boards as may be appropriate, to apply for and accept gifts and grants of funds, including grants of reimbursement, in any way connected with the scope of this acquisition, and to enter into all agreements and execute any and all instruments to effectuate the foregoing acquisition.

ARTICLE 10. Watershed Land Acquisition Pelham (Select Board)

To see if the Town will (1) authorize the Select Board, in its capacity as the Board of Water Commissioners, to acquire by purchase, gift, or eminent domain, for water supply protection and other similar purposes, a parcel of land in the Town of Pelham, which parcel is located off Boyden Street, contains 14 acres, more or less, is identified on Assessors Map 17 as Parcel 4,

and described more particularly in a deed recorded with the Hampshire Registry of Deeds in Book 1928, Page 213; and (2) appropriate \$14,000 for such acquisition, and, to meet such appropriation, transfer \$14,000 from the Water Fund Surplus.

ARTICLE 11. Capital – Sewer Extension Project (Select Board)

To see if the Town will (1) appropriate a sum of money to pay for the costs of designing and constructing sewer system improvements and sewer main extensions, and any and all costs related thereto; to determine whether this amount will be raised by taxation, transfer, borrowing, or by any combination of the foregoing, (2) authorize the Select Board, as the Sewer Commissioners, to assess sewer betterments under G.L. c.83, §14 for one hundred percent or a lesser percentage of the cost of such sewer projects upon those who benefit from each project, unless another percentage is voted by Town Meetings, such assessments to be made by the fixed uniform rate or a rate based upon a uniform unit method, as provided by G.L. c. 83, § 15; and (3) accept G.L. c. 80, §13B, which provides that upon application of the owner of real property assessed, if such owner is a low-income elderly homeowner eligible for an exemption under clause 41A of G.L. c.59, §5, the Town shall enter into an agreement with such owner for the deferral of the payment of the assessment.

ARTICLE 12. Pelham Road Bridge Replacement Project Easements (Select Board)

To see if the Town will authorize the Select Board to acquire by gift, purchase or eminent domain, for the purpose of repairing, improving or reconstructing Pelham Road and/or the bridge thereon, temporary construction easements in, on, and under the parcels of land shown on a plan entitled “Plan and Profile of Bridge Preservation Project Pelham Road,” prepared by AECOM Technical Services, on file with the Town Clerk.

| <i>Owners</i> | <i>Address</i> | <i>Book and Page</i> |
|---|-------------------|----------------------|
| Luddy, Frederick L. and Judith H. | Pelham Road | 1920/281 |
| Goldstein, Joshua S. and Rose, Andra M. | Poets Corner | 9363/65 |
| Amherst Schools | South East Street | 1638/169 |

ARTICLE 13. Snell Street Project Easements (Select Board)

To see if the Town will authorize the Select Board to acquire by gift, purchase or eminent domain, for the purpose of repairing, improving or reconstructing Snell Street and/or the bridge thereon, a temporary construction easement in, on, and under a portion or portions of the parcel of land owned by Hampshire College, located at Baker Street, identified on Assessors Map 14C as Parcel 69, and shown on the plan entitled “Rehabilitation of Snell Street Pedestrian Bridge Amherst, MA.,” dated October 3, 2011, prepared by Simpson Gumpertz & Heger, on file with the Town Clerk.

| <i>Owner</i> | <i>Address</i> | <i>Book and Page</i> |
|-----------------|-----------------------|----------------------|
| Amherst College | 355 South Pleasant St | 7485/136 |

ARTICLE 14. Atkins Corner Project Easements (Select Board)

To see if the Town will vote to supplement the votes taken under Article 5 of the 2009 Annual Town Meeting and Article 3 of the November 8, 2010 Special Town Meeting, and authorize the Select Board to acquire, by gift, purchase, or eminent domain, for public way purposes in connection with the Atkins Corner intersection project, permanent easements in the properties identified below and shown on a plan entitled “Plan of land in the Town of Amherst Hampshire County Bay Road, West Bay Road and West Street Altered and laid out by the Town of Amherst,” dated May 2009, prepared by Foresight Surveying, on file with the Town Clerk.

| <i>Owner</i> | <i>Address</i> | <i>Book and Page</i> |
|---|-----------------------|---|
| Atkins Peach-Berry Hill, Inc. | West Street | Book 4877, Page 321 |
| Orchard Run Associates | West Street | Book 4886, Page 314 |
| Hampshire College | West Street, Bay Road | Book 4600, Page 314, and Book 5374, Page 83 |
| Seymour Epstein and Alice H. Epstein, Trustees of Balderwood Realty Trust | West Street | Book 4116, Page 321 |

ARTICLE 15. Boltwood Walk Sewer Relocation Project Easements (Select Board)

To see if the Town will vote to authorize the Select Board to release a sewer easement on the parcel of land shown as “SE2” on a plan entitled “Easement Plan, Amherst (Hampshire Co.), MA,” dated January 9, 2001, prepared by Clough, Harbor & Associates LLP, Engineers, Surveyors, Planners & Landscape Architects, recorded with the Hampshire Registry in Plan Book 188, Page 58, which sewer easement was acquired by the Town pursuant to the instrument recorded with the Hampshire Registry of Deeds in Book 6158, Page 247, on such terms and conditions as the Select Board deems appropriate, and to authorize the Select Board to accept, as consideration for the aforesaid release, a sewer easement in the parcel of land shown as “New Sewer Easement” on a plan entitled “Proposed Site Plan,” dated January 10, 2011, prepared by SVE Engineering Planning Landscape Architecture Surveying, which plans are on file with the Town Clerk.

ARTICLE 16. Zoning Bylaw – Official Zoning Map Conversion (Planning Board)

To see if the Town will amend Section 2.1, Zoning Map, of the Zoning Bylaw, by deleting the lined out language and adding the language in ***bold italics***, as follows:

SECTION 2.1 ZONING MAP

The location and boundaries of zoning districts shall be shown on a map of the Town comprised of sheets numbered 1-B through 30-D at a scale of 1” = 200’ and 1” – 400” and ***as delineated on the Town of Amherst Geographic Information Systems (GIS) map*** entitled ‘Official Zoning Map, Amherst, Massachusetts, May 1984 ***2011***,’ as amended. This map, including overlays

districts, shall be on file in the Town Clerk's Office in electronic and hard-copy (paper) format with copies available upon request. The "Official Zoning Map" shall also be available for viewing on the Town of Amherst website.

Said Zoning Map and amendments thereto as shall be duly adopted shall be considered an integral part of this Bylaw. *Amendments to zoning district boundaries adopted by action of Town Meeting shall be shown as amendments to this Map or shown on such other maps as may be incorporated as part of this Zoning Bylaw.*

ARTICLE 17. Zoning Bylaw – Village Center Re-Zoning (Planning Board)

To see if the Town will amend the Official Zoning Map for North Amherst Village and Atkins Corners, and amend the Zoning Bylaw, including Articles 2, 3, 5, 6, 7, 8, and 12, as well as Section 3.3, Use Classification and Standards (the Use Chart) and Table 3, Dimensional Regulations, and its footnotes, and to add a new Article 16, Form-Based Zoning. Pagination and enumeration shall be adjusted as needed. Deleted language is shown as lined out, with new language in ***bold italics***, as follows:

A. Amend the Zoning Bylaw by adding a new Article 16.0 – Form Based Zoning, as follows:

ARTICLE 16.0 FORM-BASED ZONING

16.0 Statement of Public Purpose

16.1 Base Zoning Districts and Overlay Districts

16.2 Street Types

16.3 Building Types and Site Dimensional Standards

16.4 Development Standards for Sites and Buildings

16.5 Public and Private Open Space Types

16.6 Nonconforming Lots, Uses and Structures

16.7 Off-Street Parking and Access Standards

16.8 Landscaping, Screening and Lighting Standards

16.9 Administration

ATTACHMENT A containing New Article 16 – Form-Based Zoning is available for inspection at the offices of the Town Clerk and Planning Board

- B. Amend Section 2.04 – Special Districts, by adding the North Amherst Village Center (NAVC) District and the Atkins Corners (AC) District, Village Form Residence Overlay District (R-VF), and Educational Form Overlay District (ED-F), as follows:**

NAVC North Amherst Village Center
AC Atkins Corners
R-VF Village Form Residence Overlay District
*ED-F Educational Form Overlay District**

**Note: This area in the AC District has not yet been rezoned to Education District.*
ATTACHMENT B containing Amendments to Article 2 – Zoning Districts (Section 2.04 Special Districts) is available for inspection at the offices of the Town Clerk and Planning Board.

- C1.A Amend Section 3.21 – Educational District (ED) to establish form overlay district boundary as follows:**

ATTACHMENT C1A – Amendments to Article 3 – Use Regulations (Section 3.21 – Education District) is available for inspection at the offices of the Town Clerk and Planning Board.

- C1.B Amend Section 3.01 – Prohibited Uses – All Districts as follows:**

ATTACHMENT C1B – Amendments to Article 3 – Use Regulations (Section 3.01 – Prohibited Uses – All Districts) is available for inspection at the offices of the Town Clerk and Planning Board.

- C2. Amend Section 3.3 – Use and Classifications Standards by adding the NAVC and AC Districts and establishing allowable uses for each land use category, as follows:**

ATTACHMENT C2 – Amendments to Article 3 – Use Regulations (Section 3.3 – Use and Classification Standards) is available for inspection at the offices of the Town Clerk and Planning Board.

- D. Amend Article 5 – Accessory Uses in the following sections:**

Section 5.0111 regarding Supplemental Apartment

Section 5.013 regarding Home Occupation

Section 5.041 regarding Seasonal Outdoor Dining, etc.

Section 5.042 regarding Live or Pre-Recorded Entertainment, etc.

Section 5.0430 regarding Drive-Through Facilities

Section 5.061 regarding Recreation Ways

Section 5.070 regarding Limited Manufacturing Activity

Section 5.081 regarding Licensed Day Care Facility

Section 5.090 regarding Farm Conference Center

Section 5.091 regarding Farm Stand Restaurant

ATTACHMENT D – Amendments to Article 5 – Accessory Uses is available for inspection at the offices of the Town Clerk and Planning Board.

E. Amend Section 6.1, Table 3 – Dimensional Regulations by adding new dimensional standards for the NAVC and AC Districts, as follows:

ATTACHMENT E – Amendments to Article 6 – Dimensional Regulations (Table 3) is available for inspection at the offices of the Town Clerk and Planning Board.

F. Amend Article 7 – Parking Regulations for the NAVC and AC Districts, as follows:

ATTACHMENT F – Amendments Article 7 – Parking Regulations (Section 7.9 Waivers) is available for inspection at the offices of the Town Clerk and Planning Board.

G. Amend Article 8 – Sign Regulations for the NAVC and AC Districts, as follows:

Section 8.101 regarding Numbers of Signs and Dimensions in the R-VF

Section 8.2 regarding signs in the AC and NAVC Districts

Section 8.24 regarding additional signs in the AC and NAVC Districts

Section 8.25 regarding additional signs in a National Historic Register District

ATTACHMENT G – Amendments to Article 8 – Sign Regulations is available for inspection at the offices of the Town Clerk and Planning Board.

H. Amend Section 12.0 – Definitions

ATTACHMENT H – Amendments to Article 12 – Definitions (Additional definitions related to Form-Based Zoning) is available for inspection at the offices of the Town Clerk and Planning Board.

I. Amend Official Zoning Map (Section 2.1) by adding the following districts and overlay districts as shown on Attachment I – Figures 1A and 1B.

| | |
|-------------|--|
| <i>NAVC</i> | <i>North Amherst Village Center</i> |
| <i>AC</i> | <i>Atkins Corners</i> |
| <i>R-VF</i> | <i>Village Form Residence Overlay District</i> |
| <i>ED-F</i> | <i>Educational Form Overlay District</i> |

ATTACHMENT I – Amendments to the Official Zoning Map (Section 2.1) is available for inspection at the offices of the Town Clerk and Planning Board.

ARTICLE 18. Resolution Regarding a Committee on Homelessness (Committee on Homelessness)

To see if the Town will vote to adopt the following Resolution:

WHEREAS, since its establishment in the fall of 2007 by the Select Board, the Committee on Homelessness has assisted the Town in achieving significant progress in its efforts to prevent and end homelessness in Amherst; and

WHEREAS, in 2007, immediately following the establishment of the Committee on Homelessness, three of its members participated in a series of regional meetings that produced the report “*All Roads Lead Home, The Pioneer Valley’s Plan to End Homelessness*”; and

WHEREAS, in 2008, the Committee on Homelessness worked with the Town to secure motel rooms for the homeless during the coldest nights of the New England winter; and

WHEREAS, in 2009, Committee on Homelessness worked with the Town to establish a seasonal warming place, which provided nighttime shelter, hot meals, and outreach and referral services for the homeless; and

WHEREAS, in 2010, the Committee on Homelessness worked with the Town to establish a full-fledged and state-approved emergency shelter at the site of the former warming place, with improved safety measures; and

WHEREAS, in 2011, the Committee on Homelessness proposed and successfully advocated for the inclusion of housing units for the homeless and those of extremely low income in the affordable housing development planned for Olympia Drive; and

WHEREAS, the Committee on Homelessness has assisted the Town in securing state approval of hundreds of thousands of dollars in CDBG funding to improve the lives of the homeless in Amherst; and

WHEREAS, the Committee on Homelessness has assisted the Town to better safeguard the well being of homeless shelter guests by successfully advocating for the development of a protocol for sheltering during extreme weather, a shelter guest grievance policy, and a more

enlightened shelter admission policy that addresses the heightened needs of female, elderly, and frail homeless individuals; and

WHEREAS, because the shelter's state-issued occupancy permit is scheduled to expire at the end of the 2012-2013 shelter season, the Committee on Homelessness has assisted the Town in locating and securing a permanent site for the shelter; and

WHEREAS, because of the absence of permanent supportive housing for the 16-20 chronically homeless individuals of Amherst estimated in 2009, the Committee on Homelessness had been collaborating with the Town to develop a goal in the Housing Production Plan of creating enhanced single room occupancy units to address this unmet housing need; and

WHEREAS, the Committee on Homelessness proposed, produced, and has distributed more than 1000 copies of a local Resource Guide for the poor and homeless in Amherst, presently in its third edition; and

WHEREAS, the Committee on Homelessness routinely conducted its business in a manner consistent with the Open Meeting law, including posting its meeting agendas and minutes in a timely manner, and has among the most detailed and thorough meeting minutes of all Town boards and committees; and

WHEREAS, unlike all other Town committees and boards, the Committee on Homelessness addresses housing issues that are unique to the poor and homeless among us who, often because they do not meet minimum income thresholds, do not qualify for affordable housing;

WHEREAS, in light of the significant amount of work yet to be done to secure a permanent home for our homeless shelter, additional housing for individuals of very low and extremely low income, and 16-20 units of permanent supportive housing for the chronically homeless among us;

WHEREAS, in September of 2011, believing its mission could better be achieved by a new committee, the Select Board dissolved the Amherst Committee on Homelessness; now, therefore, be it

RESOLVED, that Town Meeting hereby calls for the establishment of a *Committee on Homelessness* that shall:

- Participate in local and regional discussions to prevent and end homelessness;
- Provide recommendations to the Select Board and Town Manager on the best known practices to prevent and end homelessness, and assist the Town and Town Manager in implementing those practices; and

- Assist the Town in securing a permanent site for the Town's homeless shelter, permanent supportive housing for the chronically homeless, and permanent housing for those of very low and extremely low income; and

Be it further **RESOLVED**, that the *Committee on Homelessness* shall consist of seven members appointed by the Select Board for terms of three years, among them, to the extent possible, members who have experience working with the homeless and two members who are homeless or have a history of homelessness.

You are hereby directed to serve this call by posting attested copies thereof at the usual places:

| | | | |
|---------|-------------------------------------|----------|----------------------|
| Prec. 1 | North Amherst Post Office | Prec. 6 | Fort River School |
| Prec. 2 | North Fire Station | Prec. 7 | Crocker Farm School |
| Prec. 3 | Immanuel Lutheran Church Library | Prec. 8 | Munson Memorial |
| Prec. 4 | Amherst Post Office | Prec. 9 | Wildwood School |
| Prec. 5 | Town Hall | Prec. 10 | Campus Center, UMass |

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this Seventh day of October, 2011.

Stephanie J. O'Keeffe
Aaron A. Hayden
Alisa V. Brewer
Diana B. Stein
James J. Wald
Select Board

October 11, 2011

Hampshire, ss.

In obedience to the within warrant, I have this day as directed posted true and attested copies thereof at the above designated places, to wit:

Jennifer A. Reynolds
Constable, Town of Amherst

**RESULTS
SPECIAL TOWN MEETING
November 7, 9 and 16, 2011**

The meeting was televised by Amherst Community Television and shown on the Government Channel.

The Special Town Meeting was called to order by the Moderator, Harrison Gregg at 7:40 p.m. There were 246 town meeting members. 124 checked in and a quorum was declared. The call and return of the warrant was read by Town Clerk, Sandra J. Burgess.

Mr. Gregg asked for a moment of silence for Marilyn J. Rodzwell and Robert John Ackermann, town meeting members who had passed away since the Annual Town Meeting.

Mr. Gregg also welcomed Precinct 3 town meeting member, Anurag Sharma, as the newly appointed member of the Finance Committee.

Upon a motion made by Ms. O'Keeffe town meeting voted to postpone consideration of Article 17 until 7:30 p.m. on Wednesday, November 16, 2011.

A motion was made to consider Article 5 after Article 17. The motion was defeated.

ARTICLE 1. Reports of Boards and Committees (Select Board)

VOTED unanimously to hear those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

Action taken on 11/7/2011.

(Reports were heard from John Musante, Town Manager; Andy Steinberg, Chair of the Finance Committee; Hope Crolius, Chair of the Public Shade Tree Committee; and Hwei-Ling Greeney, Chair of the former Committee on Homelessness.)

ARTICLE 2. FY 12 Water Fund Operating Budget Amendment (Finance Committee)

VOTED unanimously to increase the FY12 Water Fund operating budget by \$100,000.00 for a total of \$4,201,543 by transfer from the Water Fund free cash balance for purchase of water meter radio transmitters.

Action taken on 11/7/2011.

ARTICLE 3. Capital Program - War Memorial Pool (Select Board)

VOTED unanimously to transfer the care, custody, and control of the parcel of land located at 205 Triangle Street, which contains 1.3 acres, more or less, and is described in a deed recorded with the Hampshire Registry of Deeds in Book 941, Page 199, from the board or officer having custody thereof for the purposes for which it is currently held to the Town Manager for recreational purposes under the provisions of G.L. c. 45, § 45, as it may be amended, and other Massachusetts statutes related to recreation, to be managed and controlled by the Leisure Services and Supplemental Education (LSSE) Commission, and to appropriate \$297,600, \$252,600 of which shall be from Free Cash and \$45,000 of which shall be transferred from the Community Services FY 12 budget for the purpose of repairing, rehabilitating,

improving, and/or restoring said land and the structures and facilities thereon, including, without limitation, the pool, the pool building, the filtration system, and the decking, and further to authorize the Town Manager and/or the LSSE Commission to file on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts under the Urban Self-Help Act (301 CMR 5.00) and/or others in any way connected with the scope of this article, and to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing.
Action taken on 11/7/2011.

ARTICLE 4. Capital Program - Puffer's Pond (Conservation Commission)

VOTED by a declared two-thirds vote to appropriate and transfer \$370,000 from Free Cash in the Undesignated Fund Balance of the General Fund for the purpose of the design and construction of improvements to the Puffer's Pond beaches, parking area and trails (Assessors Maps 2D-8; 5B-33; 5B-130; 5B-129; and 5B-16), contingent upon award of grant application and, if necessary, transfer and/or dedicate all or a portion of the foregoing properties to recreation purposes and seek special legislation therefore under Article 97 of the Amendments to the Massachusetts Constitution.

Action taken on 11/7/2011.

ARTICLE 5. Amherst Housing Market Study (Select Board)

VOTED Yes 90, No 67 to appropriate and transfer \$40,000 from Free Cash in the Undesignated Fund Balance of the General Fund for the purpose of conducting a prospective residential market analysis for housing in Amherst.

Action taken on 11/7/2011.

Hilda Greenbaum, Nancy Gordon, Nonny Burack, Jim Pistrang, Rob Kusner, and Jim Scott were sworn in as tellers prior to town meeting taking a tally vote on Article 5.

ARTICLE 6. Stabilization Fund: Appropriate/Transfer (Finance Committee)

VOTED by a declared two-thirds vote to appropriate \$400,000 from FY 12 Estimated Revenue to the Stabilization Fund.

Action taken on 11/7/2011.

At 10:02 p.m. on November 7, 2011, the meeting voted to adjourn to Wednesday, November 9, 2011 at 7:35 p.m. in the auditorium of the Amherst Regional Middle School. 168 town meeting members were checked in.

There were 246 town meeting members; 124 town meeting members constitute a quorum. The Constable reported a quorum at 7:50 p.m. and the November 9, 2011 session of the November 7, Special Town Meeting was called to order by the Town Moderator, Harrison Gregg, at 8:10 p.m.

ARTICLE 7. Authorization for Affordable Housing Restriction – #5 - 11 Olympia Drive (Select Board)

VOTED to authorize the Select Board to accept, on such terms as the Select Board deems appropriate, an affordable housing restriction on the Amherst Housing Authority property located at 5-11 Olympia Drive, which restriction is granted in consideration of the Community Development Block Grant funds granted by the Town to the Amherst Housing Authority.
Action taken on 11/9/2011.

ARTICLE 8. Local Option Abandoned Property (Select Board)

VOTED to accept M.G.L. c.200A, §9A, as amended by section 65 of Chapter 188 of the Acts of 2010, which includes new notice requirements and provides an alternative procedure for the Town to follow for managing abandoned funds (unclaimed checks or “tailings”).
Action taken on 11/9/2011.

ARTICLE 9. Watershed Land Acquisition Shutesbury (Select Board)

VOTED unanimously to (1) authorize the Select Board, in its capacity as the Board of Water Commissioners, to acquire by purchase, gift, or eminent domain, for water supply protection and other similar purposes, two parcels of land in the Town of Shutesbury, one of which is located off West Pelham Road, contains 7.19 acres, more or less, is described in a deed recorded with the Franklin Registry of Deeds in Book 5455, Page 215, and is shown as “Parcel B” on a plan recorded in Plan Book 125, Page 38, and the other is located on Baker Road, contains 10.6 acres, more or less, is shown on the aforesaid plan, and is a portion of the property described in a deed recorded in 2894, Page 147; (2) appropriate \$120,000 for such acquisition, and, to meet such appropriation, transfer \$120,000 from the Water Fund Surplus; (3) authorize the Select Board, the Town Manager, and/or such other boards as may be appropriate, to apply for and accept gifts and grants of funds, including grants of reimbursement, in any way connected with the scope of this acquisition, and to enter into all agreements and execute any and all instruments to effectuate the foregoing acquisition.
Action taken on 11/9/2011.

ARTICLE 10. Watershed Land Acquisition Parcel II (Select Board)

VOTED unanimously to (1) authorize the Select Board, in its capacity as the Board of Water Commissioners, to acquire by purchase, gift, or eminent domain, for water supply protection and other similar purposes, a parcel of land in the Town of Pelham, which parcel is located off Boyden Road, contains 14 acres, more or less, is identified on Assessors Map 17 as Parcel 4, and described more particularly in a deed recorded with the Hampshire Registry of Deeds in Book 1928, Page 213; and (2) appropriate \$14,000 for such acquisition, and, to meet such appropriation, transfer \$14,000 from the Water Fund Surplus.
Action taken on 11/9/2011.

ARTICLE 11. Capital – Sewer Extension Project (Select Board)

VOTED by a declared two-thirds vote to appropriate \$4,200,000 to pay costs of designing, and constructing sewer lines, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Selectboard, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
Action taken on 11/9/2011.

ARTICLE 12. Pelham Road Bridge Replacement Project Easements (Select Board)

VOTED unanimously to authorize the Select Board to acquire by gift, purchase or eminent domain, for the purpose of repairing, improving or reconstructing Pelham Road and/or the bridge thereon, temporary and permanent construction easements in, on, and under the parcels of land shown on a plan entitled, "Plan and Profile of Bridge Preservation Project Pelham Road," prepared by AECOM Technical Services, on file with the Town Clerk.
Action taken on 11/9/2011.

ARTICLE 13. Snell Street Project Easements (Select Board)

VOTED unanimously to authorize the Select Board to acquire by gift, purchase or eminent domain, for the purpose of repairing, improving or reconstructing Snell Street and/or the bridge thereon, a temporary construction easement in, on, and under the parcels of land owned by Amherst College, located at Baker Street, identified on Assessors Map 14C as parcel 69 and shown on the plan entitled "Rehabilitation of Snell Street Pedestrian Bridge Amherst, MA.," dated October 3, 2011, prepared by Simpson Gumpertz & Heger on file with the Town Clerk.
Action taken on 11/9/2011.

ARTICLE 14. Atkins Corner Project Easements (Select Board)

VOTED unanimously to supplement the votes taken under Article 5 of the 2009 Annual Town Meeting and Article 3 of the November 8, 2010 Special Town Meeting, and authorize the Select Board to acquire, by gift, purchase, or eminent domain, for public way purposes in connection with the Atkins Corner intersection project, permanent easements in the properties identified below and shown on a plan entitled "Plan of land in the Town of Amherst Hampshire County Bay Road, West Bay Road and West Street Altered and laid out by the Town of Amherst," dated May 2009, prepared by Foresight Surveying, on file with the Town Clerk.

| <i>Owner</i> | <i>Address</i> | <i>Book and Page</i> |
|---|-----------------------|---|
| Atkins Peach-Berry Hill, Inc. | West Street | Book 4877, Page 321 |
| Orchard Run Associates | West Street | Book 4886, Page 314 |
| Hampshire College | West Street, Bay Road | Book 4600, Page 314, and Book 5374, Page 83 |
| Seymour Epstein and Alice H. Epstein, Trustees of Balderwood Realty Trust | West Street | Book 4116, Page 321 |

Action taken on 11/9/2011.

ARTICLE 15. Boltwood Walk Sewer Relocation Project Easements (Select Board)

VOTED unanimously to authorize the Select Board to release a sewer easement on the parcel of land shown as "SE2" on a plan entitled "Easement Plan, Amherst (Hampshire Co.), MA.," dated January 9, 2001, prepared by Clough, Harbor & Associates LLP, Engineers, Surveyors, Planners & Landscape Architects, recorded with the Hampshire Registry in Plan Book 188, Page 58, which sewer easement was acquired by the Town pursuant to the instrument recorded with the Hampshire Registry of Deeds in Book 6158, Page 247, on such terms and conditions as the Select Board deems appropriate, and to authorize the Select Board

to accept, as consideration for the aforesaid release, a sewer easement in the parcel of land shown as “New Sewer Easement” on a plan entitled “ Proposed Site Plan,” dated January 10, 2011, prepared by SVE Engineering Planning Landscape Architecture Surveying, which plans are on file with the Town Clerk.

Action taken on 11/9/2011.

ARTICLE 16. Zoning Bylaw – Official Zoning Map Conversion (Planning Board)

VOTED unanimously to amend Section 2.1, Zoning Map, of the Zoning Bylaw, by deleting the lined out language and adding the language in ***bold italics***, as follows:

SECTION 2.1 ZONING MAP

The location and boundaries of zoning districts shall be shown on a map of the Town comprised of sheets numbered 1-B through 30-D at a scale of 1” = 200’ and 1” – 400” and ***as delineated on the Town of Amherst Geographic Information Systems (GIS) map*** entitled ‘Official Zoning Map, Amherst, Massachusetts, May 1984 **2011**,’ as amended. This map, including overlays ***districts***, shall be on file in the Town Clerk’s Office ***in electronic and hard-copy (paper) format with copies available upon request. The “Official Zoning Map” shall also be available for viewing on the Town of Amherst website.***

Said Zoning Map and amendments thereto as shall be duly adopted shall be considered an integral part of this Bylaw. ***Amendments to zoning district boundaries adopted by action of Town Meeting shall be shown as amendments to this Map or shown on such other maps as may be incorporated as part of this Zoning Bylaw.***

Action taken on 11/9/2011.

ARTICLE 17. Zoning Bylaw – Village Center Re-Zoning (Planning Board)

The Planning Board made a motion in terms of the article except to change the permit requirement for townhouses (Section 3.322) in the NAVC and AC districts from SPR to SP.

Following the main motion Barbara Ford, town meeting member, called to divide Article 17 in order to consider the definitions of Town House (proposed Section 12.87) and Apartment (proposed Section 12.04) separately from the rest of the article.

The Moderator, in accordance with Section 3 of the Rules of Order for Town Meeting, allowed the division.

Having divided Article 17, and upon a motion made by Ms. Ford, town meeting:

VOTED unanimously to remove from the first sentence of the proposed definition of Apartments the phrase “where the majority of such units are designed and used for residential occupancy”.

Action taken 11/16/2011.

Having amended the language of the proposed definition town meeting further:

VOTED unanimously to amend Article 12 of the Zoning Bylaws by adding a definition of Apartment, and by amending the definition of Town House by deleting the lined out language and adding the language in ***bold italics*** as follows:

12.04 ***Apartment: A residential use consisting of one or more buildings, each building containing no fewer than three (3), nor more than twenty-four (24) dwelling units. Apartment dwelling units may share internal accessways and entrances and need not have separate exterior entrances on the ground level.***

12.87 Town House: ***A residential use consisting of one or more buildings containing no fewer than Three nor more than ten (10) attached dwelling units, each of which has a separate private entrance on the ground level and where no building which is no more than three stories in height. Individual town house dwelling units extend from foundation to roof, and may consist of more than one floor, with each unit having fully exposed walls on at least two sides for access, light, and ventilation.***

Action taken on 11/16/2011

The remainder of Article 17 was **DEFEATED Yes 119, No 79**, failing of a two-thirds majority.

The language of the original article was as follows:

To see if the Town will amend the Official Zoning Map for North Amherst Village and Atkins Corners, and amend the Zoning Bylaw, including Articles 2, 3, 5, 6, 7, 8, and 12, as well as Section 3.3, Use Classification and Standards (the Use Chart) and Table 3, Dimensional Regulations, and its footnotes, and to add a new Article 16, Form-Based Zoning. Pagination and enumeration shall be adjusted as needed. Deleted language is shown as lined out, with new language in ***bold italics***, as follows:

A. Amend the Zoning Bylaw by adding a new Article 16.0 – Form Based Zoning, as follows:

ARTICLE 16.0 FORM-BASED ZONING

16.0 Statement of Public Purpose

16.1 Base Zoning Districts and Overlay Districts

16.2 Street Types

16.3 Building Types and Site Dimensional Standards

16.4 Development Standards for Sites and Buildings

16.5 Public and Private Open Space Types

16.6 Nonconforming Lots, Uses and Structures

16.7 Off-Street Parking and Access Standards

16.8 Landscaping, Screening and Lighting Standards

16.9 Administration

ATTACHMENT A containing New Article 16 – Form-Based Zoning is available for inspection at the offices of the Town Clerk and Planning Board

- B. Amend Section 2.04 – Special Districts, by adding the North Amherst Village Center (NAVC) District and the Atkins Corners (AC) District, Village Form Residence Overlay District (R-VF), and Educational Form Overlay District (ED-F), as follows:**

| | |
|-------------|--|
| <i>NAVC</i> | <i>North Amherst Village Center</i> |
| <i>AC</i> | <i>Atkins Corners</i> |
| <i>R-VF</i> | <i>Village Form Residence Overlay District</i> |
| <i>ED-F</i> | <i>Educational Form Overlay District*</i> |

**Note: This area in the AC District has not yet been rezoned to Education District.*

ATTACHMENT B containing Amendments to Article 2 – Zoning Districts (Section 2.04 Special Districts) is available for inspection at the offices of the Town Clerk and Planning Board.

- C1.A Amend Section 3.21 – Educational District (ED) to establish form overlay district boundary as follows:**

ATTACHMENT C1A – Amendments to Article 3 – Use Regulations (Section 3.21 – Education District) is available for inspection at the offices of the Town Clerk and Planning Board.

- C1.B Amend Section 3.01 – Prohibited Uses – All Districts as follows:**

ATTACHMENT C1B – Amendments to Article 3 – Use Regulations (Section 3.01 – Prohibited Uses – All Districts) is available for inspection at the offices of the Town Clerk and Planning Board.

- C2. Amend Section 3.3 – Use and Classifications Standards by adding the NAVC and AC Districts and establishing allowable uses for each land use category, as follows:**

ATTACHMENT C2 – Amendments to Article 3 – Use Regulations (Section 3.3 – Use and Classification Standards) is available for inspection at the offices of the Town Clerk and Planning Board.

- D. Amend Article 5 – Accessory Uses in the following sections:**

Section 5.0111 regarding Supplemental Apartment

Section 5.013 regarding Home Occupation

Section 5.041 regarding Seasonal Outdoor Dining, etc.

Section 5.042 regarding Live or Pre-Recorded Entertainment, etc.

Section 5.0430 regarding Drive-Through Facilities

Section 5.061 regarding Recreation Ways

Section 5.070 regarding Limited Manufacturing Activity

Section 5.081 regarding Licensed Day Care Facility

Section 5.090 regarding Farm Conference Center

Section 5.091 regarding Farm Stand Restaurant

ATTACHMENT D – Amendments to Article 5 – Accessory Uses is available for inspection at the offices of the Town Clerk and Planning Board.

E. Amend Section 6.1, Table 3 – Dimensional Regulations by adding new dimensional standards for the NAVC and AC Districts, as follows:

ATTACHMENT E – Amendments to Article 6 – Dimensional Regulations (Table 3) is available for inspection at the offices of the Town Clerk and Planning Board.

F. Amend Article 7 – Parking Regulations for the NAVC and AC Districts, as follows:

ATTACHMENT F – Amendments Article 7 – Parking Regulations (Section 7.9 Waivers) is available for inspection at the offices of the Town Clerk and Planning Board.

G. Amend Article 8 – Sign Regulations for the NAVC and AC Districts, as follows:

Section 8.101 regarding Numbers of Signs and Dimensions in the R-VF

Section 8.2 regarding signs in the AC and NAVC Districts

Section 8.24 regarding additional signs in the AC and NAVC Districts

Section 8.25 regarding additional signs in a National Historic Register District

ATTACHMENT G – Amendments to Article 8 – Sign Regulations is available for inspection at the offices of the Town Clerk and Planning Board.

H. Amend Section 12.0 – Definitions

ATTACHMENT H – Amendments to Article 12 – Definitions (Additional definitions related to Form-Based Zoning) is available for inspection at the offices of the Town Clerk and Planning Board.

I. Amend Official Zoning Map (Section 2.1) by adding the following districts and overlay districts as shown on Attachment I – Figures 1A and 1B.

NAVC North Amherst Village Center

AC Atkins Corners

R-VF Village Form Residence Overlay District

ED-F Educational Form Overlay District

ATTACHMENT I – Amendments to the Official Zoning Map (Section 2.1) is available for inspection at the offices of the Town Clerk and Planning Board.

Action taken on 11/16/2011.

ARTICLE 18. Resolution Regarding a Committee on Homelessness (Committee on Homelessness)

DEFEATED Yes 60, No 65 *[To see if the Town will vote to adopt the following Resolution:*

***WHEREAS**, since its establishment in the fall of 2007 by the Select Board, the Committee on Homelessness has assisted the Town in achieving significant progress in its efforts to prevent and end homelessness in Amherst; and*

***WHEREAS**, in 2007, immediately following the establishment of the Committee on Homelessness, three of its members participated in a series of regional meetings that produced the report “All Roads Lead Home, The Pioneer Valley’s Plan to End Homelessness”; and*

***WHEREAS**, in 2008, the Committee on Homelessness worked with the Town to secure motel rooms for the homeless during the coldest nights of the New England winter; and*

***WHEREAS**, in 2009, Committee on Homelessness worked with the Town to establish a seasonal warming place, which provided nighttime shelter, hot meals, and outreach and referral services for the homeless; and*

***WHEREAS**, in 2010, the Committee on Homelessness worked with the Town to establish a full-fledged and state-approved emergency shelter at the site of the former warming place, with improved safety measures; and*

WHEREAS, in 2011, the Committee on Homelessness proposed and successfully advocated for the inclusion of housing units for the homeless and those of extremely low income in the affordable housing development planned for Olympia Drive; and

WHEREAS, the Committee on Homelessness has assisted the Town in securing state approval of hundreds of thousands of dollars in CDBG funding to improve the lives of the homeless in Amherst; and

WHEREAS, the Committee on Homelessness has assisted the Town to better safeguard the well being of homeless shelter guests by successfully advocating for the development of a protocol for sheltering during extreme weather, a shelter guest grievance policy, and a more enlightened shelter admission policy that addresses the heightened needs of female, elderly, and frail homeless individuals; and

WHEREAS, because the shelter's state-issued occupancy permit is scheduled to expire at the end of the 2012-2013 shelter season, the Committee on Homelessness has assisted the Town in locating and securing a permanent site for the shelter; and

WHEREAS, because of the absence of permanent supportive housing for the 16-20 chronically homeless individuals of Amherst estimated in 2009, the Committee on Homelessness had been collaborating with the Town to develop a goal in the Housing Production Plan of creating enhanced single room occupancy units to address this unmet housing need; and

WHEREAS, the Committee on Homelessness proposed, produced, and has distributed more than 1000 copies of a local Resource Guide for the poor and homeless in Amherst, presently in its third edition; and

WHEREAS, the Committee on Homelessness routinely conducted its business in a manner consistent with the Open Meeting law, including posting its meeting agendas and minutes in a timely manner, and has among the most detailed and thorough meeting minutes of all Town boards and committees; and

WHEREAS, unlike all other Town committees and boards, the Committee on Homelessness addresses housing issues that are unique to the poor and homeless among us who, often because they do not meet minimum income thresholds, do not qualify for affordable housing;

WHEREAS, in light of the significant amount of work yet to be done to secure a permanent home for our homeless shelter, additional housing for individuals of very low and extremely low income, and 16-20 units of permanent supportive housing for the chronically homeless among us;

WHEREAS, in September of 2011, believing its mission could better be achieved by a new committee, the Select Board dissolved the Amherst Committee on Homelessness; now, therefore, be it

RESOLVED, that Town Meeting hereby calls for the establishment of a Committee on Homelessness that shall:

- *Participate in local and regional discussions to prevent and end homelessness;*
- *Provide recommendations to the Select Board and Town Manager on the best known practices to prevent and end homelessness, and assist the Town and Town Manager in implementing those practices; and*
- *Assist the Town in securing a permanent site for the Town's homeless shelter, permanent supportive housing for the chronically homeless, and permanent housing for those of very low and extremely low income; and*

*Be it further **RESOLVED**, that the Committee on Homelessness shall consist of seven members appointed by the Select Board for terms of three years, among them, to the extent possible, members who have experience working with the homeless and two members who are homeless or have a history of homelessness.]*

Action taken on 11/9/2011

At 10:26 p.m. on November 9, 2011, town meeting voted to adjourn to Wednesday, November 16, at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 147 town meeting members were checked in.

There were 248 town meeting members; 125 town meeting members constitute a quorum. The Constable reported a quorum at 7:40 p.m. and the November 16, 2011 session of the November 7, 2011 Special Town Meeting was called to order by the Town Moderator, Harrison Gregg, at 7:42 p.m.

Town Meeting resumed with discussion of Article 17.

The business of the warrant having been completed, at 10:25 p.m. on November 16, 2011, the meeting voted to dissolve. 205 town meeting members were checked in.

Attest:

Sandra J. Burgess
Town Clerk

**WARRANT
Special Town Meeting
November 9, 2011**

Hampshire, ss.

To one of the Constables of the Town of Amherst, in said county, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify the registered voters of the Town of Amherst of the **Special Town Meeting** to be held in the Auditorium of the Amherst Regional Middle School in said Amherst at seven-thirty o'clock p.m. on **Wednesday, the ninth day of November, two thousand and eleven**, when the following articles will be acted upon by town meeting members:

ARTICLE 1. Regional School District Planning Committee (School Committee)

Shall the Town of Amherst form a Regional School District Planning Committee (RSDPC), consisting of three (3) members, one of whom must be a member of the school committee as per M.G.L. Chapter 71, Sections 14, 14A and 14B. The RSDPC may choose to join with a corresponding Committee(s) from another town(s) to form a Regional School District Planning Board (the Board). The purpose of the Board is to perform a detailed exploration of and recommendation as to forming a Regional School District for our K-6 school.

| | | | |
|---------|---------------------------|----------|-------------------------|
| Prec. 1 | North Amherst Post Office | Prec. 6 | Fort River School |
| Prec. 2 | North Fire Station | Prec. 7 | Crocker Farm School |
| Prec. 3 | Marks Meadow School | Prec. 8 | Munson Memorial Library |
| Prec. 4 | Amherst Post Office | Prec. 9 | Wildwood School |
| Prec. 5 | Town Hall | Prec. 10 | Campus Center, UMass |

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 24th day of October, 2011.

Stephanie J. O'Keeffe
James J. Wald
Aaron A. Hayden
Diana B. Stein
Alisa V. Brewer
Select Board

October 25, 2011

Hampshire, ss.

In obedience to the within warrant, I have this day as directed posted true and attested copies thereof at the above designated places*, to wit:

Thomas J. Sarna
Constable, Town of Amherst

*with the exception of Precinct 3, which was posted at the Immanuel Lutheran Church, as the prescribed posting location.

**RESULTS
SPECIAL TOWN MEETING
November 9, 2011**

The meeting was televised by Amherst Community Television and shown on the Government Channel.

The Special Town Meeting was called to order by the Moderator, Harrison Gregg at 7:50 p.m. There were 246 town meeting members. 124 checked in and a quorum was declared. The call and return of the warrant was read by Town Clerk, Sandra J. Burgess.

ARTICLE 1. Regional School District Planning Committee (School Committee)
VOTED unanimously to form a Regional School District Planning Committee (RSDPC), consisting of three (3) members, one of whom must be a member of the school committee as per M.G.L. Chapter 71, Sections 14, 14A and 14B. After a minimum of 6 public meetings, 2 of which are to be open public forums to discuss Amherst specific issues, the RSDPC may choose to join with a corresponding Committee(s) from another town(s) to form a Regional School District Planning Board (the Board). The purpose of the Board is to perform a detailed exploration of and recommendation as to forming a Regional School District for our K-6 school.
Action taken on 11/9/2011.

The business of the warrant having been completed, at 8:10 p.m. the meeting voted to dissolve. 143 town meeting members were checked in.

Attest:
Sandra J. Burgess
Town Clerk

**WARRANT
PRESIDENTIAL PRIMARY
March 6, 2012**

Hampshire, ss.

To one of the Constables of the Town of Amherst

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Town of Amherst who are qualified to vote in Primaries to vote at:

| | | | |
|---------|---|----------|------------------------------------|
| Prec. 1 | North Congregational Church Hall | Prec. 6 | Fort River School |
| Prec. 2 | North Fire Station | Prec. 7 | Crocker Farm School |
| Prec. 3 | Immanuel Lutheran Church | Prec. 8 | Munson Memorial Library |
| Prec. 4 | Large Activity Room, Bangs Community Center | Prec. 9 | Wildwood School |
| Prec. 5 | Large Activity Room, Bangs Community Center | Prec. 10 | Glass Room, Bangs Community Center |

on **TUESDAY, THE SIXTH DAY OF MARCH, 2012**, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE

FOR THIS COMMONWEALTH

STATE COMMITTEE MAN

HAMPSHIRE FRANKLIN and WORCESTER
SENATORIAL DISTRICT

STATE COMMITTEE WOMAN

HAMPSHIRE FRANKLIN and WORCESTER
SENATORIAL DISTRICT

TOWN COMMITTEE

TOWN OF AMHERST

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 6th day of February, 2012.

Stephanie J. O'Keeffe
Diana B. Stein
Alisa V. Brewer
Aaron A. Hayden
James J. Wald
Select Board

February 7, 2012

Hampshire, ss.

In obedience to the within Warrant, I have this day as directed posted true and attested copies thereof at the following designated places, to wit:

Precinct 1 North Amherst Post Office
Precinct 2 North Fire Station
Precinct 3 Immanuel Lutheran Church
Precinct 4 Amherst Post Office
Precinct 5 Town Hall

Precinct 6 Fort River School
Precinct 7 Crocker Farm School
Precinct 8 Munson Memorial Library
Precinct 9 Wildwood School
Precinct 10 Campus Center, UMass

Jennifer A. Reynolds
Constable, Town of Amherst

PRESIDENTIAL PRIMARY
March 6, 2012

In accordance with the warrant the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

DEMOCRATIC

| Presidential Preference | <u>1</u> | <u>2</u> | <u>3</u> | <u>4</u> | <u>5</u> | <u>6</u> | <u>7</u> | <u>8</u> | <u>9</u> | <u>10</u> | <u>Total</u> |
|-------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|--------------|
| Barack Obama | 32 | 70 | 18 | 25 | 59 | 74 | 86 | 124 | 62 | 32 | 582 |
| No Preference | 1 | 1 | 0 | 0 | 5 | 5 | 2 | 2 | 2 | 1 | 19 |
| All Others | 0 | 0 | 1 | 0 | 0 | 1 | 2 | 2 | 0 | 0 | 6 |
| Blanks | 1 | 0 | 0 | 0 | 2 | 2 | 1 | 0 | 0 | 0 | 6 |
| TOTAL | 34 | 71 | 19 | 25 | 66 | 82 | 91 | 128 | 64 | 33 | 613 |
| | | | | | | | | | | | |
| State Committee Man | | | | | | | | | | | |
| William R. Rosen | 11 | 35 | 6 | 13 | 23 | 28 | 36 | 53 | 24 | 13 | 242 |
| Gregory D. Bascomb, Sr. | 15 | 26 | 9 | 7 | 26 | 31 | 42 | 47 | 23 | 13 | 239 |
| All Others | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| Blanks | 8 | 10 | 4 | 5 | 17 | 22 | 13 | 28 | 17 | 7 | 131 |
| TOTAL | 34 | 71 | 19 | 25 | 66 | 82 | 91 | 128 | 64 | 33 | 613 |
| | | | | | | | | | | | |
| State Committee Woman | | | | | | | | | | | |
| Mollie M. Fox | 25 | 57 | 14 | 20 | 42 | 54 | 71 | 92 | 49 | 25 | 449 |
| Carol Jeannette Gray* | 1 | | | | | | | | | | 1 |
| Elizabeth J. Maynard* | | | | | 1 | | | | | | 1 |
| ClaraJoe Fisher | | | | | | | | 1 | | | 1 |
| All Others | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2 |
| Blanks | 8 | 14 | 5 | 5 | 23 | 28 | 20 | 34 | 15 | 7 | 159 |
| TOTAL | 34 | 71 | 19 | 25 | 66 | 82 | 91 | 128 | 64 | 33 | 613 |

| Town Committee | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Total |
|------------------------------|-------------|-------------|------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Leo C. Maley, III | 44 | 102 | 19 | 36 | 69 | 83 | 101 | 138 | 68 | 41 | 701 |
| Gregory D. Bascomb, Sr. | 45 | 98 | 20 | 35 | 67 | 84 | 101 | 140 | 71 | 39 | 700 |
| Bonnie L. Bascomb-MacCracken | 45 | 98 | 19 | 35 | 68 | 85 | 99 | 135 | 68 | 40 | 692 |
| Michael Wolff | 44 | 99 | 19 | 37 | 69 | 87 | 100 | 150 | 71 | 43 | 719 |
| Joan Ross Logan | 46 | 98 | 19 | 36 | 65 | 90 | 105 | 140 | 78 | 42 | 719 |
| Sylvia E. Cuomo | 45 | 100 | 18 | 37 | 67 | 91 | 103 | 144 | 75 | 42 | 722 |
| Paul E. Drummond | 44 | 97 | 18 | 35 | 65 | 89 | 95 | 132 | 63 | 39 | 677 |
| Richard N. Bentley | 44 | 97 | 19 | 36 | 67 | 45 | 94 | 131 | 62 | 46 | 641 |
| Jill Sherman | 44 | 98 | 18 | 34 | 64 | 81 | 102 | 134 | 64 | 40 | 679 |
| Jean G. Fay | 44 | 102 | 19 | 35 | 66 | 86 | 107 | 140 | 62 | 40 | 701 |
| Diana B. Stein | 49 | 102 | 22 | 39 | 73 | 89 | 108 | 156 | 79 | 45 | 762 |
| Lorna M. Peterson | 44 | 98 | 21 | 38 | 68 | 88 | 102 | 151 | 70 | 45 | 725 |
| Dale E. Peterson | 44 | 96 | 20 | 38 | 65 | 86 | 100 | 147 | 69 | 43 | 708 |
| Alice C. Swift | 49 | 101 | 24 | 40 | 75 | 92 | 120 | 160 | 78 | 46 | 785 |
| Keri L. Heitner | 43 | 99 | 21 | 35 | 65 | 84 | 97 | 136 | 67 | 43 | 690 |
| Elizabeth J. Maynard* | | 1 | | | 1 | 5 | 3 | 5 | 2 | 1 | 18 |
| Patricia K. Church* | | | | | 1 | 3 | 1 | 1 | 3 | | 9 |
| All Others | 0 | 3 | 1 | 0 | 7 | 8 | 5 | 17 | 1 | 2 | 44 |
| Blanks | 516 | 996 | 368 | 329 | 1288 | 1594 | 1642 | 2323 | 1189 | 518 | 10763 |
| TOTAL | 1190 | 2485 | 665 | 875 | 2310 | 2870 | 3185 | 4480 | 2240 | 1155 | 21455 |

| | REPUBLICAN PARTY | | | | | | | | | | <u>Total</u> |
|--------------------------------|------------------|-------------|------------|------------|-------------|-------------|-------------|-------------|-------------|------------|--------------|
| | <u>1</u> | <u>2</u> | <u>3</u> | <u>4</u> | <u>5</u> | <u>6</u> | <u>7</u> | <u>8</u> | <u>9</u> | <u>10</u> | |
| Presidential Preference | | | | | | | | | | | |
| Ron Paul | 6 | 13 | 2 | 3 | 5 | 16 | 10 | 9 | 12 | 7 | 83 |
| Mitt Romney | 15 | 29 | 12 | 6 | 13 | 45 | 20 | 50 | 18 | 5 | 213 |
| Rick Perry | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Rick Santorum | 3 | 11 | 3 | 0 | 9 | 11 | 13 | 13 | 5 | 1 | 69 |
| Jon Huntsman | 0 | 1 | 0 | 0 | 3 | 2 | 1 | 0 | 1 | 0 | 8 |
| Michele Bachmann | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Newton Gingrich | 1 | 8 | 1 | 1 | 2 | 7 | 1 | 1 | 0 | 0 | 22 |
| No Preference | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| All Others | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| Blanks | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| TOTAL | 26 | 62 | 18 | 10 | 32 | 82 | 47 | 73 | 36 | 13 | 399 |
| State Committee Man | | | | | | | | | | | |
| John Andrus | 16 | 31 | 11 | 8 | 8 | 47 | 25 | 36 | 23 | 4 | 209 |
| All Others | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 4 |
| Blanks | 9 | 30 | 7 | 2 | 24 | 35 | 22 | 35 | 13 | 9 | 186 |
| TOTAL | 26 | 62 | 18 | 10 | 32 | 82 | 47 | 73 | 36 | 13 | 399 |
| State Committee Woman | | | | | | | | | | | |
| Kathleen T. Mailhot | 3 | 24 | 8 | 4 | 8 | 27 | 15 | 28 | 17 | 1 | 135 |
| Tammy S. Mosher | 14 | 21 | 4 | 5 | 9 | 28 | 17 | 24 | 7 | 2 | 131 |
| All Others | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 |
| Blanks | 8 | 17 | 6 | 1 | 15 | 27 | 15 | 20 | 12 | 10 | 131 |
| TOTAL | 26 | 62 | 18 | 10 | 32 | 82 | 47 | 73 | 36 | 13 | 399 |
| Town Committee | | | | | | | | | | | |
| All Others | 1 | 1 | 1 | 0 | 0 | 11 | 5 | 0 | 1 | 1 | 21 |
| Blanks | 909 | 2169 | 629 | 350 | 1120 | 2859 | 1640 | 2555 | 1259 | 454 | 13944 |
| TOTAL | 910 | 2170 | 630 | 350 | 1120 | 2870 | 1645 | 2555 | 1260 | 455 | 13965 |

| Presidential Preference | GREEN-RAINBOW PARTY | | | | | | | | | |
|------------------------------|---------------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|------------------------|
| | <u>1</u> | <u>2</u> | <u>3</u> | <u>4</u> | <u>5</u> | <u>6</u> | <u>7</u> | <u>8</u> | <u>9</u> | <u>10</u> <u>Total</u> |
| Kent Mesplay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jill Stein | 2 | 1 | 0 | 2 | 3 | 2 | 2 | 3 | 9 | 1 25 |
| Harley Mikkelsen | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| No Preference | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 |
| All Others | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| Blanks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 2 | 2 | 0 | 2 | 3 | 3 | 3 | 3 | 9 | 1 28 |
| State Committee Man | | | | | | | | | | |
| Peter Vickery* | | 1 | | | | | | | | 1 |
| Vincent J. O'Connor* | | | | | 1 | | | | | 1 |
| Frank M. Gatti* | | | | | | | | 1 | | 1 |
| All Others | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 |
| Blanks | 1 | 1 | 0 | 2 | 2 | 3 | 2 | 2 | 9 | 1 23 |
| TOTAL | 2 | 2 | 0 | 2 | 3 | 3 | 3 | 3 | 9 | 1 28 |
| State Committee Woman | | | | | | | | | | |
| Eleanor R. Manire-Gatti* | | | | | | | | 1 | | 1 |
| All Others | 1 | 1 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 0 5 |
| Blanks | 1 | 1 | 0 | 2 | 2 | 3 | 2 | 2 | 8 | 1 22 |
| TOTAL | 2 | 2 | 0 | 2 | 3 | 3 | 3 | 3 | 9 | 1 28 |
| Town Committee | | | | | | | | | | |
| All Others | 10 | 3 | 0 | 0 | 0 | 0 | 3 | 0 | 9 | 0 25 |
| Blanks | 10 | 17 | 0 | 20 | 30 | 30 | 27 | 30 | 81 | 10 255 |
| TOTAL | 20 | 20 | 0 | 20 | 30 | 30 | 30 | 30 | 90 | 10 280 |

*Write-In

| Pct. | Reporting Time | Total Eligible Voters | Machine Count | | | Hand Count | | | Total Votes Cast | | | Total Vote | % Voting |
|--------------|----------------|-----------------------|---------------|----|---|------------|---|---|------------------|------------|-----------|-------------|--------------|
| | | | D | R | J | D | R | J | D | R | J | | |
| 1 | 9:55 | 1538 | 34 | 26 | 2 | 0 | 0 | 0 | 34 | 26 | 2 | 62 | 4.03% |
| 2 | 9:50 | 1692 | 71 | 62 | 2 | 0 | 0 | 0 | 71 | 62 | 2 | 135 | 8.04% |
| 3 | 9:43 | 1101 | 19 | 18 | 0 | 0 | 0 | 0 | 19 | 18 | 0 | 37 | 3.36% |
| 4 | 9:58 | 974 | 25 | 10 | 2 | 0 | 0 | 0 | 25 | 10 | 2 | 37 | 3.80% |
| 5 | 9:59 | 1388 | 66 | 32 | 3 | 0 | 0 | 0 | 66 | 32 | 3 | 101 | 7.28% |
| 6 | 9:04 | 2127 | 81 | 82 | 3 | 0 | 0 | 0 | 81 | 82 | 3 | 166 | 7.80% |
| 7 | 9:47 | 2073 | 91 | 47 | 3 | 0 | 0 | 0 | 91 | 47 | 3 | 141 | 6.80% |
| 8 | 9:22 | 2230 | 127 | 73 | 3 | 0 | 0 | 0 | 127 | 73 | 3 | 203 | 9.10% |
| 9 | 8:54 | 1711 | 63 | 36 | 9 | 1 | 0 | 0 | 64 | 36 | 9 | 109 | 6.37% |
| 10 | 9:32 | 1166 | 32 | 13 | 1 | 0 | 0 | 0 | 32 | 13 | 1 | 46 | 3.95% |
| TOTAL | | 16000 | | | | | | | 611 | 399 | 28 | 1038 | 6.49% |

D = Democratic Party
R = Republican Party
J = Green-Rainbow Party

The public announcement was made at 10:05 p.m. 1,038 ballots were cast, representing 6.49% of the 16,000 registered voters qualified to vote in the March 6, 2012 Presidential Primary.

Attest:

Sandra J. Burgess Town Clerk

**WARRANT
ANNUAL TOWN ELECTION
APRIL 3, 2012**

Hampshire, ss.

To one of the Constables of the Town of Amherst
Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Amherst who are qualified to vote in Elections to vote at:

| | | | |
|---------|---|----------|----------------------------------|
| Prec. 1 | North Congregational Church Hall | Prec. 6 | Fort River School |
| Prec. 2 | North Fire Station | Prec. 7 | Crocker Farm School |
| Prec. 3 | Immanuel Lutheran Church | Prec. 8 | Munson Memorial Library |
| Prec. 4 | Large Activity Rm, Bangs Community Center | Prec. 9 | Wildwood School |
| Prec. 5 | Large Activity Rm, Bangs Community Center | Prec. 10 | Glass Rm, Bangs Community Center |

on **Tuesday, the 3rd day of April 2012**, from 7:00 a.m. to 8:00 p.m. for the following purpose: To cast their votes in the Annual Town Election for the candidates for the following offices:

Moderator, one for one year; Select Board, one for three years; School Committee, two for three years; Elector, Oliver Smith Will, one for one year; Jones Library Trustee, two for three years; Jones Library Trustee, one for one year; Housing Authority, one for five years; Amherst Redevelopment Authority, one for five years; Town Meeting Members: Precinct 1, twenty-four*; Precinct 2, twenty-four*; Precinct 3, twenty-four*; Precinct 4, twenty-four*; Precinct 5, twenty-four*; Precinct 6, twenty-four*; Precinct 7, twenty-four*; Precinct 8, twenty-four*; Precinct 9, twenty-four*; Precinct 10, twenty-four*.

*Terms will be determined in accordance with Section 1.532 of the Amherst Town Government Act.

The polls will be open from 7:00 a.m. to 8:00 p.m.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 27th day of February, 2012.

Stephanie J. O'Keeffe ,
Aaron A. Hayden ,
James J. Wald ,
Diana B. Stein ,
Alisa V. Brewer
Select Board, Town of Amherst

March 6, 2012

Hampshire, ss.

In obedience to the within Warrant, I have this day as directed posted true and attested copies thereof at the following designated places, to wit:

Prec. 1 North Amherst Post Office
Prec. 2 North Fire Station
Prec. 3 Immanuel Lutheran Church
Prec. 4 Amherst Post Office
Prec. 5 Town Hall

Prec. 6 Fort River School
Prec. 7 Crocker Farm School
Prec. 8 Munson Memorial Library
Prec. 9 Wildwood School
Prec. 10 Campus Center, UMass

Jennifer A. Reynolds , Constable, Town of Amherst

**RESULTS
ANNUAL TOWN ELECTION
April 3, 2012**

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

| MODERATOR | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | TOTAL |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| Harrison L. Gregg | 149 | 193 | 91 | 90 | 134 | 268 | 240 | 333 | 223 | 79 | 1800 |
| All Others | 3 | 2 | 2 | 2 | 3 | 5 | 2 | 9 | 4 | 2 | 34 |
| Blanks | 51 | 63 | 14 | 16 | 57 | 93 | 76 | 117 | 75 | 35 | 597 |
| TOTAL | 203 | 258 | 107 | 108 | 194 | 366 | 318 | 459 | 302 | 116 | 2431 |

SELECT BOARD

| | | | | | | | | | | | |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Aaron A. Hayden | 134 | 184 | 80 | 88 | 134 | 255 | 223 | 310 | 215 | 68 | 1691 |
| All Others | 2 | 1 | 2 | 2 | 1 | 7 | 3 | 8 | 6 | 3 | 35 |
| Blanks | 67 | 73 | 25 | 18 | 59 | 104 | 92 | 141 | 81 | 45 | 705 |
| TOTAL | 203 | 258 | 107 | 108 | 194 | 366 | 318 | 459 | 302 | 116 | 2431 |

SCHOOL COMMITTEE

| | | | | | | | | | | | |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Lawrence E. O'Brien | 154 | 163 | 86 | 67 | 114 | 216 | 192 | 265 | 208 | 69 | 1534 |
| Irvin E. Rhodes | 53 | 123 | 31 | 60 | 91 | 138 | 147 | 197 | 120 | 56 | 1016 |
| Amilcar Shabazz | 118 | 117 | 52 | 42 | 91 | 191 | 151 | 204 | 151 | 47 | 1164 |
| Michael P. Aronson | 24 | 49 | 15 | 18 | 27 | 79 | 63 | 108 | 34 | 20 | 437 |
| All Others | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 2 | 0 | 0 | 5 |
| Blanks | 57 | 63 | 30 | 29 | 64 | 107 | 83 | 142 | 91 | 40 | 706 |
| TOTAL | 406 | 516 | 214 | 216 | 388 | 732 | 636 | 918 | 604 | 232 | 4862 |

JONES LIBRARY TRUSTEE (three years)

| | | | | | | | | | | | |
|----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Austin D. Sarat | 89 | 147 | 57 | 80 | 137 | 194 | 152 | 261 | 208 | 68 | 1393 |
| Carol Jeannette Gray | 99 | 98 | 41 | 31 | 59 | 162 | 132 | 158 | 99 | 32 | 911 |
| Tamson M. Ely | 86 | 123 | 57 | 63 | 100 | 166 | 163 | 263 | 173 | 61 | 1255 |
| All Others | 3 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 9 |
| Blanks | 129 | 147 | 57 | 42 | 92 | 210 | 189 | 236 | 122 | 70 | 1294 |
| TOTAL | 406 | 516 | 214 | 216 | 388 | 732 | 636 | 918 | 604 | 232 | 4862 |

JONES LIBRARY TRUSTEE (one year)

| | | | | | | | | | | | |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Joyce A. Thatcher | 75 | 82 | 48 | 37 | 49 | 130 | 110 | 163 | 95 | 42 | 831 |
| Carl Anthony Erikson III | 66 | 91 | 31 | 46 | 84 | 131 | 103 | 143 | 115 | 44 | 854 |
| All Others | 0 | 1 | 0 | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 4 |
| Blanks | 62 | 84 | 28 | 25 | 61 | 104 | 103 | 153 | 92 | 30 | 742 |
| TOTAL | 203 | 258 | 107 | 108 | 194 | 366 | 318 | 459 | 302 | 116 | 2431 |

ELECTOR, OLIVER SMITH WILL

| | | | | | | | | | | | |
|---------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| John W. Coull | 126 | 179 | 78 | 80 | 114 | 236 | 214 | 294 | 202 | 61 | 1584 |
| All Others | 2 | 1 | 2 | 2 | 0 | 2 | 1 | 2 | 2 | 0 | 14 |
| Blanks | 75 | 78 | 27 | 26 | 80 | 128 | 103 | 163 | 98 | 55 | 833 |
| TOTAL | 203 | 258 | 107 | 108 | 194 | 366 | 318 | 459 | 302 | 116 | 2431 |

HOUSING AUTHORITY

| | | | | | | | | | | | |
|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Laura L. Quinn | 116 | 144 | 64 | 69 | 105 | 214 | 204 | 238 | 167 | 63 | 1384 |
| All Others | 1 | 8 | 0 | 4 | 1 | 11 | 13 | 20 | 2 | 3 | 63 |
| Blanks | 86 | 106 | 43 | 35 | 88 | 141 | 101 | 201 | 133 | 50 | 984 |
| TOTAL | 203 | 258 | 107 | 108 | 194 | 366 | 318 | 459 | 302 | 116 | 2431 |

REDEVELOPMENT AUTHORITY

| | | | | | | | | | | | |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Patricia G. Holland | 130 | 152 | 71 | 70 | 108 | 208 | 183 | 248 | 166 | 67 | 1403 |
| All Others | 1 | 2 | 0 | 1 | 0 | 3 | 0 | 4 | 2 | 0 | 13 |
| Blanks | 72 | 104 | 36 | 37 | 86 | 155 | 135 | 207 | 134 | 49 | 1015 |
| TOTAL | 203 | 258 | 107 | 108 | 194 | 366 | 318 | 459 | 302 | 116 | 2431 |

Precinct I, three years (8)

| | |
|-----------------------|-----|
| Vincent J. O'Connor | 114 |
| Patricia G. Holland | 112 |
| Mary Jane Laus | 109 |
| Kenton F. Tharp | 108 |
| Janet Keller | 106 |
| Louis S. Greenbaum | 106 |
| Hilda B. Greenbaum | 105 |
| Sharon T. Povinelli | 101 |
| William Lyons Witten@ | 61 |
| Stephen J. King@ | 55 |
| Kimberly May Mead@ | 33 |

Precinct I, two years (8)

| | |
|---------------------|--|
| Nonny Burack | |
| Melissa H. Perot | |
| Terence J. Franklin | |
| Paola DiStefano | |
| Margaret E. Gage | |
| Valerie A. Cooley | |
| Sarah E. Swartz | |
| Philip W. Gosselin | |
| Christine Ann Gray- | |
| Mullen@ | |
| Mark Power@ | |

Precinct I, one year (8)

| | |
|-------------------------|----|
| James Perot | 76 |
| Eric N. Nazar | 75 |
| Jane H. Wald | 73 |
| Peter J. Gray-Mullen | 73 |
| Nancy M. Buffone | 70 |
| Deborah Jean Timberlake | 69 |
| Daniel P. Kramer | 66 |
| Louise Broad Lavine | 65 |
| David Robson Gillham@ | 57 |
| John P. Kuzmiski@ | 35 |

| Precinct II, three years (8) | | Precinct II, two years (8) | | Precinct II, one year (8) | |
|-------------------------------------|-----|-----------------------------------|-----|----------------------------------|-----|
| James W. Pistrang | 148 | Jean A. Schwartz | 117 | Sharon M. Vardatira | 102 |
| John W. Coull | 143 | Nolan Anaya | 108 | Wendi Weber | 89 |
| Barbara C. Ford | 142 | Edith Nye MacMullen | 107 | Cynthia C. Brubaker | 88 |
| Christopher E. Riddle | 142 | Robert C. Biagi | 107 | Michael P. Sullivan | 82 |
| Roy A. Johnson | 132 | William J. Mullin | 106 | Cyrus E. Cox | 79 |
| Arnold L. Alper | 131 | Megan D. Rosa | 106 | Rita K. Burke | 77 |
| Daniel E. Clapp | 122 | Margaret A. Kroeplin | 105 | Stephanie Gelfan | 74 |
| Barbara M. Levine | 121 | Adrienne Levine | 103 | Sean J. Burke | 71 |
| Wolfe B. Lowenthal@ | 70 | | | | |

| Precinct III, three years (8) | | Precinct III, two years (8) | | Precinct III, one year (8) | |
|--------------------------------------|----|------------------------------------|----|-----------------------------------|---|
| Nancy N. Gregg | 81 | Sherri A. Willey | 67 | Patricia Roper O'Brien* | 8 |
| Sonya Bergquist | 77 | Marcy A. Sala | 66 | Dorwenda A. Bynum- | 7 |
| Andrew M. Churchill | 75 | Leeta L. Bailey | 58 | Lewis* | |
| Jacqueline C. Churchill | 72 | Lawrence Orloff | 57 | Alice E. Pierce Bonifaz* | 5 |
| Catharine C. Porter | 71 | Kathleen M. Carroll | 52 | Nathan Michael | 2 |
| Anurag Sharma | 70 | Patricia E. McPeak-Larocca | 52 | Turowsky* | 1 |
| Brian D. Morton | 68 | Robert B. Kusner | 47 | Tristan D. Boscardin* | |
| Ryan S. Willey | 67 | Eric Magazu | 45 | | |

Eight candidates received one write-in vote each. Five of them declared they did not wish to be elected to Town Meeting. The remaining three candidates were notified of their election by write-in. Two of them declined their election to town meeting.

| Precinct IV, three years (8) | | Precinct IV, two years (8) | | Precinct IV, one year (8) | |
|-------------------------------------|----|-----------------------------------|----|----------------------------------|----|
| Kay J. Moran | 84 | Michael A. Giles | 68 | Alan W. Powell | 58 |
| Charles Moran | 83 | Mark L. Parent | 68 | Jon Stuart Nelson | 58 |
| Baer Tierkel | 76 | Gregory P. Boisseau | 67 | Philip A. Shaver* | 23 |
| Carol M. Johnson | 74 | Patricia G. Blauner | 67 | Margot Shea O'Connor* | 14 |
| John A. Pistel | 73 | Christine F. Pilsner | 67 | Naomi Ossar* | 4 |
| Audrey Yale Smith | 70 | Katharine E. Troast | 66 | Timothy A. Neale^ | 1 |
| Gregg Edward Anderson | 69 | Peter Roland Blier | 65 | | |
| George E. Ryan | 69 | Michael L. Rossen | 63 | | |

Thirteen candidates received one write-in vote each. Eight of them declared they did not wish to be elected to Town Meeting. The remaining five names were placed on a tie-breaker ballot for the purpose of filling three vacancies. One of the candidates elected failed to accept their election in writing and one declined following the tie-breaker election.

| Precinct V, three years (8) | | Precinct V, two years (8) | | Precinct V, one year (8) | |
|------------------------------------|-----|----------------------------------|----|---------------------------------|----|
| Nancy H. Pagano | 106 | Tom Ehrgood | 69 | Hisham F. Nakshbendi | 55 |
| Katharine M. McGovern | 87 | Merrylees Turner | 68 | Samuel M. Andrews | 54 |
| Robert J. Joy | 84 | Walter J. Wolnik | 66 | Carlton Brose* | 4 |
| Kevin J. Noonan | 79 | Mandi Jo Hanneke | 65 | Vernon D. Turner* | 2 |
| Michael Joseph Mascis | 78 | Nina Wishengrad | 65 | Daniel L. Gordon* | 2 |
| Patricia K. Church | 73 | Kevin J. Eddings | 59 | Amy H. Mittelman^ | 1 |
| James Burgess Oldham | 73 | Jared R. Schy | 58 | Hind R. Mari^ | 1 |
| Barry H. Federman | 72 | Tong Shen | 58 | | |

Fifteen candidates received one write-in vote each. Three of them declared they did not wish to be elected to Town Meeting. The remaining twelve names were placed on a tie-breaker ballot for the purpose of filling three vacancies. One of the candidates elected failed to accept their election in writing.

| Precinct VI, three years (8) | | Precinct VI, two years (8) | | Precinct VI, one year (8) | |
|-------------------------------------|-----|-----------------------------------|-----|----------------------------------|--|
| Marilyn Hecht Blaustein | 212 | Joan Ross Logan | 155 | Kevin H. Vanderleeden | |
| Jeffrey D. Blaustein | 195 | Paul E. Drummond | 155 | Daniel Paul Rivera | |
| Gordon A. Freed | 192 | James Avery Smith | 153 | Silvia R. Brinkerhoff | |
| Amy A. Brodigan | 183 | Michael C. Jacques | 150 | Joseph M. Wronka | |
| Constance E. Kruger | 171 | Lisa Kleinholz | 149 | Josef J. Wille | |
| Faythe E. Turner | 170 | Kathleen G. Traphagen | 146 | Andrew T. Melnechuk* | |
| Paul H. Kaplan | 168 | James A. Brissette | 146 | Thomas N. Harris* | |
| Vladimir Morales | 159 | Edward J. Mientka | 138 | Douglas Wesley Slaughter* | |
| | | | | Kevin J. Hannon^ | |

A vacancy occurred in Precinct 6 when Amy A. Brodigan resigned following the election. The names of two candidates who received two write-in votes each were placed on a tie-breaker ballot. Kevin J. Hannon was elected by the remaining town meeting members in Precinct 6 to fill the vacancy.

| Precinct VII, three years (8) | | Precinct VII, two years (8) | | Precinct VIII, one year (8) | |
|--------------------------------------|-----|------------------------------------|-----|------------------------------------|--|
| Alice C. Swift | 180 | Albert Chevan | 123 | Karen Marie Lennon | |
| Adrienne M. Terrizzi | 144 | Isabelle M. Callahan | 123 | James W. Como | |
| Janet W. Chevan | 138 | Carol Jeannette Gray | 110 | Ernest J. Dalkas | |
| James E. Scott | 135 | Harvey D. Allen | 106 | Nelson Acosta | |
| Rebekah R. Demling | 133 | Christopher J. Hoffmann | 105 | Edward V. Harvey | |
| Marylou Theilman | 130 | Gertrude Como | 105 | Mathew R. Jacobson | |
| Laura L. Quinn | 125 | James D. Brassord | 103 | Thaddeus E. Dabrowski | |
| Louise R. Hammann | 123 | Robert R. Wellman | 103 | Jeffrey C. Lee | |
| Michael D. Olkin@ | 84 | Sarah C. Barr@ | 81 | John A. Boothroyd@ | |
| Constance A. White@ | 82 | Elizabeth Maynard@ | 58 | Brian P. Doyle@ | |

Three candidates received 123 votes putting them in a tie for the eighth three-year term. In accordance with Section 1.532 of the Amherst Town Government Act the names were placed on a tie-breaker ballot. Louise R. Hammann was elected by the remaining Precinct 7 town meeting members voted at the same election to fill the three-year term.

| Precinct VIII, three years (8) | | Precinct VIII, two years (8) | | Precinct VIII, one year (8) | |
|---------------------------------------|-----|-------------------------------------|-----|------------------------------------|--|
| Amilcar Shabazz# | 239 | Diana R. Spurgin | 155 | Eleanor R. Manire-Gatti | |
| Barry L. Roberts | 214 | David D. Mullins | 155 | Fred Moseley | |
| Gerald S. Weiss | 205 | Janice D. Ratner | 153 | Elaine Fronhofer | |
| Clare E. Bertrand | 203 | Sonya R. Sofield | 151 | Bart Bouricius | |
| Jenifer E. McKenna | 184 | Isaac BenEzra | 150 | Richard B. Spurgin | |
| Mary Streeter | 170 | Frank M. Gatti | 149 | Janet Louise McGowan | |
| Joan M. Temkin | 167 | Lise N. Halpern | 147 | Matthew A. Blumenfeld | |
| Ruth F. Hooke | 167 | Charles L. Scherpa | 143 | John W. Kick | |
| Glen P. Bertrand | 159 | | | | |
| Flo R. Stern@ | 106 | Derek Andrew Noble@ | 89 | Sigurd Ralph Nilsen@ | |
| Bernard R. Kubiak@ | 92 | David J. Bryne@ | 84 | Susan T. Connor-Kirshbaum@ | |
| James M. Boice@ | 90 | Michael S. Hutton-Woodland@ | 78 | | |

Two candidates received 143 votes putting them in a tie for the eighth two-year term. In accordance with Section 1.532 of the Amherst Town Government Act the names were placed on a tie-breaker ballot. Charles L. Scherpa was elected by the remaining Precinct 8 town meeting members voted at the same election to fill the two-year term.

Amilcar Shabazz was elected to School Committee. Section 2.211 of the Amherst Town Government Act imparts ex-officio membership on those who are elected to the School Committee. Officers designated as town meeting members ex officio, upon appointment or election, cease to be an elected town meeting member.

Precinct IX, three years (8)

Max Page
Alexander E. Krogh-Grabbe
Otto L. Stein
Sarah W. Auerbach
Niels P. Lacour
John F. Edwards
Aaron L. Kropf
Margaret R. Roberts

Tom W. Roeper@
Richard T. Roznoy@
Jerry G. Guidera Jr.@
Shavahn M. Best@
Nina Weyl@
Michael D. Chesworth@

Precinct IX, two years (8)

165 Julia Y. Rueschemeyer
164 Stephen D. Schreiber
155 Sarah C. Lacour
144 Jessica B. Wilkinson
139 Pamela S. Rooney
138 Jonathan P. O'Keeffe
133 Felicity P. Callahan
131 Mathew E. Lebowitz

93 Nancy E. Higgins@
92 Kerry David Strayer@
88 Judith C. Strayer@
87 Irwin H. Friman@
85 Frederic P. Hartwell@
83 Emily G. Lewis@

Precinct IX, one year (8)

131 Joan L. Burgess
130 Sara J. Ross
130 Simon C. Leutz
127 Denise Renee Barberet
119 Jan Eidelson
118 Gavin A. Andresen
113 Ben T. Grosscup
106 Raymond J. Laraja

80 Robert J. Crouner@
79 Richard F. McGinn Jr.@
73 D. Joseph Bodin@
67 Beverly J. Swihart@
66 Charles F. Hopkins@
64

Two candidates received 131 votes putting them in a tie for the eighth three-year term. In accordance with Section 1.532 of the Amherst Town Government Act the names were placed on a tie-breaker ballot. Margaret R. Roberts was elected by the remaining Precinct 9 town meeting members voted at the same election to fill the three-year term.

Precinct X, three years (8)

Lewis C. Mainzer
John O. Fox
Hwei-Ling Greeney
Philip S. Jackson
Elissa H. Rubinstein
Richard N. Bentley
Judy L. Simpson
Maurianne Adams

Precinct X, two years (8)

77 Brett J. Butler
76 Stephen R. Braun
71 Nancy M. Gordon
67 L. Paige Wilder
65 Gretchen G. Fox*
64 Steven L. Bloom
62 Christine A. Kline
62 James R. Turner

Precinct X, one year (8)

62 Robin A. Fordham
61 John J. Michaels
61 Regina B. Rheault
59 Jonathan P. Nelms
57 Robert Pam
57 William Alan Miller*
55 Rolf O. Karlstrom*
53 Karin Winter*

Three candidates received 62 votes putting them in a tie for two three-year terms. In accordance with Section 1.532 of the Amherst Town Government Act the names were placed on a tie-breaker ballot. Judy L. Simpson and Maurianne Adams were elected by the remaining Precinct 10 town meeting members voted at the same election to fill the two three-year terms.

* Write-In Candidate

@ Defeated

^Tie-Breaker

Ex-Officio

| <u>Precinct</u> | <u>PM Return</u> <u>Time</u> | <u>Number Registered</u> | <u>Ballots Cast</u> | <u>% Turnout</u> |
|-----------------|---------------------------------|--------------------------|---------------------|------------------|
| 1 | 9:30 | 1,517 | 203 | 13.38 |
| 2 | 9:45 | 1,682 | 258 | 15.34 |
| 3 | 9:36 | 1,094 | 107 | 9.78 |
| 4 | 9:31 | 961 | 108 | 11.24 |
| 5 | 9:27 | 1,398 | 194 | 13.88 |
| 6 | 9:05 | 2,162 | 366 | 16.93 |
| 7 | 9:28 | 2,082 | 317 | 15.23 |
| 8 | 10:28 | 2,243 | 459 | 20.46 |
| 9 | 9:05 | 1,704 | 302 | 17.72 |
| 10 | 9:29 | 1,148 | 116 | 10.10 |
| TOTAL | | 15,991 | 2,430 | 15.20 |

The public announcement was made at 10:32 p.m. on April 3, 2012. 2,430 ballots were cast, representing 15.20% of the 15,991 voters registered.

Attest:

Sandra J. Burgess
Town Clerk

**WARRANT
ANNUAL TOWN MEETING
April 30, 2012**

Hampshire, ss.

To one of the Constables of the Town of Amherst, in said county, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify the registered voters of the Town of Amherst of the **Annual Town Meeting** to be held in the Auditorium of the Amherst Regional Middle School in said Amherst at seven-thirty o'clock p.m. on **Monday, the Thirtieth day of April, Two Thousand and Twelve**, when the following articles will be acted upon by Town Meeting members:

ARTICLE 1. Reports of Boards and Committees (Select Board)

To see if the Town will hear those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

ARTICLE 2. Transfer of Funds – Unpaid Bills (Finance Committee)

To see if the Town will, in accordance with M.G.L. Chapter 44, Section 64, appropriate and transfer a sum of money to pay unpaid bills of previous years.

ARTICLE 3. Optional Tax Exemptions (Select Board)

To see if the Town will authorize a maximum additional exemption of up to 100 percent for taxpayers qualifying for exemption under M.G.L. Chapter 59, Section 5, Clauses 17D, 22, 37A, or 41C.

ARTICLE 4. Authorization for Compensating Balances (Select Board)

To see if the Town will accept the provisions of M.G.L. Chapter 44, Section 53F, which authorize the Treasurer to enter into written agreements with banking institutions pursuant to which the Treasurer agrees to maintain funds on deposit in exchange for banking services.

ARTICLE 5. Street Acceptance – Sunrise Avenue (Select Board)

To see if the Town will accept as a town way Sunrise Avenue, as laid out by the Select Board and as shown on plans of land to be filed with the Town Clerk, and authorize the Select Board to take by eminent domain, to purchase or otherwise acquire the fee or an easement in said roadway, and drainage, utility and/or other easements.

ARTICLE 6. Street Acceptance – Altered Layout of University Drive (Select Board)

To see if the Town will accept as a town way the altered layout of University Drive, as laid out by the Select Board and as shown on the plans of land to be filed with the Town Clerk, and authorize the Select Board to purchase or otherwise acquire the fee or an easement in said roadway, and drainage, utility and/or other easements.

ARTICLE 7. Sewer Easements – Harkness Road Project (Select Board)

To see if the Town will authorize the Select Board to acquire by purchase, gift or eminent domain, easements for the construction of a sewer main, drainage and general utility purposes on portions of properties in the vicinity of the Harkness Road Sewer Project.

ARTICLE 8. FY 2012 Budget Amendments (Finance Committee)

To see if the Town will amend the budget voted under Article 14 of the 2011 Annual Town Meeting (FY 2012 Operating Budget) to transfer sums of money between General Government, Public Safety, Public Works, Conservation and Development, Community Services, and Debt Service accounts to balance the 2012 Fiscal Year.

A. To see if the Town will appropriate and transfer \$91,508 from Free Cash in the Undesignated Fund Balance of the General Fund to the Health Claims Trust Fund to account for Medicare Part D reimbursements received by

the Town of Amherst for prescription drug costs incurred by the Health Claims Trust Fund for Town of Amherst, Amherst-Pelham Regional School District, and Town of Pelham members.

B. To see if the Town will appropriate and transfer \$426,206 from Free Cash in the Undesignated Fund Balance of the General Fund to the Reserve Fund for the purpose of paying the costs associated with the October 2011 snowstorm and related tree damage clean-up costs.

ARTICLE 9. Retirement Assessment (Select Board)

To see if the Town will raise and appropriate \$3,468,324 for the Hampshire County Retirement System assessment.

ARTICLE 10. Regional Lockup Assessment (Select Board)

To see if the Town will raise and appropriate \$31,323 for the Hampshire County Regional Lockup Facility assessment.

**ARTICLE 11. Amherst-Pelham Regional School District Assessment Method
(Amherst-Pelham Regional School Committee)**

To see if the Town will vote to approve following the existing Amherst-Pelham Regional School District Agreement for allocating the total amount to be contributed by each member town of the District for Fiscal Year 2013 as required by Section VI of the Regional Agreement.

ARTICLE 12. FY 2013 Operating Budget (Finance Committee)

To see if the Town will adopt a comprehensive operating budget for the ensuing year and raise and appropriate money therefor.

**ARTICLE 13. Petition Article - Restoration of a line item for Human Services in FY 13 Budget
(Eddings et al)**

To see if the Town will support the restoration of a line item for Human Services in the FY 2013 budget at the FY 2008 level of funding (\$66,000).

ARTICLE 14. Reserve Fund (Finance Committee)

To see if the Town will raise and appropriate \$100,000 for the Reserve Fund for FY 2013.

ARTICLE 15. Capital Program – Chapter 90 (Joint Capital Planning Committee)

To see if the Town will authorize a sum of money for the expenditure of Chapter 90 funds for qualifying purposes and further authorize the Treasurer to borrow in anticipation of reimbursement of these funds from the Commonwealth of Massachusetts.

ARTICLE 16. Capital Program – Equipment (Joint Capital Planning Committee)

To see if the Town will appropriate \$1,213,804 to purchase, repair, and/or install new or replacement equipment and determine whether such appropriation shall be met by taxation, by the transfer of available funds, or otherwise and further to authorize the application for and acceptance of any gifts, bequests, or grants.

ARTICLE 17. Capital Program – Buildings & Facilities (Joint Capital Planning Committee)

To see if the Town will appropriate \$368,396 to repair and/or improve buildings and facilities and determine whether such appropriation shall be met by taxation, by the transfer of available funds, or otherwise and further to authorize the application for and acceptance of any gifts, bequests, or grants.

ARTICLE 18. Capital Program – Debt Authorization (Joint Capital Planning Committee)

To see if the Town will appropriate \$1,071,000 for the following purposes:

- A. \$612,000 for the purchase and planting of trees and equipment related thereto, and for making other public works improvements, and that to meet this appropriation, the Treasurer, with the approval of the

Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

- B. \$150,000 for the purchase of a large truck for the Public Works Department, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
- C. \$184,000 for making repairs to the Amherst Fire Central Station, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
- D. And \$125,000 for purchasing police communications equipment, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

ARTICLE 19. Capital Program – Debt Rescission (Select Board)

To see if the Town will vote to rescind the \$80,000 unissued amount that was authorized to be borrowed by a vote of the Town passed at the Special Town Meeting held on November 5, 2007 (Article 5), as amended by a vote of the Town passed at the 2008 Annual Town Meeting held on April 28, 2008 (Article 17(C)), for the acquisition of portable classrooms to be used at the Mark's Meadow school facility but which is no longer needed for the purpose for which it was initially approved.

| Authorizing Vote | Amount Borrowed | Rescission | |
|------------------|-----------------|------------|----------|
| Nov. 5, 2007 | \$195,000 | | |
| April 28, 2008 | \$105,000 | | |
| Total | \$300,000 | \$220,000 | \$80,000 |

ARTICLE 20. Capital Program – Debt Repurpose (Select Board)

To see if the Town will appropriate the following unexpended amounts of money that were initially borrowed to finance capital projects that are now complete, and for which no further liability remains, to pay a portion of the costs of repairs to the sidewalks at Bangs Community Center authorized by Article 18 of the *Annual* Town Meeting May 18, 2011 and to reduce by a like amount the portion of the Bangs Community Center project funding to be raised by taxation, as permitted by MGL Chapter 44, Section 20:

| Original | Borrowed | Unexpended | Repurpos |
|--|-----------|------------|-----------------------------|
| Portable Classrooms 2007 and ATM April 28, 2008 | \$220,000 | \$6,261.96 | Sidewalk repair STM Nov. 5, |

ARTICLE 21. Community Preservation Act (Community Preservation Act Committee)

A. To see if the Town will appropriate a sum of money for Community Preservation Act Purposes recommended by the Community Preservation Act Committee and that the following amounts (items 1 – 7) be appropriated or reserved from Community Preservation Act Funds as follows, and to authorize the Town to accept or convey property interests where applicable, as required under M.G.L. Chapter 44B, Section 12.

| | Project | Total Appropriation | Source of Appropriation |
|----------|--|----------------------------|---------------------------------|
| | AFFORDABLE HOUSING | | |
| 1 | Habitat for Humanity Belchertown Road Site Improvement | \$20,000 | |
| 2 | HAP Olympia Drive Project General Construction | \$250,000 | |
| | Total Affordable Housing | \$270,000 | FY 13 Estimated Revenues |
| | | | |
| | HISTORIC PRESERVATION | | |
| 3 | Amherst Historical Society Roof Repair | \$25,000 | |
| 4 | Amherst Historical Society Database | 22,000 | |
| 5 | West Cemetery Fencing for Dickinson Plot | 40,000 | |
| | Total Historic Preservation | \$87,000 | FY 13 Estimated Revenues |
| | | | |
| | OPEN SPACE | | |
| 6 | Surveys & Appraisals | \$25,000 | |
| | Total Open Space | \$25,000 | FY 13 Estimated Revenues |
| | | | |
| | ADMINISTRATIVE | | |
| 7 | To Fund CPAC Administrative Expenses. | \$2,000 | |
| | Total Administrative | \$2,000 | FY 13 Estimated Revenues |
| | | | |
| | TOTAL FOR ARTICLE | \$384,000 | |

- B. To see if the Town will appropriate the sum of \$200,000 from the Community Preservation Fund Balance Account for Community Preservation Act purposes recommended by the Community Preservation Act Committee as a Budgeted Reserve.
- C. To see if the Town will appropriate the sum of \$25,000 from Community Preservation Fund estimated revenues for the purpose of acquiring a conservation restriction on two parcels of land in North Amherst, which parcels are shown on Assessors Map 5C as Parcels 28 and 151, located on North Pleasant Street, and are portions of the premises in deeds recorded with the Hampshire Registry of Deeds in Book 8351, Page 91 and Book 8788, Page 122; and further, to authorize the Select Board to acquire said restriction by gift, purchase, or eminent domain, to be held by the Conservation Commission in accordance with Chapter 40, Section 8C of the General Laws; and further, to authorize the Town Manager and/or the Conservation Commission or their designee to seek and file on behalf of the Town any and all applications deemed necessary for grants under which this conservation restriction acquisition may be eligible for funding and to accept said grants; and further, to authorize the Select Board, the Town Manager, and/or the Conservation Commission to enter into any and all agreements, and execute any and all instruments, as may be necessary or appropriate to effectuate the foregoing acquisition.

ARTICLE 22. Free Cash (Finance Committee)

To see if the Town will appropriate and transfer a sum of money from Free Cash in the Undesignated Fund Balance of the General Fund to balance the Fiscal Year 2013 Budget.

ARTICLE 23. Stabilization Fund (Finance Committee)

To see if the Town will appropriate and transfer a sum of money from the Stabilization Fund to balance the Fiscal Year 2013 Budget.

ARTICLE 24. Zoning – Form Based Zoning and Atkins Corners Rezoning (Planning Board)

document “Town of Amherst, Village Center Form-Based Zoning,” as follows:

Add Form-Based Design Regulations

1. To add a new Article 16, Form-Based Regulations, excluding all regulations specific to Atkins Corners and North Amherst village centers, and to amend Sections 3.01 and 5.061, and Articles 7 and 12.

Add Form-Based Design Regulations for Atkins Corners

2. To add those regulations under Article 16, Form-Based Regulations, specific to zoning districts and overlay districts in Atkins Corners village center, and to amend Articles 2, 3, 5, 6, 7, 8, 12 and 16, as well as Section 3.3, Use Classification and Standards (Use Chart), and Table 3, Dimensional Regulations, including all amendments specific to the Atkins Corners village center.

Add Atkins Corners zoning districts to Official Zoning Map

3. To amend zoning district boundaries as shown on Figure 1A for the Atkins Corners village center.

ARTICLE 25. Zoning – Form Based Zoning and North Amherst Rezoning (Planning Board)

To see if the Town will vote to amend the Zoning Bylaw as shown in the document “Town of Amherst, Form-Based Zoning,” as follows:

Add Form-Based Design Regulations

1. To add a new Article 16, Form-Based Regulations, excluding all regulations specific to Atkins Corners and North Amherst village centers, and to amend Sections 3.01 and 5.061, and Articles 7 and 12.

Add Form-Based Design Regulations for North Amherst village center

2. To add those regulations under Article 16, Form-Based Regulations, specific to North Amherst village center, and to amend Articles 2, 3, 5, 6, 7, 8, 12 and 16, as well as Section 3.3, Use Classification and Standards (Use Chart), and Table 3, Dimensional Regulations, all, including all amendments specific to North Amherst village center.

Add North Amherst village center zoning districts to Official Zoning Map

3. To amend zoning district boundaries as shown on Figure 1B for North Amherst village center.

ARTICLE 26. Zoning – Residential Parking Design Regulations (Planning Board)

To see if the Town will amend Sections 7.00 and 7.1 of the Zoning Bylaw, as follows:

- A. **Amend Section 7.00 by reorganizing sentences, deleting the lined out language, and adding the language in *bold italics*, as follows:**

- 7.00 In all districts except Educational Districts, off-street parking spaces shall be provided and maintained in connection with the construction, conversion or increase in *dwelling* units or dimensions of buildings, structures or use. *The provisions of this section shall apply to parking spaces for cars, vans, light trucks, and similar vehicles used predominantly for personal transportation. Parking for commercial vehicles or vehicles used for private or public transit shall be governed under the provisions of Sections 7.1, 7.3 and 7.5. such Except as may be required otherwise by the Permit Granting Board or Special Permit Granting Authority, as applicable, parking* spaces to *shall* be provided in at least the following minimum amounts.

7.000 For dwellings, including apartments:

7.0000 tTwo (2) parking spaces for each dwelling unit.

7.0001 ***Parking spaces for Ccars or similar vehicles*** parked in the front set back shall be shall be on a parking *paved* surface such as *concrete, bituminous asphalt, masonry pavers, oil and stone*, gravel, trap rock, or a similar material (*see Section 7.100*).

7.0002 ***In any residential district,*** There shall be a maximum of two (2) cars *or similar vehicles* allowed to be parked in the front setback of any property. ***Parking in the front setback shall be on paved surfaces only. Where five (5) or more cars are regularly parked on a given property in association with a residential use, parking in the front setback shall be designed so as to ensure free passage at all times for regular users and unrestricted access for emergency vehicles.***

- B. **Amend Section 7.1 by deleting the lined out language and adding the language in *bold italics*, by adding a new Section 7.100, and by renumbering the remaining sections accordingly, as follows:**

SECTION 7.1 DESIGN STANDARDS AND LANDSCAPE STANDARDS

The purposes of these design and landscaping requirements are to provide for: the safe and efficient flow of pedestrian and vehicular traffic; the separation of parking areas from abutting streets; visual relief from expanses of

unbroken blacktop and vehicles; proper drainage and snow removal; and general visual enhancement of parking areas. Residential uses of four or fewer units shall be exempt from Sections 7.100 7.102 and 7.101 7.103.

7.10 Design Standards

- 7.100 ***For new or altered parking areas consisting of a total of five (5) or more parking spaces, where no Special Permit or Site Plan Review approval is required:***

7.1000 *Parking Plan Required:* *An accurate scaled site plan shall be submitted to the Building Commissioner demonstrating compliance of the proposed parking with this Bylaw with respect to driveways, grading, slope, drainage, design, setbacks, layout, location on the site, circulation, lighting, landscaping, and other pertinent features.*

7.1001 *Waiver or Modification:* *Where not otherwise provided for under Section 7.90 or other sections of the Bylaw, any provision of Section 7.1 may be waived or modified by the Building Commissioner for compelling reasons of safety or design, except that no such administrative waiver or modification may be granted for maximum lot coverage.*

- 7.101 ***Paving:*** *For the purposes of this bylaw, a paved parking surface shall be considered to be one which has a prepared subgrade and compacted gravel base with a minimum total 12 inch depth, appropriate grading and drainage, and which is surfaced with a minimum 2 inch top coat of concrete, asphalt, masonry pavers, oil and stone, gravel, trap rock, or similar material, as approved or modified by the Town Engineer. To the extent feasible, permeable or porous paving shall be employed in new construction or site renovations or improvements.*

- 7.102 ***Slope:*** *Parking areas used for parking and vehicle maneuvering shall have grades not to exceed five percent slope.*

Driveways used exclusively for ingress or egress or interior parking lot circulation shall have slopes not exceeding 12 percent except within 30 feet of the road, in which case the slope shall not exceed 5 percent.

- 7.103 *Set back from buildings: except for parking within an enclosed structure, no parking space shall be located within eight feet of a building wall. No access aisle, entrance or exit driveway shall be located within five feet of a building. Loading docks are exempt from this requirement.*

- 7.104 **Dimensions, *Marking & Delineation***

The area of all parking areas shall be included in the calculation of maximum lot coverage.

Parking areas shall be clearly delineated and shall be provided with a permanent dust-free surface and adequate drainage. Each parking space shall be at least 9 feet x 18 feet in size, and all parking areas must have adequate access and maneuvering areas. The Zoning Board of Appeals (SP) or the Planning Board (SPR) may allow, upon application, small car parking spaces (8 feet x 16 feet) to be substituted for up to fifty percent of the standard parking spaces. Compact parking spaces shall be designated by clearly visible signs.

In all parking areas of five (5) or more parking spaces, individual spaces shall be painted, marked or otherwise delineated in a manner sufficient to visibly identify said spaces.

Curb radii, driveway width, and other such dimensions shall comply with the "Street and Site Work Construction Standards", adopted by the Select Board, as such standards may be amended, unless otherwise specified in Section 7.1, Design Standards and Landscape Standards.

Ramps between parking areas of different elevations shall not exceed 12 percent slope, with a maximum 5 percent transition slope for a minimum length of 20 feet at the upper and lower end of the ramp slope. All parking plans involving ramps shall be accompanied by profiles showing the ramp, ramp transitions, and overhead and wall clearances.

- 7.105** Lighting: adequate lighting shall be provided for all parking areas of 10 5 spaces or more if these areas are to be used at night. Any illumination, including security lighting, shall be arranged so as to reflect away from adjoining properties and rights-of-way. Residential projects containing eight or fewer dwelling units are exempt from 7.103. *All exterior site lighting associated with parking areas shall be downcast and shall be directed or shielded to eliminate light trespass onto any street or abutting property and to eliminate direct or reflected glare perceptible to persons on any street or abutting property and sufficient to reduce a viewer's ability to see.*

Adjacent properties shall be protected from light intrusion through the use of cut-off luminaries, light shields, lowered height of light poles, screening or similar solutions. All exterior site lighting shall be kept extinguished outside of normal hours of use, except for lighting necessary for site security and the safety of employees and visitors, which lighting shall be activated and controlled through motion sensors or similar technology.

- 7.106** Entrance and exit driveways: for parking areas containing fewer than 5 spaces, the minimum width of entrance and exit drives shall be 10 feet wide for one-way use and 18 feet wide for two-way use. For facilities containing five or more spaces, such drives shall be a minimum of 10 feet wide for one-way use and 18 feet wide for two-way use. The minimum curb radius shall be 15 feet. The maximum width of such driveways at the property line shall be 24 feet. The permit granting board may modify these width and radius limitations to facilitate traffic flow and safety.

Driveways shall be located and designed so as to minimize conflict with traffic and provide clear visibility and sight distances for the observation of approaching pedestrian and vehicular traffic. The design and layout of driveways and circulation serving parking areas of 5 or more spaces shall prevent vehicles from backing into a street in order to exit the site. Circulation design, layout, and signs associated with non-residential uses shall direct exiting vehicles in a safe and convenient manner toward main thoroughfares and away from secondary streets passing through adjacent residential neighborhoods. No portion of the driveway at the edge of the street pavement shall be closer than 75 feet from an intersection, unless allowed by the Special Permit Granting Authority or Permit Granting Board.

7.11 Landscape Standards

- 7.110** Parking areas of 10 or more spaces shall provide a minimum of 10 percent of the total parking area as landscaped open space (this may be included in the calculation of open space area under Table 3: Dimensional Regulation: Maximum Lot Coverage).
- 7.111** Parking areas of 25 or more spaces shall provide landscaped islands of a minimum width of four feet, with raised curbs, throughout the parking area for

the purposes of: a) defining parking lot entrances, b) defining the ends of a portion of the parking aisles, c) defining the location and pattern of primary internal access drives, d) separating parking spaces within long rows of spaces, and e) separating some of the rows of parking spaces from other rows.

- 7.112 Screening: parking areas with 5 or more spaces shall provide effective screening of the parking area from adjacent streets or properties. Such screening may be accomplished by: depressions in grade 3 feet or more; a hedge or wall; or any type of appropriate natural or artificial permanent division. Any required screening barrier shall not be less than 3 feet high. Screening shall not be located to obstruct driver visions so as to impair safety at intersections or driveway entrances or exits.

ARTICLE 27. Local Historic District (Historic Commission)

To see if the Town will vote to amend the General Bylaws of the Town by adding an Historic District Bylaw, and to create The Dickinson Historic District pursuant to MGL Chapter 40C.

ARTICLE 28. Petition Article - Reversing Citizens United v. Federal Elections Commission (Swift et al)

WHEREAS, the First Amendment to the United States Constitution was designed to protect the free speech rights of people, not corporations;

WHEREAS, Corporations are not people but instead are entities created by the law of states and nations;

WHEREAS, this corporate takeover of the First Amendment has reached its extreme conclusion in the United States Supreme Court's ruling in Citizens United v. Federal Elections Commission;

WHEREAS, the United States Supreme Court's ruling in Citizens United v. Federal Elections Commission overturned longstanding precedent prohibiting corporations from spending their general treasury funds in our elections;

WHEREAS, the United States Supreme Court's ruling in Citizens United v. Federal Elections Commission has unleashed a torrent of corporate money in our political process unmatched by any campaign expenditure totals in United States history;

WHEREAS, the people of the United States have previously used the constitutional amendment process to correct those egregiously wrong decisions of the United States Supreme Court that go to the heart of our democracy and self-government;

Now be it resolved that the Town of Amherst, Massachusetts, hereby calls upon the United States Congress to pass and send to the states for ratification a constitutional amendment to reverse Citizens United v. Federal Elections Commission and to restore constitutional rights and fair elections to the people.

And be it further resolved that the Massachusetts Legislature be urged to call upon the United States Congress to pass and send to the states for ratification a constitutional amendment to reverse Citizens United v. Federal Elections Commission and to restore constitutional rights and fair elections to the people.

Now be it further resolved that the Town Clerk be directed to send a copy of this resolution to Sen. John F. Kerry and Sen. Scott P. Brown, Congressman John W. Olver, Massachusetts State Senator Stanley Rosenberg, and Massachusetts State Representative Ellen Story.

ARTICLE 29. Petition Article – Bylaw Regarding Sharing of Information with Federal Agencies (Hooke et al)

WHEREAS the Town of Amherst has been enriched and built by generations of immigrants; and,

WHEREAS the program called "Secure Communities" (SComm), run by federal Immigration and Customs Enforcement, harms our communities by mandating local law enforcement reporting of information with the Department of Homeland Security on individuals they detain or arrest, thus involving local law enforcement in federal immigration policy; and,

WHEREAS SComm is an unfunded mandate, meaning that the burden of incarceration, detention, and care for detained people falls upon the budget of local law enforcement and upon the Town of Amherst; and,

WHEREAS SComm rejects a community policing model, which is based upon trust between law enforcement and the population it is meant to protect and serve, and has already been shown to increase distrust and fear of local authorities, making many immigrants afraid to be witnesses and report crimes against themselves and others; and,

WHEREAS SComm violates the Town of Amherst Bylaws, including the Human Rights Bylaw (STM- November 8, 1999, Art. 16), as SComm explicitly promotes discrimination on the basis of nation of origin and implicitly promotes discrimination on the basis of race, color, and socio-economic status; and,

WHEREAS current Code of Federal Regulations that govern the Federal Bureau of Investigation (FBI) states in 28 C.F.R. Pt. 20 et seq., that "[s]tate and local governments will determine the purposes for which dissemination of criminal history record information is authorized" and that state and local governments are permitted to decide whether or not the FBI is authorized to share their data with other agencies by "State law, executive order, local ordinance, or court rule, decision or order" and may "place a total ban on dissemination."; then

NOW, THEREFORE, BE IT RESOLVED that the Amherst Representative Town Meeting vote to amend the town's General Bylaws, in accordance with the "Classification of New By-laws" (ATM- March 20, 1939- Art. 12), to include the following:

Criminal history record information shall be defined as Information collected by criminal justice agencies on individuals consisting of names; addresses; biometric information including but not limited to fingerprint records, photographs, video recordings and iris scans; identifiable descriptions; notations of arrests, detentions and indictments; information, or other formal criminal charges and any disposition arising therefrom, including acquittal, sentencing, correctional supervision, and release.

Criminal justice agencies shall be defined as Agencies tasked with law enforcement or criminal justice functions, such as police, courts, and district attorneys.

Criminal history record information that originates in the Town of Amherst and is transmitted to the FBI, whether through a state or local entity, shall, in accordance with 28 C.F.R. Pt. 20 et seq., not be disseminated by the FBI to other agencies for any reason;

FURTHER BE IT RESOLVED that the Amherst Town Manager is instructed to send, within 15 days of the taking effect of this Bylaw, notice to the FBI informing the Agency of the passage of this Bylaw, and instructing the FBI that pursuant to 28 C.F.R. Pt. 20 et seq., the Agency shall immediately cease the dissemination to other agencies of criminal history record information originating in the Town of Amherst, Massachusetts; and,

FURTHER BE IT RESOLVED that the Amherst Town Manager, after the taking of effect of this Bylaw, is instructed to send copies of this Bylaw to the Governor of the Commonwealth of Massachusetts Deval Patrick, to Senators John Kerry and Scott Brown, to our Representative in Congress, John W. Olver, and to State Senator Stanley Rosenberg and State Representative Ellen Story.

ARTICLE 30. Petition Article – Bylaw Regarding Measures Relative to Banking of Town Funds (O'Connor et al)

To see if the Town will vote to enact the following measures relative to banking the town's governmental funds:

1a. Resolved, that the Amherst Representative Town Meeting vote to amend the Town's general bylaws in accordance with rules previously adopted by adding the following:

All taxes, fees, fines, penalties and other monies collected or received by the Town of Amherst, its enterprise funds, and the Amherst Elementary Schools shall be deposited in accordance with the laws and regulations of the Commonwealth as they apply to municipal governments, only in banks, credit unions, and other financial institutions operating solely within the Commonwealth of Massachusetts.

1b. Resolved, that the town vote to request that our representatives to the Great and General Court, State Senator Stanley Rosenberg and State Representative Ellen Story; to sponsor, support and vote for special legislation for the Town of Amherst exempting said Town of Amherst from any and all Massachusetts laws and regulations requiring the town to deposit its governmental monies in banking institutions not operating solely within the boundaries of the Commonwealth.

And, Further Be It Resolved, that upon the taking effect of the above vote, the Town Clerk shall, within ten working days, transmit a certified copy of this request and vote thereon to the town's representatives to the Great and General Court.

2. Resolved, that the town vote to request that our representatives to the Great and General Court, State Senator Stanley Rosenberg and State Representative Ellen Story, sponsor, support and vote for legislation establishing The Bank of Massachusetts - into which all governmental monies of the Commonwealth and every institutional and political subdivision thereof shall be deposited and whose investments and loans shall be confirmed to governmental securities of the United States, the Commonwealth of Massachusetts and its institutional and political subdivisions, loans to undergraduate and graduate college students who are residents of Massachusetts or who attend Massachusetts institutions of higher learning, non-resalable Massachusetts home mortgages for individuals and families whose incomes are 120% or less than the median income for their region, loans for energy conservation and renewable energy generation to governmental institutions and businesses whose physical facilities lie wholly within the Commonwealth, and for such other purposes as the General Court shall prescribe. ·

And, Further Be It Resolved, that upon the taking effect of the above vote, the Town Clerk shall, within ten working days, transmit a certified copy of this request and vote thereon to the town's representatives to the Great and General Court.

You are hereby directed to serve this call by posting attested copies thereof at the usual places:

| | | | |
|---------|---------------------------|----------|-------------------------|
| Prec. 1 | North Amherst Post Office | Prec. 6 | Fort River School |
| Prec. 2 | North Fire Station | Prec. 7 | Crocker Farm School |
| Prec. 3 | Immanuel Lutheran Church | Prec. 8 | Munson Memorial Library |
| Prec. 4 | Amherst Post Office | Prec. 9 | Wildwood School |
| Prec. 5 | Town Hall | Prec. 10 | Campus Center, UMass |

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands on this thirtieth day of March, 2012.

Stephanie J. O'Keeffe
Diana B. Stein
Alisa V. Brewer
James J. Wald
Select Board

March 30, 2012

Hampshire, ss.

In obedience to the within warrant, I have this day as directed posted true and attested copies thereof at the above designated places, to wit:

Jennifer A. Reynolds
Constable, Town of Amherst

**WARRANT
SPECIAL TOWN MEETING
May 14, 2012**

Hampshire, ss.

To one of the Constables of the Town of Amherst, in said county, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify the registered voters of the Town of Amherst of the **Special Town Meeting** to be held in the Auditorium of the Amherst Regional Middle School in said Amherst at seven-thirty o'clock p.m. on **Monday, the fourteenth day of May, two thousand and twelve**, when the following articles will be acted upon by town meeting members:

ARTICLE 1. Capital Program – War Memorial Pool (Select Board)

To see if the Town will vote to supplement the vote taken under Article 3 of the November 7, 2011 Special Town Meeting to dedicate the parcel of land located at 205 Triangle Street, which contains 1.3 acres, more or less, and is described in a deed recorded with the Hampshire Registry of Deeds in Book 941, Page 199, to the care, custody and control of the Town Manager for recreational purposes under the provisions of G.L. c. 45, §14, as it may be amended, and other Massachusetts statutes related to recreation, to be managed and controlled by the Leisure Services and Supplemental Education (LSSE) Commission, under which prior vote funds were appropriated and transferred for the purpose of repairing, rehabilitating, improving, and/or restoring said land and the structures and facilities thereon, including, without limitation, the pool, the pool building, the filtration system, and the decking, and the Town Manager and/or the LSSE Commission were authorized to file on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts under the Urban Self-Help Act (301 CMR 5.00) and to enter into all agreements and execute any and all instruments as necessary or convenient to effectuate the vote taken under said Article 3.

You are hereby directed to serve this call by posting attested copies thereof at the usual places:

| | | | |
|---------|---------------------------|----------|-------------------------|
| Prec. 1 | North Amherst Post Office | Prec. 6 | Fort River School |
| Prec. 2 | North Fire Station | Prec. 7 | Crocker Farm School |
| Prec. 3 | Immanuel Lutheran Church | Prec. 8 | Munson Memorial Library |
| Prec. 4 | Amherst Post Office | Prec. 9 | Wildwood School |
| Prec. 5 | Town Hall | Prec. 10 | Campus Center, UMass |

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 26th day of April 2012.

Stephanie J. O'Keeffe
Alisa V. Brewer
Aaron A. Hayden
Select Board

April 26, 2012

Hampshire, ss.

In obedience to the within warrant, I have this day as directed posted true and attested copies thereof at the above designated places, to wit:

Willie J. Wheeler
Constable, Town of Amherst

**RESULTS
SPECIAL TOWN MEETING
May 14, 2012**

The meeting was televised by Amherst Community Television and shown on the Government Channel.

The Special Town Meeting was called to order by the Moderator, Harrison Gregg at 7:54 p.m. There were 246 town meeting members. 124 checked in and a quorum was declared. The call and return of the warrant was read by Assistant Town Clerk, Susan Audette.

ARTICLE 1. Regional School District Planning Committee (School Committee)

VOTED unanimously to supplement the vote taken under Article 3 of the November 7, 2011 Special Town Meeting to dedicate the parcel of land located at 205 Triangle Street, which contains 1.3 acres, more or less, and is described in a deed recorded with the Hampshire Registry of Deeds in Book 941, Page 199, to the care, custody and control of the Town Manager for recreational purposes under the provisions of G.L. c. 45, §14, as it may be amended, and other Massachusetts statutes related to recreation, to be managed and controlled by the Leisure Services and Supplemental Education (LSSE) Commission, under which prior vote funds were appropriated and transferred for the purpose of repairing, rehabilitating, improving, and/or restoring said land and the structures and facilities thereon, including, without limitation, the pool, the pool building, the filtration system, and the decking, and the Town Manager and/or the LSSE Commission were authorized to file on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts under the Urban Self-Help Act (301 CMR 5.00) and to enter into all agreements and execute any and all instruments as necessary or convenient to effectuate the vote taken under said Article 3.
Action taken on 5/14/2012.

The business of the warrant having been completed, at 8:02 p.m. the meeting voted to dissolve. 214 town meeting members were checked in.

Attest:
Susan Audette, Assistant Town Clerk

**RESULTS
ANNUAL TOWN MEETING
April 30, May 2, 7, 9, 14, 16, and 21, 2012**

The meeting was televised by Amherst Community Television and shown on the government channel.

The 254th Annual Town Meeting was called to order by the Moderator, Harrison Gregg at 7:47 p.m. There were 242 town meeting members. 122 checked in and a quorum was declared. The call and the return of the warrant was read by Town Clerk, Sandra J. Burgess.

The Town Moderator was sworn to the faithful performance of his duties. The Moderator swore in newly elected and re-elected town meeting members.

The Moderator asked Town Meeting to rise and observe a moment of silence in memory of those town meeting members who had passed away, including Stephen Puffer, Seymour Friedman, and Howard Ziff.

The Moderator congratulated Mr. Lawrence O'Brien, and Mr. Amilcar Shabazz on their election to the School Committee; Mr. Austin Sarat, Ms. Tamson Ely and Mr. Carl Erickson to the Library Trustees, and Mr. Aaron Hayden on his re-election to the Select Board.

The Moderator recognized Select Board member Diana Stein for a statement. Ms. Stein thanked the dedicated volunteers who serve the town on boards, committees, and commissions. Ms. Stein said the Select Board would begin making appointments to fill vacancies in June and encouraged people who were interested to submit a Citizens Activity Form.

The Moderator recognized Ms. Alice Swift, Town Meeting Member in Precinct 7 for a procedural motion.

Ms. Swift made a motion to consider Article 28 on Monday May 7 at 7:30 p.m. The motion was seconded. Town Meeting voted to consider Article 28 on Monday, May 7 at 7:30 p.m.

ARTICLE 1. Reports of Boards and Committees (Select Board)

VOTED to hear those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

Action taken 4/30/12

Katherine Appy gave a report for the Regional School District Planning Committee, and Margaret Roberts reported on behalf of the Town Meeting Coordinating Committee.

ARTICLE 2. Transfer of Funds – Unpaid Bills (Select Board)

VOTED to dismiss.

[To see if the Town will, in accordance with Chapter 44, Section 64, of the Massachusetts General Laws, appropriate and transfer a sum of money to pay unpaid bills of previous years.]

Action taken 4/30/12.

ARTICLE 3. Optional Tax Exemptions (Select Board)

VOTED unanimously to authorize a maximum additional exemption of up to 100 percent for taxpayers qualifying for exemption under Chapter 59, Section 5, Clauses 17D, 22, 37A, or 41C of the Massachusetts General Laws.

Action taken 4/30/12

ARTICLE 4. Authorization for Compensating Balances (Select Board)

VOTED to accept the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, which authorize the Treasurer to enter into written agreements with banking institutions pursuant to which the Treasurer agrees to maintain funds on deposit in exchange for banking services.

Action taken on 4/30/2012.

ARTICLE 5. Street Acceptance – Sunrise Avenue (Select Board)

VOTED unanimously that the Town accept as a town way Sunrise Avenue, as heretofore laid out by the Select Board and shown on a plan of land entitled “Sunrise Ave Street Acceptance,” dated April 20, 2012, prepared by Amherst Department of Public Works Engineering Department, on file with the Town Clerk, and authorize the Select Board to take by eminent domain, to purchase or otherwise acquire the fee or an easement in said roadway, and drainage, utility and/or other related easements.

Action taken 4/30/12.

ARTICLE 6. Street Acceptance – Altered Layout of University Drive (Select Board)

VOTED by a declared two-thirds vote to accept as a town way the altered layout of University Drive, as heretofore altered and laid out by the Select Board and shown on a plan of land entitled “Right of Way – Property Plan University Drive Route 9 to Big Y , Amherst, MA”, prepared by Stantec Consulting Services, Inc., Northampton, MA, on file with the Town Clerk, and authorize the Select Board to take by eminent domain, to purchase or otherwise acquire the fee or an easement in said roadway, and drainage, utility and/or other related easements.

Action taken 4/30/12.

ARTICLE 7. Sewer Easements – Harkness Road Project (Select Board)

VOTED to authorize the Select Board to acquire by purchase, gift or eminent domain, easements for the construction of a sewer main, drainage and general utility purposes on portions of properties in the vicinity of the Harkness Road Sewer Project.

Action taken 4/30/12.

ARTICLE 8. FY 2012 Budget Amendments (Finance Committee)

A. VOTED unanimously to amend the action taken under Article 14 of the 2011 Annual Town Meeting Fiscal Year 12 Operating Budget by increasing the appropriations and the amounts to be raised by taxation for the following accounts by \$102,100: Public Safety by \$82,000; Community Services by \$20,100 and to meet such increased appropriation by decreasing the appropriation and the amount to be raised by taxation for General Government by \$102,100.

Action taken 4/30/12.

B. VOTED unanimously to appropriate and transfer \$91,508 from Free Cash in the Undesignated Fund Balance of the General Fund to the Health Claims Trust Fund to account for Medicare Part D reimbursements received by the Town of Amherst for prescription drug costs incurred by the Health Claims Trust Fund for Town of Amherst, Amherst-Pelham Regional School District, and Town of Pelham members.

Action taken 4/30/12.

C. VOTED to appropriate and transfer \$426,206 from Free Cash in the Undesignated Fund Balance of the General Fund to the Reserve Fund for the purpose of paying the costs associated with the October 2011 snowstorm and related tree damage clean-up costs.

Action taken 4/30/12.

ARTICLE 9. Retirement Assessment (Select Board)

VOTED unanimously to raise and appropriate \$3,468,324 for the Hampshire County Retirement System assessment.

Action taken 4/30/12.

ARTICLE 10. Regional Lockup Assessment (Select Board)

VOTED to raise and appropriate **\$31,323** for the Hampshire County Regional Lockup Facility assessment.

Action taken 4/30/12.

**ARTICLE 11. Amherst-Pelham Regional School District Assessment Method
(Amherst-Pelham Regional School Committee)**

VOTED unanimously to approve following the existing Amherst-Pelham Regional School District Agreement for allocating the total amount to be contributed by each member town of the District for Fiscal Year 2013 as required by Section VI of the Regional Agreement.

Action taken 4/30/2012.

ARTICLE 12. FY 2013 Operating Budget (Finance Committee)

DEBT SERVICE

VOTED unanimously to appropriate \$1,827,368 for payment of the Town's General Fund indebtedness, and to meet such appropriation \$1,619,737 be raised by taxation, \$123,833 be appropriated and transferred from Community Preservation Fund annual revenues, and \$83,798 be appropriated from the Fund Balance Reserved for Debt Service Account.

Action taken 4/30/2012.

LIBRARY SERVICES

VOTED unanimously to approve the Library Services operating budget of \$2,272,830, and that the Town raise and appropriate \$1,690,789 as its share of that budget.

Action taken 4/30/2012.

ELEMENTARY SCHOOLS

VOTED unanimously to raise and appropriate \$21,558,039 for the Amherst Elementary Schools.

Action taken on 4/30/2012.

The Moderator recognized Select Board Chair, Stephanie O’Keeffe for a motion.

Ms. O’Keeffe made a motion to consider the Regional Schools Budget.
Motion was defeated.

At 10:13 p.m. on April 30, 2012, the meeting voted to adjourn to Wednesday, May 2, 2012 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 205 town meeting members were checked in.

There were 242 town meeting members; 122 town meeting members constitute a quorum. The Constable reported a quorum at 7:42 p.m. and the May 2, 2012 session of the April 30, 2012 Annual Town Meeting was called to order by the Town Moderator, Harrison Gregg at 7:48 p.m.

Mr. Jonathan O’Keeffe, Planning Board Chair made a motion to consider Articles 24 and 25 at 7:30 p.m. on Wednesday, May 9, 2012. The motion was seconded and carried.

REGIONAL SCHOOLS

VOTED to approve the Amherst-Pelham Regional School District operating and capital budget of \$28,527,558 and that the Town raise and appropriate \$13,796,524 as its share of that budget.
Action taken on 5/2/12.

Town Manager John Musante presented a report prior to discussion on the General Government portion of the budget.

CONSERVATION AND DEVELOPMENT

VOTED unanimously to raise and appropriate \$927,560 for Conservation and Development.
Action taken on 5/2/2012.

Hilda Greenbaum, Nancy Gordon, James Pistrang, Nonny Burack, James Scott, and Robert Kusner were sworn in as tellers.

COMMUNITY SERVICES

A.VOTED to raise and appropriate \$1,692,882 for Community Services.
Action taken on 5/2/2012.

(Two motions were made to increase the Human Services portion of the Community Services budget; Kevin Eddings by \$66,000, and Gerald Weiss by \$26,000. In accordance with Sec. 7 of Article 1 – The Town Government – Rules of Order for Town Meeting, Town Meeting voted on the Eddings amendment first. The motion was defeated by a Tally Vote; Yes 67, No 111. The Weiss amendment was defeated by a Tally Vote; Yes 78, No 100.)

At 10:11 p.m. on May 2, 2012, the meeting voted to adjourn to Monday, May 7 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 187 town meeting members were checked in.

There were 245 town meeting members; 123 town meeting members constitute a quorum. The Constable reported a quorum at 7:40 p.m. and the May 7, 2012 session of the April 30, 2012 Annual Town Meeting was called to order by the Town Moderator, Harrison Gregg, at 7:41 p.m.

Mr. Gregg asked town meeting to rise and observe a moment of silence in memory of Diane Westfall who passed away on May 2.

Town Meeting resumed with discussion of Article 28 per vote taken on April 30, 2012.
Town Meeting continued with Motion B under Community Services.

B.VOTED unanimously to establish a revolving fund pursuant to M.G.L. Ch. 44, §53E½ for the operation of an After School Program from which the receipts shall be credited for expenditure by the LSSE department as authorized by the Department Head of the LSSE or his/her designee for supplies and services, including salaries and benefits of staffing, and related administrative costs for the program operation with a limit of \$400,000 that may be expended from said revolving fund in the fiscal year which begins on July 1, 2012. Action taken on 5/7/12.

PUBLIC SAFETY

VOTED unanimously to appropriate \$8,877,651 for Public Safety and that to meet such appropriation \$6,689,975 be raised by taxation and \$2,187,676 be transferred from the Ambulance Receipts Reserved for Appropriation Account. Action taken on 5/7/12.

PUBLIC WORKS

VOTED unanimously to raise and appropriate \$1,996,684 for Public Works. Action taken on 5/7/12.

GENERAL GOVERNMENT

VOTED unanimously to \$6,088,418 for General Government, that the salary of the Moderator be fixed at \$100, that of the Select Board at \$300 each, that of the Elector under the Oliver Smith Will at \$20, and that to meet such appropriation, \$5,985,066 be raised by taxation and \$103,352 be transferred from the Ambulance Receipts Reserved For Appropriation Account. Action taken on 5/7/12.

WATER FUND

VOTED unanimously to appropriate \$3,498,354 for the Water Fund and that to meet such appropriation \$3,498,354 be made available from Water Fund revenues of the current year. Action taken on 5/7/12.

SEWER FUND

VOTED unanimously to appropriate \$3,652,855 for the Sewer Fund and that to meet such appropriation \$3,410,187 be made available from Sewer Fund revenues of the current year and \$242,668 be transferred from Sewer Fund Surplus. Action taken on 5/7/12.

SOLID WASTE FUND

VOTED unanimously to appropriate \$549,855 for the Solid Waste Fund and that to meet such appropriation \$496,800 be made available from Solid Waste Fund revenues of the current year and \$53,055 be transferred from Solid Waste Fund Surplus. Action taken on 5/7/12.

TRANSPORTATION FUND

VOTED unanimously to appropriate \$984,383 for the Transportation Fund and that to meet such appropriation \$884,165 be made available from Transportation Fund revenues of the current year and \$100,218 be transferred from Transportation Fund Surplus. Action taken on 5/7/12.

ARTICLE 13. Petition Article – Restoration of Human Services (Kevin Eddings et al)

VOTED to Dismiss.

Action taken on 5/7/12.

[To see if the Town will support the restoration of a line item for Human Services in the FY 2013 budget at the FY 2008 level of funding (\$66,000).]

ARTICLE 14. Reserve Fund (Finance Committee)

VOTED unanimously to raise and appropriate \$100,000 for the Reserve Fund for FY 2012.

Action taken on 5/7/12.

ARTICLE 15. Capital Program – Chapter 90 (Joint Capital Planning Committee)

VOTED unanimously to authorize the expenditure of the sum of \$500,000 of Chapter 90 funds for qualifying purposes and further authorize the Treasurer to borrow in anticipation of reimbursement of these funds from the Commonwealth of Massachusetts. –

Action taken on 5/7/12.

ARTICLE 16. Capital Program – Equipment (Joint Capital Planning Committee)

VOTED to appropriate \$1,213,804 to purchase, repair, and/or install new or replacement equipment and that to meet such appropriation \$925,804 be raised by taxation, \$255,000 be transferred from the Ambulance Receipts Reserved for Appropriation Account, and \$33,000 be transferred from the Fund Balance Reserved for Capital account.

Action taken on 5/7/12.

[Kevin Noonan made a motion to decrease the total appropriation by \$20,000 by eliminating the amount recommended for security cameras for the Jones Library building. The Moderator, not wanting to come to a final vote until Town Meeting had the opportunity to discuss all the items to be funded under Article 16, called for a vote on whether or not to amend the bottom line. The Rules of Order for Town Meeting, Section 7, requires that a vote taken on an article when two or more motions are made with regard to the same subject relating to sums of money, that the question shall first be put upon the largest sum. Therefore, Town Meeting had to vote on the amount recommended by the Joint Capital Planning Committee rather than on the amendment. Town Meeting voted on the JCPC recommended amount and therefore the vote to amend failed by default. After continued discussion Town Meeting came to a final vote on Article 16 and in accordance with said section voted first on the motion for the higher amount. Motion carried.]

At 10:02 p.m. on May 7, 2012, the meeting voted to adjourn to Wednesday, May 9, 2012 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 182 town meeting members were checked in.

There were 245 town meeting members; 123 town meeting members constitute a quorum. The Constable reported a quorum at 7:37 p.m. and the May 9, 2012 session of the April 30, 2012 Annual Town Meeting was called to order by the Town Moderator, Harrison Gregg, at 7:40 p.m.

Town Meeting resumed with Article 24 as voted by town meeting on May 2, 2012.

There were 247 town meeting members; 124 town meeting members constitute a quorum. The Constable reported a quorum at 7:43 p.m. and the May 16, 2012 session of the May 16, 2012 Annual Town Meeting was called to order by the Town Moderator, Harrison Gregg, at 7:45 p.m.

Town Meeting resumed with Article 17. Jeffrey Lee was sworn in as teller.

ARTICLE 17. Capital Program – Buildings & Facilities (Joint Capital Planning Committee)

VOTED to raise and appropriate \$368,396 to repair and/or improve buildings and facilities.

Action taken on 5/16/12.

(Motions were made by James Perot to reduce the appropriation by \$40,000 and by Vincent O'Connor to reduce the appropriation by \$80,000. The Moderator, not wanting to come to a final vote until Town Meeting had the opportunity to discuss all the items to be funded under Article 17, called for a vote on whether or not to amend the bottom line. The Rules of Order for Town Meeting, Section 7, however, requires that a vote taken on an article when two or more motions are made with regard to the same subject relating to sums of money, that the question shall first be put upon the largest sum. Therefore, Town Meeting had to vote on the amount recommended by the Joint Capital Planning Committee rather than on the amendments. Town Meeting voted Yes 101, No 55 on the JCPC recommended amount and therefore the votes to amend failed by default. After continued discussion Town Meeting came to a final vote on Article 17 and in accordance with said section voted first on the motion for the higher amount. Motion carried.)

ARTICLE 18. Capital Program – Debt (Joint Capital Planning Committee)

VOTED by a declared two-thirds vote to appropriate \$1,071,000 for the following purposes:

- A. \$612,000 for the purchase and planting of trees and equipment related thereto, and for making other public works improvements, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
- B. \$150,000 for the purchase of a large truck for the Public Works Department, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
- C. \$184,000 for making repairs to the Amherst Central Fire Station, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
- D. And \$125,000 for purchasing police communications equipment, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to MGL Chapter 44, Section 7, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Action taken on 5/16/12.

ARTICLE 19. Capital Program – Debt Rescission (Select Board)

VOTED unanimously to rescind the \$80,000 unissued amount that was authorized to be borrowed by a vote of the Town passed at the Special Town Meeting held on November 5, 2007 (Article 5), as amended by a vote of the Town passed at the 2008 Annual Town Meeting held on April 28, 2008 (Article 17(C)), for the acquisition of portable classrooms to be used at the Mark's Meadow school facility but which is no longer needed for the purpose for which it was initially approved.

| <u>Authorizing Vote</u> | <u>Amount Borrowed</u> | <u>Rescission</u> | |
|-------------------------|------------------------|-------------------|----------|
| Nov. 5, 2007 | \$195,000 | | |
| April 28, 2008 | \$105,000 | | |
| Total | \$300,000 | \$220,000 | \$80,000 |

Action taken on 5/16/12.

ARTICLE 20. Capital Program – Debt Repurpose (Select Board)

VOTED unanimously to appropriate the following unexpended amounts of money that were initially borrowed to finance capital projects that are now complete, and for which no further liability remains, to pay a portion of the costs of repairs to the sidewalks at Bangs Community Center authorized by Article 18 of the *Annual Town Meeting* May 18, 2011 and to reduce by a like amount the portion of the Bangs Community Center project funding to be raised by taxation, as permitted by MGL Chapter 44, Section 20:

| <u>Original</u> | <u>Borrowed</u> | <u>Unexpended</u> | <u>Repurpose</u> |
|---------------------|-----------------|-------------------|------------------|
| Portable Classrooms | \$220,000 | \$6,261.96 | Sidewalk repair |

STM Nov. 5, 2007 and ATM April 28, 2008

Action taken on 5/16/12.

ARTICLE 21. Community Preservation Act (Community Preservation Act Committee)

A VOTED unanimously to appropriate a sum of \$384,000 for Community Preservation Act Purposes as recommended by the Community Preservation Act Committee and that the following amounts (items 1 - 7) be appropriated from Community Preservation Act Fund Estimated Revenues:

| Project | | Total Appropriation | Source of Appropriation |
|---------|--|---------------------|--------------------------------|
| | AFFORDABLE HOUSING | | |
| 1 | Habitat for Humanity Belchertown Road Site Improvement | \$20,000 | |
| 2 | HAP Olympia Drive Project General Construction | \$250,000 | |
| | Total Affordable Housing | \$270,000 | FY13 Estimated Revenues |
| | | | |
| | HISTORIC PRESERVATION | | |
| 3 | Amherst Historical Society Roof Repair | \$25,000 | |
| 4 | Amherst Historical Society Database | \$22,000 | |
| 5 | West Cemetery Fencing for Dickinson Plot | \$40,000 | |
| | Total Historic Preservation | \$87,000 | FY13 Estimated Revenues |
| | | | |
| | Open Space | | |
| 6 | Surveys & Appraisals | \$25,000 | |
| | Total Open Space | \$25,000 | FY13 Estimated Revenues |
| | | | |
| | ADMINISTRATIVE | | |
| 7 | To fund CPAC Administrative Expenses. | \$2,000 | |
| | Total Administrative | \$2,000 | FY13 Estimated Revenues |
| | | | |
| | Total for Article | \$384,000 | |

Action taken on 5/16/12.

B VOTED to appropriate a sum of \$200,000 for Community Preservation Act purposes recommended by the Community Preservation Act Committee and that the following amount be appropriated from Community Preservation Act Fund Balance as a "Budgeted Reserve"

Action taken on 5/16/12.

C VOTED unanimously to appropriate the sum of \$25,000 from Community Preservation Fund estimated revenues for the purpose of acquiring a conservation restriction on two parcels of land in North Amherst, which parcels are shown on Assessors Map 5C as Parcels 28 and 151, located on North Pleasant Street, and are portions of the premises in deeds recorded with the Hampshire Registry of Deeds in Book 8351, Page 91 and Book 8788, Page 122; and further, to authorize the Select Board to acquire said restriction by gift, purchase, or eminent

domain, to be held by the Conservation Commission in accordance with Chapter 40, Section 8C of the General Laws; and further, to authorize the Town Manager and/or the Conservation Commission or their designee to seek and file on behalf of the Town any and all applications deemed necessary for grants under which this conservation restriction acquisition may be eligible for funding and to accept said grants; and further, to authorize the Select Board, the Town Manager, and/or the Conservation Commission to enter into any and all agreements, and execute any and all instruments, as may be necessary or appropriate to effectuate the foregoing acquisition.
Action taken on 5/16/12.

ARTICLE 22. Free Cash (Finance Committee)

VOTED unanimously to appropriate and transfer from Free Cash in the Undesignated Fund Balance of the General Fund the sum of \$218,200 to balance the FY 13 Fiscal Year Budget.
Action taken on 5/16/12.

ARTICLE 23. Stabilization Fund (Finance Committee)

VOTED unanimously to DISMISS.

[To see if the Town will appropriate and transfer a sum of money from the Stabilization Fund to balance the Fiscal Year 2013 Budget.]
Action taken on 5/16/12.

ARTICLE 24. Zoning – Form Based Zoning and Atkins Corners Rezoning (Planning Board)

DEFEATED Yes 131, No 78

[To see if the Town will vote to amend the Zoning Bylaw and Official Zoning Map as shown in the document “Town of Amherst, Village Center Form-Based Zoning,” as follows:

Add Form-Based Design Regulations

4. *To add a new Article 16, Form-Based Regulations, excluding all regulations specific to Atkins Corners and North Amherst village centers, and to amend Sections 3.01 and 5.061, and Articles 7 and 12.*

Add Form-Based Design Regulations for Atkins Corners

5. *To add those regulations under Article 16, Form-Based Regulations, specific to zoning districts and overlay districts in Atkins Corners village center, and to amend Articles 2, 3, 5, 6, 7, 8, 12 and 16, as well as Section 3.3, Use Classification and Standards (Use Chart), and Table 3, Dimensional Regulations, including all amendments specific to the Atkins Corners village center.*

Add Atkins Corners zoning districts to Official Zoning Map

6. *To amend zoning district boundaries as shown on Figure 1A for the Atkins Corners village center.]*

Action taken on 5/9/2012.

(Town Meeting Member Janet Chevan moved to amend Article 24 by removing the southeast segment bordering on Bay Road and Route 116 from the Atkins corner zone and restoring it to its currently existing zone as shown in the area outlined on the map displayed on the screen at Town Meeting and not labeled #2. Motion was defeated. Ms. Chevan then moved to amend Art. 24 to restore the Applewood PURD. Motion was defeated.)

At 10:13 p.m. on May 9, 2012, the meeting voted to adjourn to Monday, May 14, 2012 at 7:35 p.m. in the auditorium of the Amherst Regional Middle School. 213 town meeting members were checked in.

There were 246 town meeting members; 124 town meeting members constitute a quorum. The constable reported a quorum at 7:50 p.m. and the May 14, 2012 session of the April 30, 2012 Annual Town Meeting was called to order by the Town Moderator, Harrison Gregg, at 8:02 p.m.

Three candidates received 62 votes putting them in a tie for two three-year terms. In accordance with Section 1.532 of the Amherst Town Government Act the names were placed on a tie-breaker ballot. Judy L. Simpson and Maurianne Adams were elected by the remaining Precinct 10 town meeting members

ARTICLE 25. Zoning – Form Based Zoning and North Amherst Rezoning (Planning Board)

DEFEATED Yes 137: No 73

[To see if the Town will vote to amend the Zoning Bylaw as shown in the document "Town of Amherst, Form-Based Zoning," as follows:

Add Form-Based Design Regulations

4. To add a new Article 16, Form-Based Regulations, excluding all regulations specific to Atkins Corners and North Amherst village centers, and to amend Sections 3.01 and 5.061, and Articles 7 and 12.

Add Form-Based Design Regulations for North Amherst village center

5. To add those regulations under Article 16, Form-Based Regulations, specific to North Amherst village center, and to amend Articles 2, 3, 5, 6, 7, 8, 12 and 16, as well as Section 3.3, Use Classification and Standards (Use Chart), and Table 3, Dimensional Regulations, all, including all amendments specific to North Amherst village center.

Add North Amherst village center zoning districts to Official Zoning Map

6. To amend zoning district boundaries as shown on Figure 1B for North Amherst village center.]

Action taken on 5/14/2012.

(Town Meeting Member Nolan Anaya made a motion to have those areas proposed under Article 25 as NAVC and RLD-FC west of Sunderland Road and north of the Mill River remain COM as shown on the map on the screen, retaining the small section of NAVC/FC on the northeast corner of the Swartz Farm and to remove the following three properties from the proposed R-VC/R-VF zoning along Montague Road, keeping them as R-N zoning:

- The area around 134 Montague Road (Cowls homestead) at the corner of Montague Road and Cowls Road
- The property at 85 Montague Road (5A-104)
- The property at 65 Montague Road (5A-76) all as shown on the screen.

The motion to amend was carried.

Vote on Article 25 as amended failed to obtain the required two-thirds vote.)

At 10:13 p.m. on May 14, 2012, the meeting voted to adjourn to Wednesday, May 16, 2012 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 214 town meeting members were checked in.

ARTICLE 26. Zoning Amendment – Residential Parking Design Regulations (Planning Board)

VOTED Yes 106 No 35 to amend Sections 7.00 and 7.1 of the Zoning Bylaw, as follows:

- C. Amend Section 7.00 by reorganizing sentences, deleting the lined out language, and adding the language in ***bold italics***, as follows:

- 7.00 In all districts except Educational Districts, off-street parking spaces shall be provided and maintained in connection with the construction, conversion or increase in ***dwelling*** units or dimensions of buildings, structures or use. ***The provisions of this section shall apply to parking spaces for cars, vans, light trucks, and similar vehicles used predominantly for personal transportation. Parking for commercial vehicles or vehicles used for private or public transit shall be governed under the provisions of Sections 7.1, 7.3 and 7.5. such Except as may be required otherwise by the Permit Granting Board or Special Permit Granting Authority, as applicable, parking*** spaces to ***shall*** be provided in at least the following minimum amounts.

- 7.000 For dwellings, including apartments:

- 7.0000 tTwo (2) parking spaces for each dwelling unit.

- 7.0001 ***Parking spaces for Ccars or similar vehicles*** parked in the front set back shall be shall be on a parking ***paved*** surface such as ***concrete, bituminous asphalt, masonry pavers, oil and stone, gravel, trap rock, or a similar material (see Section 7.101).***

7.0002 *In any residential district, There shall be a maximum of two (2) cars or similar vehicles allowed to be parked in the front setback of any property. **Parking in the front setback shall be on paved surfaces only. Where five (5) or more cars are regularly parked on a given property in association with a residential use, parking in the front setback shall be designed so as to ensure free passage at all times for regular users and unrestricted access for emergency vehicles.***

- D. Amend Section 7.1 by deleting the lined out language and adding the language in ***bold italics***, by adding a new Section 7.100, and by renumbering the remaining sections accordingly, as follows:

SECTION 7.1 DESIGN STANDARDS AND LANDSCAPE STANDARDS

The purposes of these design and landscaping requirements are to provide for: the safe and efficient flow of pedestrian and vehicular traffic; the separation of parking areas from abutting streets; visual relief from expanses of unbroken blacktop and vehicles; proper drainage and snow removal; and general visual enhancement of parking areas. Residential uses of four or fewer units shall be exempt from Sections 7.100 ~~7.102~~ and 7.101 ~~7.103~~.

7.10 Design Standards

- 7.100 ***For new or altered parking areas consisting of a total of five (5) or more parking spaces, where no Special Permit or Site Plan Review approval is required:***

7.1000 ***Parking Plan Required: An accurate scaled site plan shall be submitted to the Building Commissioner demonstrating compliance of the proposed parking with this Bylaw with respect to driveways, grading, slope, drainage, design, setbacks, layout, location on the site, circulation, lighting, landscaping, and other pertinent features.***

7.1001 ***Waiver or Modification: Where not otherwise provided for under Section 7.90 or other sections of the Bylaw, any provision of Section 7.1 may be waived or modified by the Building Commissioner for compelling reasons of safety or design, except that no such administrative waiver or modification may be granted for maximum lot coverage.***

- 7.101 ***Paving: For the purposes of this bylaw, a paved parking surface shall be considered to be one which has a prepared subgrade and compacted gravel base with a minimum total 12 inch depth, appropriate grading and drainage, and which is surfaced with a minimum 2 inch top coat of concrete, asphalt, masonry pavers, oil and stone, gravel, trap rock, or similar material, as approved or modified by the Town Engineer. To the extent feasible, permeable or porous paving shall be employed in new construction or site renovations or improvements.***

- 7.102 ***Slope:*** Parking areas used for parking and vehicle maneuvering shall have grades not to exceed five percent slope.

Driveways used exclusively for ingress or egress or interior parking lot circulation shall have slopes not exceeding 12 percent except within 30 feet of the road, in which case the slope shall not exceed 5 percent.

- 7.103 Set back from buildings: except for parking within an enclosed structure, no parking space shall be located within eight feet of a building wall. No access aisle, entrance or exit driveway shall be located within five feet of a building. Loading docks are exempt from this requirement.

- 7.104 Dimensions, ***Marking & Delineation***

The area of all parking areas shall be included in the calculation of maximum lot coverage.

Parking areas shall be clearly delineated and shall be provided with a permanent dust-free surface and adequate drainage. Each parking space shall be at least 9 feet x 18 feet in size, and all parking areas must have adequate access and maneuvering areas. The Zoning Board of Appeals (SP) or the Planning Board (SPR) may allow, upon application, small car parking spaces (8 feet x 16 feet) to be substituted for up to fifty percent of the standard parking spaces. Compact parking spaces shall be designated by clearly visible signs.

In all parking areas of five (5) or more parking spaces, individual spaces shall be painted, marked or otherwise delineated in a manner sufficient to visibly identify said spaces.

Curb radii, driveway width, and other such dimensions shall comply with the "Street and Site Work Construction Standards", adopted by the Select Board, as such standards may be amended, unless otherwise specified in Section 7.1, Design Standards and Landscape Standards.

Ramps between parking areas of different elevations shall not exceed 12 percent slope, with a maximum 5 percent transition slope for a minimum length of 20 feet at the upper and lower end of the ramp slope. All parking plans involving ramps shall be accompanied by profiles showing the ramp, ramp transitions, and overhead and wall clearances.

- 7.105** Lighting: adequate lighting shall be provided for all parking areas of 10 ~~5~~ spaces or more if these areas are to be used at night. Any illumination, including security lighting, shall be arranged so as to reflect away from adjoining properties and rights-of-way. Residential projects containing eight or fewer dwelling units are exempt from 7.103. ***All exterior site lighting associated with parking areas shall be downcast and shall be directed or shielded to eliminate light trespass onto any street or abutting property and to eliminate direct or reflected glare perceptible to persons on any street or abutting property and sufficient to reduce a viewer's ability to see.***

Adjacent properties shall be protected from light intrusion through the use of cut-off luminaries, light shields, lowered height of light poles, screening or similar solutions. All exterior site lighting shall be kept extinguished outside of normal hours of use, except for lighting necessary for site security and the safety of employees and visitors, which lighting shall be activated and controlled through motion sensors or similar technology.

- 7.106** Entrance and exit driveways: for parking areas containing fewer than 5 spaces, the minimum width of entrance and exit drives shall be 10 feet wide for one-way use and 18 feet wide for two-way use. For facilities containing five or more spaces, such drives shall be a minimum of 10 feet wide for one-way use and 18 feet wide for two-way use. The minimum curb radius shall be 15 feet. The maximum width of such driveways at the property line shall be 24 feet. The permit granting board may modify these width and radius limitations to facilitate traffic flow and safety.

Driveways shall be located and designed so as to minimize conflict with traffic and provide clear visibility and sight distances for the observation of approaching pedestrian and vehicular traffic. The design and layout of driveways and circulation serving parking areas of 5 or more spaces shall prevent vehicles from backing into a street in order to exit the site. Circulation design, layout, and signs associated with non-residential uses shall direct exiting vehicles in a safe and convenient manner toward main thoroughfares and away from secondary streets passing through adjacent residential neighborhoods. No portion of the driveway at the edge of the street pavement shall be closer than 75 feet from an intersection, unless allowed by the Special Permit Granting Authority or Permit Granting Board.

7.11 Landscape Standards

- 7.110** Parking areas of 10 or more spaces shall provide a minimum of 10 percent of the total parking area as landscaped open space (this may be included in the calculation of open space area under Table 3: Dimensional Regulation: Maximum Lot Coverage).

- 7.111 Parking areas of 25 or more spaces shall provide landscaped islands of a minimum width of four feet, with raised curbs, throughout the parking area for the purposes of: a) defining parking lot entrances, b) defining the ends of a portion of the parking aisles, c) defining the location and pattern of primary internal access drives, d) separating parking spaces within long rows of spaces, and e) separating some of the rows of parking spaces from other rows.
- 7.112 Screening: parking areas with 5 or more spaces shall provide effective screening of the parking area from adjacent streets or properties. Such screening may be accomplished by: depressions in grade 3 feet or more; a hedge or wall; or any type of appropriate natural or artificial permanent division. Any required screening barrier shall not be less than 3 feet high. Screening shall not be located to obstruct driver visions so as to impair safety at intersections or driveway entrances or exits.

Action taken on 5/16/12.

A motion was made to hear Article 27. Motion was defeated.

At 10:04 p.m. on May 16, 2012, the meeting voted to adjourn to Monday, May 21, 2012 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 161 town meeting members were checked in.

There were 247 town meeting members; 124 town meeting members constitute a quorum. The Constable reported a quorum at 7:45 p.m. and the May 21, 2012 session of the April 30, 2012 Annual Town Meeting was called to order by the Town Moderator, Harrison Gregg, at 7:50 p.m.

The Moderator asked Town Meeting to rise and observe a moment of silence in memory of Marilyn Gonter who passed away on May 20, and Donald Pitkin who passed away on May 11.

ARTICLE 27. Local Historic District (Historic Commission)

VOTED by a declared two-thirds vote to amend the General Bylaws of the Town by adding a Local Historic District Bylaw as printed in the April 2012 Historical Commission Report to Town Meeting, and creating the Dickinson Local Historic District as shown on the plan labeled "Local Historic District Study Area", dated 02/17/2012, all as pursuant to MGL Chapter 40C.

Action taken on 5/21/12.

ARTICLE 28. Petition Article – Reversing Citizens United v. Federal Elections Commission (Swift et al)

VOTED unanimously to accept the following resolution:

WHEREAS, the First Amendment to the United States Constitution was designed to protect the free speech rights of people, not corporations;

WHEREAS, Corporations are not people but instead are entities created by the law of states and nations;

WHEREAS, this corporate takeover of the First Amendment has reached its extreme conclusion in the United States Supreme Court's ruling in Citizens United v. Federal Election Commission;

WHEREAS, the United States Supreme Court's ruling in Citizens United v. Federal Election Commission overturned longstanding precedent prohibiting corporations from spending their general treasury funds in our elections;

WHEREAS, the United States Supreme Court's ruling in Citizens United v. Federal Election Commission has unleashed a torrent of corporate money in our political process unmatched by any campaign expenditure totals in United States history;

WHEREAS, the people of the United States have previously used the constitutional amendment process to correct those egregiously wrong decisions of the United States Supreme Court that go to the heart of our democracy and self-government;

Now be it resolved that the Town of Amherst, Massachusetts, hereby calls upon the United States Congress to pass and send to the states for ratification a constitutional amendment to reverse Citizens United v. Federal Election Commission and to restore constitutional rights and fair elections to the people.

And be it further resolved that the Massachusetts Legislature be urged to call upon the United States Congress to pass and send to the states for ratification a constitutional amendment to reverse Citizens United v. Federal Election Commission and to restore constitutional rights and fair elections to the people.

Now be it further resolved that the Town Clerk be directed to send a copy of this resolution to Sen. John F. Kerry and Sen. Scott P. Brown, Congressman John W. Olver, Massachusetts State Senator Stanley Rosenberg, and Massachusetts State Representative Ellen Story.
Action taken on 5/7/12.

**ARTICLE 29. Petition Article – Bylaw Regarding Sharing of Information with Federal Agencies
(Hooke et al)**

VOTED to accept the following resolution:

WHEREAS the Town of Amherst has been enriched and built by generations of immigrants; and,

WHEREAS the program called “Secure Communities” (SComm), run by federal Immigration and Customs Enforcement, harms our communities by mandating the sharing of local law enforcement reporting with the Department of Homeland Security on individuals they detain or arrest, thus involving local law enforcement in federal immigration policy; and,

WHEREAS SComm is an unfunded mandate, meaning that the burden of incarceration, detention, and care for detained people falls upon the budget of local law enforcement and upon the Town of Amherst; and,

WHEREAS SComm rejects a community policing model, which is based upon trust between law enforcement and the population it is meant to protect and serve, and has already been shown to increase distrust and fear of local authorities, making many immigrants afraid to be witnesses and report crimes against themselves and others; and,

WHEREAS SComm violates the Town of Amherst Bylaws, including the Human Rights Bylaw (STM-November 8, 1999, Art. 16), as SComm explicitly promotes discrimination on the basis of nation of origin and implicitly promotes discrimination on the basis of race, color, and socio-economic status; and,

WHEREAS the Code of Federal Regulations, 28 C.F.R. §20.21(c)(3), provides that “[s]tates and local governments will determine the purposes for which dissemination of criminal history record information is authorized by State law, executive order, local ordinance, court rule, decision or order”; then

NOW, THEREFORE, BE IT RESOLVED that the Town of Amherst and its officials and employees, to the extent permissible by law, shall not participate in federal law enforcement programs relating to immigration enforcement, including but not limited to, Secure Communities, and cooperative agreements with the federal government under which town personnel participate in the enforcement of immigration laws, such as those authorized by Section 287 (g) of the Immigration and Nationality Act. Should the Commonwealth of Massachusetts enter into an agreement or Memorandum of Agreement regarding Secure Communities, the Town of Amherst shall opt out if legally and practically permissible. To the extent permissible by law, immigration detainer requests will not be honored by the Amherst Police Department. Municipal employees of the Town of Amherst, including law enforcement employees, shall not monitor, stop, detain, question, interrogate, or search a person for the purpose of determining that individual’s immigration status. Officers shall not inquire about the immigration status of any crime victim, witness, or suspect, unless such information is directly relevant to the investigation, nor shall they refer such information to federal immigration enforcement authorities unless that information developed is directly relevant. The use of a criminal investigation or arrest shall not be used as a basis to ascertain information about an